

Office of the Purchasing Agent 2300 Bloomdale Road Suite 3160 McKinney, Texas 75071 www.collincountytx.gov

To: Commissioners' Court

Collin County

From: Michalyn Rains

Purchasing Agent

Date: January 10, 2018

Re: Contract No. 2018-128, Supplies: Copy Paper

Requesting Commissioners' Court consideration and any action regarding the approval to award Supplies: Copy Paper, Contract No. 2018-128 to Veritiv Operating Company, through Buyboard Contract No. 528-17.

The copy paper contract is used by all County departments for their various copy paper needs.

Please contact Purchasing if you have any questions.