



# COLLIN COUNTY

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**To:** Judge Chris Hill  
Commissioner Duncan Webb  
Commissioner Darrell Hale  
Commissioner Cheryl Williams  
Commissioner Susan Fletcher  
Bill Bilyeu

**From:** Caren Skipworth, CIO

**Date:** January 22, 2019

**Re:** Computer and Internet Use Policy Update

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The Information Technology department requests Commissioners Court consider approval of an update to the existing Computer and Internet Use Policy. The policy update clarifies the actions taken by the Information Technology department with respect to a terminating employee email account and provisions for department heads and elected officials to access the content of the email account.