COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

September 25, 2018

Ergon Asphalt & Emulsions, Inc.
11612 RM 2244
Building 1, Suite 250
Austin, TX 78738

RE: Award of IFB 2018-288 Road Materials, Emulsified Asphalt

Dear Ms. Sellers:

Collin County has awarded Ergon Asphalt & Emulsions, Inc. Primary on lines 3, 4, 5 & 6; Secondary on line 2 of the above referenced solicitation to your company per Court Order No. _____.
It is understood all terms, conditions and prices will be held firm as per your response to the solicitation. This is an annual fixed price contract. The contract term continues through and including September 30, 2019. The County will have the right and option to extend the term of the contract for two (2) additional one (1) year periods upon the same terms and conditions. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

Per Article 3.0 of the specifications, please submit your insurance certificate indicating the required coverage within ten (10) days. Per 4.16 of the specifications, Bonds, please submit Payment and Performance Bonds in the amount of 100% of the contract ($947,000.00) within ten (10) days.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Gina Zimmel at gzimmel@co.collin.tx.us or fax to 972-548-4694.

_____   _____
NAME   DATE

_____   _____
SIGNATURE   TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4119.

Sincerely,

Gina Zimmel
Buyer II

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