



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

April 1, 2019

Ruiz Protective Services, Inc.
Attn: Rob Minnis
2646 Andjon Drive
Dallas, TX 75220

Re: Contract Name: IFB 2017-168, Polygraph Testing
Contract Start Date: November 13, 2017
Agreement Renewal Period: October 1, 2019 – September 30, 2020

Dear Mr. Phillips,

The aforementioned agreement between Collin County and your company will expire on September 30, 2019. The Collin County Purchasing Department is requesting that your company extend this agreement for an additional 12-month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by April 22, 2019. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at dchaffin@co.collin.tx.us.

Sincerely,

David Chaffin
Buyer II

Please check one:

Yes ☒ I agree to extend the contract with Collin County at the prices established in the original solicitation.

No ☐ I cannot extend the contract.

Signature:

Print Name & Title:

Rob Minnis, Vice President

Date:

4/3/2019

If your address has changed from above please state new address below:

Street Address:

City, State, Zip Code: