

COURT ORDER NO. 2019-075-01-28

**STATE OF TEXAS
COUNTY OF COLLIN**

**COMMISSIONERS' COURT
MEETING MINUTES
JANUARY 7, 2019**

On Monday, January 7, 2019, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
Commissioner Susan Fletcher, Precinct 1
Commissioner Darrell Hale, Precinct 3
Commissioner Duncan Webb, Precinct 4

Absent: Commissioner Cheryl Williams, Precinct 2

Commissioner Hale led the Invocation.
Commissioner Webb led the Pledge of Allegiance.
Judge Hill led the Pledge of Allegiance to the Texas Flag.

1. Judge Hill called to order the meeting of the **Collin County Commissioners' Court** at 1:30 p.m. and recessed the meeting at 1:45 p.m. The meeting was reconvened and immediately recessed into Executive Session at 1:47 p.m. The meeting was reconvened and adjourned at 2:27 p.m.

President Hill called to order the meeting of the **Collin County Health Care Foundation** at 1:45 p.m. and adjourned the meeting at 1:46 p.m.

President Hill called to order the meeting of the **Collin County Toll Road Authority** at 1:46 p.m. and adjourned the meeting at 1:46 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. **AI-45978** Personnel Changes, Human Resources.

FYI NOTIFICATION

1. **AI-34688** Outstanding Agenda Items, Commissioners Court.

Judge Hill said the list of Outstanding Agenda items contains six items sponsored by Judge Self. Judge Hill asked Bill Bilyeu, County Administrator, to visit with each Court member to review these six items and determine if any member would like to sponsor any

of the items. If so, the item should be kept on the list with the new sponsor's name. Otherwise, the Judge would like those items dropped off the list. (Time: 1:33 p.m.)

2. AI-45959 Addendum No. 1 and No. 2 to Construction, Myers Park Roof Replacements (IFB No. 2019-015) to make various changes to the Invitation for Bid, Purchasing.

3. AI-45950 Change Order No. 1 to Construction, Collin County Myers Park Show Barn Electrical Upgrade (IFB No. 2018-326) with KE Industrial LLC for owner requested add to install additional outlets in the Show Barn Arena and Concession areas (previously approved by the County Administrator per Court Order No. 2007-180-02-27), Construction & Projects.

4. Notification of budget adjustment(s)/amendment(s), Auditor:

a. AI-45944 \$6,500 for the replacement and training of an existing K-9 utilizing the State Drug Forfeiture Fund, Sheriff.

b. AI-45905 \$21,800 to cover the cost of dispatch software maintenance within the SO-Dispatch budget, Budget.

c. AI-45937 \$190,611 to establish the budget for the FY 2018-19 Chapter 19 Grant, Auditor.

5. AI-45835 County overtime for the pay period ended December 16, 2018, Human Resources.

Commissioner Webb pulled this item and referred to the chart of Vacant Deputy Sheriff and Recruit Positions on page 77 of the Court packet. The Commissioner had not seen this chart before but would like it to continue to be part of the report for transparency purposes. (Time: 1:34 p.m.)

6. AI-45836 County overtime for the pay period ended December 30, 2018, Human Resources.

7. AI-45947 Turnover, Human Resources.

8. AI-45946 Voluntary Terminations, Human Resources.

2. Public Comments.

3. Presentation/Recognition.

4. Consent agenda to approve: Judge Hill pulled item 1 from FYI Notifications, check numbers 614, 484827 and 484872 under 4b Indigent Defense disbursements, and item 4k1. Commissioner Webb pulled item 5 from FYI Notifications, and items 4c4, j1a-c, 4l4 and 4l5 under the consent agenda. With no further discussion, a motion was made to approve the remainder of the consent agenda. (Time: 1:33 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Duncan Webb

Vote: 4 - 0 Passed

a. AI-45930 Disbursements for the period ending December 31, 2018, Auditor.

COURT ORDER NO. 2019-001-01-07

b. AI-45931 Indigent Defense Disbursements, Auditor.

