



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

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October 15, 2018

To: Commissioners' Court

From: Michalyn Rains, Purchasing Agent

Re: Renewal of IFB 2016-125  
Printing: General Office Forms

The Purchasing Department is requesting to extend the existing contract for Printing: General Office Forms with Safeguard Business Systems, Inc. through September 30, 2018, at the same pricing, terms and conditions set forth in the contract award.

Please contact ext. 4124 with any questions.