

**COURT ORDER NO. 2019-031-01-07**

**STATE OF TEXAS  
COUNTY OF COLLIN**

**COMMISSIONERS' COURT  
MEETING MINUTES  
DECEMBER 10, 2018**

On Monday, December 10, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Darrell Hale, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Judge Self led the Invocation.  
Commissioner Fletcher led the Pledge of Allegiance.  
Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:37 p.m. and adjourned the meeting at 1:38 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-45872 Personnel Changes, Human Resources.

**FYI NOTIFICATION**

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. AI-45861 Addendum No. 1 to Construction, Myers Park Roadway Improvements (IFB No. 2018-336) to make various changes to the Invitation for Bid, Purchasing.

3. AI-45499 Amendment No. 2 to Access Control and Time Collection Solution (Contract No. 2016-044) with Securadyne Systems, LLC to make various changes to the contract, Information Technology.

4. **Notification of budget adjustment(s)/amendment(s), Auditor:**

a. AI-45807 \$29,000 to establish the budget for the 2019 IRS Task Force Grant.

b. **AI-45643** \$85,064 to establish the budget for the FY 2018/2019 Community Mental Health Program Grant.

c. **AI-45752** \$227,021 to establish the budget for the 2018 Urban Area Security Initiative Grant Program.

5. **AI-45748** County overtime for the pay period ended December 2, 2018, Human Resources.

**2. Public Comments.**

**3. Presentation/Recognition:**

a. **AI-45818** Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association presented to the Collin County Auditor's Office by Judge Benjamin Smith, Auditor.

Jeff May, County Auditor, requested the presentation be postponed until the next Court meeting. (Time: 1:30 p.m.)

**4. Consent agenda to approve:** Judge Self asked for comments on the consent agenda. Commissioner Webb pulled item 4h1. Hearing no further comments, a motion was made to approve the consent agenda. (Time: 1:31 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

a. **AI-45822** Disbursements for the period ending December 4, 2018, Auditor.

**COURT ORDER NO. 2018-1035-12-10**

b. **AI-45823** Indigent Defense Disbursements, Auditor.

**COURT ORDER NO. 2018-1036-12-10**

**c. Award(s):**

1. **AI-45809** Construction, Myers Park Roadway Improvements (IFB No. 2018-336) to DDM Construction Corporation, budget amendment in the amount of \$1,317,231 and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Special Projects.

**COURT ORDER NO. 2018-1037-12-10**

**d. Agreement(s):**

1. **AI-45849** Engagement Letter with Pattillo, Brown & Hill, L.L.P. to perform the annual audit for FY 2018, Auditor.

**COURT ORDER NO. 2018-1038-12-10**

2. **AI-45854** Interlocal Agreement with LifePath Systems for an annual amount of \$2,413,303 to be paid in quarterly installments effective through and including September 30, 2019, Budget.

**COURT ORDER NO. 2018-1039-12-10**

3. **AI-45830** Collin County Fire and Arson Task Force Interlocal Agreement with the City of Richardson, Fire Marshal.

**COURT ORDER NO. 2018-1040-12-10**

4. **AI-45845** Interlocal Jail Services Agreement with the City of Farmersville effective October 1, 2018 through and including September 30, 2019, Sheriff.

**COURT ORDER NO. 2018-1041-12-10**

**e. Change Order(s):**

1. **AI-45826** No. 2 to Supplies: Jail and Personal Inmate (IFB No. 2014-122) with Tabb Textiles Co., Inc. to make various changes to the contract, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2018-1042-12-10**

2. **AI-45827** No. 3 to Supplies: Jail and Personal Inmate (IFB No. 2014-122) with Bob Barker Company, Inc. to make various changes to the contract, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2018-1043-12-10**

3. **AI-45828** No. 3 to Supplies: Jail and Personal Inmate (IFB No. 2014-122) with Victory Supply LLC to make various changes to the contract, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2018-1044-12-10**

4. **AI-45825** No. 5 to Supplies: Jail and Personal Inmate (IFB No. 2014-122) with ICS Jail Supplies, Inc. to make various changes to the contract, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2018-1045-12-10**

**f. Budget adjustment(s)/amendment(s):**

1. **AI-45644** \$42,532 to establish the match budget for the FY 2018/2019 Community Mental Health Program Grant, Auditor.

