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To: Commissioners' Court

From: Bill Burke/Director of Building Projects

Date: February 6, 2018

Subject: Award: Minimum Security Shower Pan Installation

Request Commissioners' Court consideration and approval to award: Minimum Security Shower Pan Installation (16 showers) – Bid No. 2018-063 to the best evaluated and lowest responsive offer, Concord Commercial Services for \$34,820.00. This is a FY17 approved Permanent Improvement Project.

Thank you,

Bill Burke Director of Building Projects