Judge Hill pulled three checks from the Indigent Defense Disbursements prior to Court and asked Jeff May, Auditor, to confirm that these payments met the local rules, fee schedules and were consistent with state law. Mr. May said the three checks did comply with the current Indigent Defense Plan and with state law. Judge Hill explained this was a spot check to make sure the County was continuing to fulfill its responsibility. With no further discussion, a motion was made to approve the item. (Time: 1:34 p.m.)

Motion by: Judge Chris Hill

Second by: Commissioner Susan Fletcher

Vote: 4 – 0 Passed

COURT ORDER NO. 2019-002-01-07

c. Advertisement(s):

1. AI-45970 Construction, Collin County Justice Center, Replacement of Chilled Water Actuators and Valves (IFB No. 2019-084), Construction & Projects.

COURT ORDER NO. 2019-003-01-07

2. AI-45938 Construction, Relocation of Collin County Tax Office, 900 E. Park, Plano (IFB No. 2019-032), Construction & Projects.

COURT ORDER NO. 2019-004-01-07

3. AI-45976 Services, Controls Integrator (RFP No. 2019-096), Facilities.

COURT ORDER NO. 2019-005-01-07

4. **AI-45967** Enterprise Evidence Management System (RFP No. 2018-048), Information Technology.

Commissioner Webb pulled this item and referenced page 556 of the Court packet. This is a County form and the Commissioner would like a paragraph added to include attorney's fees in the event of a lawsuit. Michalyn Rains, Purchasing, said this is an authorization to advertise for the RFP (Request for Price). After the RFPs have been received, evaluated, and negotiated, it will be put into the contract. (Time: 1:35 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Susan Fletcher
Vote: 4 – 0 Passed

COURT ORDER NO. 2019-006-01-07

5. **AI-45910** Fencing, Labor & Materials (IFB No. 2019-027), Public Works.

COURT ORDER NO. 2019-007-01-07

6. **AI-45914** Grounds Maintenance Equipment (IFB No. 2019-048), Public Works.

COURT ORDER NO. 2019-008-01-07

d. Award(s):

1. **AI-45870** ArcGIS Software Licensing and Maintenance (Contract No. 2019-46) to Environmental Systems Research Institute, Inc., Information Technology.

COURT ORDER NO. 2019-009-01-07

2. **AI-45903** Secondary Internet Circuit Upgrade (Contract No. 2019-110) to AT&T Corporation, Information Technology.

COURT ORDER NO. 2019-010-01-07

e. Agreement(s):

1. **AI-45864** Tax Collection Services Agreement with the Double R Municipal Utility District No. 1, Tax Assessor/Collector.

COURT ORDER NO. 2019-011-01-07

f. Amendment(s):

1. **AI-45969** No. 2 to Professional Services, Engineering, FM2551 from FM2514 to FM2170 (AGR No. 08345-12) with CP&Y, Inc. to make various changes to the contract, budget amendment in the amount of \$556,605 and further authorize the Purchasing Agent to finalize and execute same, Engineering.

COURT ORDER NO. 2019-012-01-07

2. Amendment(s) to the Interlocal Agreement for Animal Control Services to set the rate for FY2019 effective October 1, 2018 through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Development Services:

a. **AI-45958** No. 11 with the City of Anna for an annual amount of \$47,652.
COURT ORDER NO. 2019-013-01-07

b. **AI-45952** No. 12 with the Town of Fairview for an annual amount of \$52,561.
COURT ORDER NO. 2019-014-01-07

c. **AI-45955** No. 12 with the City of Princeton for an annual amount of \$36,966.
COURT ORDER NO. 2019-015-01-07

d. **AI-45954** No. 12 with the Town of Prosper for an annual amount of \$54,005.
COURT ORDER NO. 2019-016-01-07

3. Amendment(s) to the Interlocal Agreement for the Facility Construction and Use of an Animal Shelter in Collin County to set the rate for FY2019 effective October 1, 2018 through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Development Services:

a. **AI-45957** No. 12 with the City of Anna for an annual amount of \$27,028.
COURT ORDER NO. 2019-017-01-07

b. **AI-45951** No. 12 with the Town of Fairview for an annual amount of \$29,813.
COURT ORDER NO. 2019-018-01-07

c. **AI-45956** No. 12 with the City of Princeton for an annual amount of \$20,967.
COURT ORDER NO. 2019-019-01-07

d. **AI-45953** No. 12 with the Town of Prosper for an annual amount of \$30,632.
COURT ORDER NO. 2019-020-01-07

g. Contract Renewal(s):

1. **AI-45965** Insurance, Long Term Care (RFP No. 07710-09) with Unum Life Insurance Company of America to extend the contract for one (1) year through and including December 31, 2019, Human Resources.
COURT ORDER NO. 2019-021-01-07

h. Ratification of the County Judge's prior approval:

1. **AI-45924** Disbursements for the period ending December 18, 2018, Auditor.
COURT ORDER NO. 2019-022-01-07

2. **AI-45925** Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2019-023-01-07

3. **AI-45916** Grant application for the Court Records Preservation Grant through the Texas Bar Historical Foundation, Auditor.

COURT ORDER NO. 2019-024-01-07

i. Budget adjustment(s)/amendment(s):

1. **AI-45968** \$12,669 to reallocate funds for the Spay/Neuter Program, Development Services.

COURT ORDER NO. 2019-025-01-07

j. Receive and File, Auditor:

1. Final Audit Result(s):

a. **AI-45940** District Attorney (1st, 2nd, 3rd and 4th Quarter FY2017).

COURT ORDER NO. 2019-026-01-07

b. **AI-45941** District Clerk (1st, 2nd, 3rd and 4th Quarter FY2017).

COURT ORDER NO. 2019-027-01-07

c. **AI-45942** Sheriff's Office – Jail Kitchen Inventory (2nd Quarter FY2018).

Commissioner Webb pulled 4j1a, b and c to commend the District Attorney, District Clerk and Sheriff for the clean audits for FY2017. (Time: 1:36 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Susan Fletcher
Vote: 4 – 0 Passed

COURT ORDER NO. 2019-028-01-07

k. Filing of the Minute(s), County Clerk:

1. **AI-45909** December 3, 2018.

Judge Hill pulled this item and informed the Court of the minor grammatical change made to the December 3, 2018 minutes. (Time: 1:37 p.m.)

Motion by: Judge Chris Hill
Second by: Commissioner Susan Fletcher
Vote: 4 – 0 Passed

COURT ORDER NO. 2019-029-01-07

2. **AI-45962** December 10, 2018 Legislative Workshop Special Session.
COURT ORDER NO. 2019-030-01-07

3. **AI-45963** December 10, 2018.
COURT ORDER NO. 2019-031-01-07

I. Miscellaneous

1. **AI-45939** Grant application for the 2019-2020 Veterans Mental Health Grant through the Texas Veterans Commission Fund for Veterans' Assistance, 296th District Court.
COURT ORDER NO. 2019-032-01-07

2. **AI-45999** Resolution and letter supporting the update of the Historic Collin County Courthouse Master Plan by the City of McKinney, Administrative Services.
COURT ORDER NO. 2019-033-01-07

3. **AI-45943** Removal of a cash drawer from the Sheriff's Office in the amount of \$1,500, Auditor.
COURT ORDER NO. 2019-034-01-07

4. **AI-45928** Final Plat for Patriot Place, Engineering.

Commissioner Webb pulled this item and said the Court needs to amend its policies related to taking on the maintenance of additional roads. The County will have to maintain these roads until they become part of a city. This is an expenditure that Commissioner Webb feels strongly that the County should not continue to sponsor. Commissioner Fletcher concurred with the Commissioner's concerns.

Tracy Homfeld, Engineering, said they are in the process of updating subdivision regulations. Commissioner Fletcher said the changes in annexation law are much more restricted for a city to annex. If cities are not able to grow in the manner they have in the past, this will be a burden on the taxpayers and the budget.

Ms. Homfeld said they were directed to talk to the Planning Board about this. After the discussions, the Board voted to not have a private road policy. This decision was going to be brought to the Court along with the new subdivision update. Ms. Homfeld said they could draft something that is more along the lines of a discussion item and talk about options in the subdivision regulations. Private roads approved through subdivision regulations would continue to be built to County standards.