**COURT ORDER NO. 2018-1046-12-10**

2. **AI-45856** \$95,870 to pay the Texas Department of Transportation (TxDOT) the remaining balance of the County's 10% Right of Way participation on FM455 from US75 to SH5, Engineering.

**COURT ORDER NO. 2018-1047-12-10**

**g. Filing of the Minute(s), County Clerk:**

1. **AI-45838** November 12, 2018.

**COURT ORDER NO. 2018-1048-12-10**

2. **AI-45847** November 19, 2018.

**COURT ORDER NO. 2018-1049-12-10**

**h. Miscellaneous**

1. **AI-45829** Adoption of the updated Computer and Internet Use Policy, Information Technology.

Commissioner Webb pulled this item because he would like the definition of "immediately", referring to the timeframe an employee has to report a lost or stolen piece of equipment, to be more definitive with a specific number of hours. Caren Skipworth, CIO, said the items which tend to be lost or stolen are the smaller portable electronic devices which the employee may not realize is gone right away. One thing IT (Information Technology) is trying to change with the policy is to make employees aware IT has the ability and security potential to wipe the systems and track the devices; therefore, the sooner IT is notified the better. The timeframe has been changed from two to three business days to immediately. Ms. Skipworth said the wording can be changed to within the first four hours of knowledge of loss. A motion was made to approve the item. (Time: 1:35 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-1050-12-10**

2. **AI-45858** Reject all bids received for TRMSS and CRS-2TR Application Services (IFB No. 2018-361), Purchasing.

**COURT ORDER NO. 2018-1051-12-10**

3. **AI-45740** Adoption of the revised Myers Park & Event Center Facility Usage Agreement, Special Projects.

**COURT ORDER NO. 2018-1052-12-10**

4. **AI-45873** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2018-1053-12-10**

5. **AI-45874** Personnel Changes, Human Resources.

**COURT ORDER NO. 2018-1054-12-10**

### **GENERAL DISCUSSION**

5. **AI-45767** **Public Hearing** – Replat of Lots 11A and 11B of the Lakeridge Farms Subdivision, Engineering.

Tracy Homfeld, Engineering, came forward to request a public hearing for the replat of lots 11A and 11B of the Lakeridge Farms Subdivision. Judge Self opened the public hearing at 1:36 p.m. and asked for comments. Hearing no comments, Judge Self closed the public hearing at 1:36 p.m. A motion was made to approve the item. (Time: 1:37 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Darrell Hale

Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-1055-12-10**

6. **AI-45808** **Board/Committee Appointments, Commissioners Court:**

a. Historical Commission.

b. Parks Foundation Advisory Board.

c. Planning Board.

Commissioner Williams appointed Jane Yancey to the Historical Commission and reappointed Bill Neukranz to the Parks Foundation Advisory Board. Commissioner Hale reappointed Bill Cox and Joe Helmberger to the Planning Board and appointed Diann Jones to the Historical Commission. A motion was made to approve the appointments. (Time: 1:36 p.m.)

Motion by: Judge Keith Self

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-1056-12-10**

7. AI-45660 86th Legislative Agenda for 2019, Commissioners Court.

Commissioner Fletcher will have the CUC (Council of Urban Counties) report at the next Court meeting. (Time: 1:37 p.m.)

**NO ACTION TAKEN**

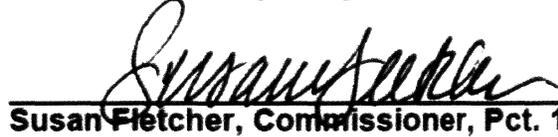
8. Possible future agenda items by Commissioners Court without discussion.

**EXECUTIVE SESSION**

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 1:37 p.m.



  
Chris Hill, County Judge

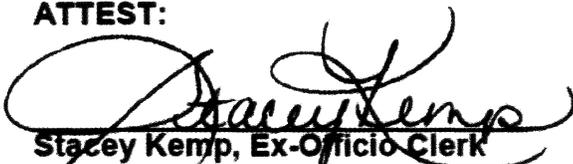
  
Susan Fletcher, Commissioner, Pct. 1

Not Present  
Cheryl Williams, Commissioner, Pct. 2

  
Darrell Hale, Commissioner, Pct. 3

  
Duncan Webb, Commissioner, Pct. 4

ATTEST:

  
Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S