



# COLLIN COUNTY

Information Services  
2300 Bloomdale Rd  
Suite 3198  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

**To:** Judge Keith Self  
Commissioner Duncan Webb  
Commissioner John Thomas  
Commissioner Cheryl Williams  
Commissioner Susan Fletcher  
Bill Bilyeu

**From:** Caren Skipworth, CIO

**Date:** October 8, 2018

**Re:** Access Control System Change Order

---

The Information Technology department is requesting that Commissioners Court approve a change order to the Access Control project. This change order covers installation of two dual sided badge printers for ID badge creation and additional access card stock. The printers will allow both Human Resources and Sheriff's Professional Services departments to produce access badges using the dual sided templates adopted after the vendor submitted this proposal. The county will purchase the printers separately.

This project, budgeted under Project Code R06102 and approved on Court Order 2017-813-10-09, has project contingency funds available. The total change order is \$4,371.00.