



# COLLIN COUNTY

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TO: Judge Chris Hill  
Commissioner Darrell Hale  
Commissioner Cheryl Williams  
Commissioner Susan Fletcher  
Commissioner Duncan Webb

FROM: Diane Roberts, Law Librarian

DATE: February 15, 2019

RE: RENEWAL OF CONTRACT ATTORNEY TO COMPLETE FORMS  
REVIEW PER APPROVED CONTRACT CC ORDER NO. 2018-819-10-01

The Law Library respectfully requests approval of continuing/renewing the contract for Carolyn Skogman, a licensed attorney, to continue to conduct forms review for the Law Library. These forms are given to self-represented litigants and must be accurate. The purpose of this review will be to verify that the forms are current per statutory changes at the end of the most recent legislative session.

This is an ongoing contract that will be funded through the Law Library Fund. The contract continuance/renewal is for 6 months.