

Information Services 2300 Bloomdale Rd Suite 3198 McKinney, Texas 75071 www.collincountytx.gov

To: Judge Keith Self

Commissioner Duncan Webb Commissioner John Thomas Commissioner Cheryl Williams Commissioner Susan Fletcher

From: Caren Skipworth, CIO

**Date:** 04/24/2018

**Re:** "Audio Visual – District Clerk – Central Jury Room – RFP Submittal Approval

Request"

The Information Technology Department requests Commissioners' Court consideration and approval to advertise RFP No. 2018-231 Audio Visual for District Clerk's Central Jury Room. Funding for this project was approved in the District Clerk – Jury Management Budget – Account Code: 001-2330-441.87-04, 001-2230-441.90-45, 001-2230-441.90-50, Project Code: N23301. Total dollar amount approved \$74,259.00.