



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

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November 5, 2018

To: Commissioners' Court

From: Michalyn Rains, Purchasing Agent

Re: IFB 2017-255 Change Order No. 1  
Supplies: OEM Toner Cartridges for Laser, Inkjet and MICR Printers

Request Commissioners' Court consideration and any action regarding approval of Change Order No. 1 to IFB 2017-255 with Rasix Computer Center, Inc. dba Academic Supplier to 1) include a price redetermination per section 4.5 of the contract, (see attached documentation for details) and 2) to renew the contract for one additional one-year period through and including September 30, 2019, and further allow purchasing agent to execute the same.