Judge Hill asked Ms. Homfeld to expand on the Planning Board's decision to not have a private road policy. Ms. Homfeld said they discussed options for public and private roads. The Board decided it did not want to have a policy that directed all of the new county roads to be private. The Board supports the continuance of the County accepting those new roads as public roads.

Judge Hill does not concur with Commissioners Webb and Fletcher and does not believe the annexation issue is germane to this issue. County roads have never been held simply as being pre-city streets. Maintaining county roads is an inherent purpose of county government. The Judge said the County has the responsibility to service all the citizens of the County including those who do not live in the large cities. Judge Hill will not support that amendment to the subdivision regulations. Commissioner Webb would still like to have this issue on the agenda. With no further discussion, a motion was made to approve items 4I4 and 4I5. (Time: 1:44 p.m.)

Motion by: Commissioner Susan Fletcher
Second by: Judge Chris Hill
Vote: 3 – 1 Passed
Nay: Commissioner Duncan Webb

COURT ORDER NO. 2019-035-01-07

5. **AI-45927** Preliminary Plat for Bristol Heights, Engineering.

COURT ORDER NO. 2019-036-01-07

6. **AI-45915** Amend the fee schedule to include fees that were changed or added in FY 2018 and omitted in the FY 2019 Fee Schedule, Law Library.

COURT ORDER NO. 2019-037-01-07

7. **AI-45911** Acceptance of a rebate check in the amount of \$26,228 for participation in The Local Government Purchasing Cooperative and BuyBoard Program to be deposited in the Going the Extra Mile Employee Incentive Program line item and budget amendment for same, Purchasing.

COURT ORDER NO. 2019-038-01-07

8. **AI-45834** 2019 Compensation Plan, Human Resources.

COURT ORDER NO. 2019-039-01-07

9. **AI-45902** Employee salary changes for wage movement adjustments effective January 14, 2019, Human Resources.

COURT ORDER NO. 2019-040-01-07

10. **AI-45979** Personnel Appointments, Human Resources.

COURT ORDER NO. 2019-041-01-07

11. **AI-45980** Personnel Changes, Human Resources.

COURT ORDER NO. 2019-042-01-07

GENERAL DISCUSSION

5. AI-45660 86th Legislative Agenda for 2019, Commissioners Court.

Commissioner Fletcher will attend the CUC (Conference of Urban Counties) Policy Committee meeting in Austin this week, and she will have a report when she returns. The December meeting was more of an overall view of the agenda items. (Time: 1:44 p.m.)

NO ACTION TAKEN

6. Possible future agenda items by Commissioners Court without discussion.

Judge Hill recessed Commissioners' Court at 1:45 and called to order the meeting of the Collin County Health Care Foundation and the Collin County Toll Road Authority. Judge Hill reconvened the meeting at 1:47 p.m.

EXECUTIVE SESSION

Judge Hill recessed Commissioners' Court into Executive Session at 1:47 p.m. in accordance with Paragraph 551.076, Security, to discuss the District Clerk Passport Office issue.

Judge Hill reconvened the meeting at 2:27 p.m.

Security (551.076)

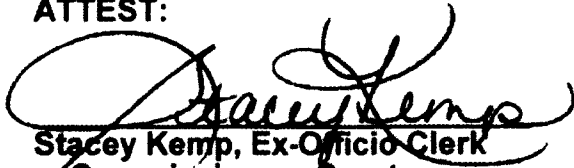
AI-46000 District Clerk Passport Office Issue.

NO ACTION TAKEN

There being no further business of the Court, Judge Hill adjourned the meeting at 2:27 p.m.



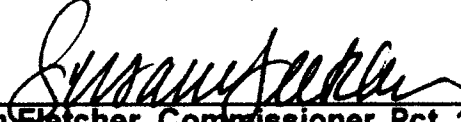
ATTEST:



Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S



Chris Hill, County Judge



Susan Fletcher, Commissioner, Pct. 1



Cheryl Williams, Commissioner, Pct. 2



Darrell Hale, Commissioner, Pct. 3



Duncan Webb, Commissioner, Pct. 4