

June 26, 2018

To: Commissioners' Court

From: Michalyn Rains, Purchasing Agent

Re: Renewal of IFB 2016-125 Printing: General Office Forms

The Purchasing Department is requesting to extend the existing contract for Printing: General Office Forms with Jayden Graphics, Inc. through September 30, 2019, at the same pricing, terms and conditions set forth in the contract award.

Please contact ext. 4124 with any questions.