



COLLIN COUNTY

Stacey Kemp

County Clerk

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TO: Judge Chris Hill
Commissioner Susan Fletcher
Commissioner Cheryl Williams
Commissioner Darrell Hale
Commissioner Duncan Webb

FROM: Stacey Kemp, County Clerk

DATE: February 18, 2019

RE: **COUNTY CLERK HISTORIC RECORDS PRESERVATION PROJECTS I AND II**

After careful consideration and recommendation by the Purchasing department, both Purchasing and the County Clerk agree to move forward with the award of the Cooperative Quote No. 2019-065-County Clerk Preservation Project to the following:

- Project I-Historical Birth Records dating 1869 to 1948 to Data Preservation Solutions
- Project II-Historic Probate Case Files dating 1846 to 1951 to Kofile Technologies

The records will be cleaned, repaired where applicable, deacidified and preserved for permanent retention. The project will also include digital imaging and indexing.

This project will be funded by the County Clerk's Records Archive account.