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Date: January 9, 2019

To: Cynthia Jacobson, HR Director From: Erica Johnson, Risk Manager

Re: Amendment for Contract #GS627, Property Insurance

Item Description: Contract amendment to current contract #GS627 Property Insurance for the addition of two pieces of equipment. The equipment pieces being added are:

#55698 - 2018 Caterpillar 140M3 Motor Grader, S/N CAT140MHN9DO 1258, value \$313,445 #55699 - 2018 Caterpillar 140M3 Motor Grader, S/N CAT140MHN9DO 1259, value \$313,445

To add these pieces of equipment to the policy it will cost approximately \$452. Money is available in account 5501-03020-0018-41-30-0000-615905 to pay additional premium.

If you have any questions, please let me know.