ELLIS COUNTY COMMISSIONERS COURT OFFICIAL MINUTES / / SEPTEMBER 25, 2018

THE ELLIS COUNTY COMMISSIONERS COURT MET ON TUESDAY, SEPTEMBER 25 2018, 10:00 A.M., IN THE HISTORIC ELLIS COUNTY COURTHOUSE, COMMISSIONERS COURTROOM (2ND FLR), 101 W. MAIN STREET, WAXAHACHIE, TEXAS AT WHICH TIME THE FOLLOWING WAS DISCUSSED AND CONSIDERED, TO-WIT:

MEMBERS PRESENT:

COUNTY JUDGE: CAROL BUSH COUNTY CLERK: CINDY POLLEY

COMMISSIONERS: ASSISTANT COUNTY ATTORNEY: VANCE HINDS

RANDY STINSON, COMMISSIONER, PCT. 1 LANE GRAYSON, COMMISSIONER, PCT. 2 PAUL PERRY, COMMISSIONER, PCT. 3 KYLE BUTLER, COMMISSIONER, PCT. 4

OPENING COURT

THE COUNTY JUDGE CALLS MEETING TO ORDER, DECLARES QUORUM AND DECLARES NOTICES LEGALLY POSTED PURSUANT TO OPEN MEETINGS ACT.

MOTION TO OPEN COURT BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER BUTLER CARRIES UNANIMOUSLY INVOCATION AND PLEDGE OF ALLEGIANCE — COMMISSIONER LANE GRAYSON

<u>PUBLIC COMMENTS</u>* MEMBERS OF THE PUBLIC WILL HAVE THE OPPORTUNITY TO MAKE THEIR COMMENTS AT THE TIME THE AGENDA ITEM IS BEING ADDRESSED.

MINUTE ORDER 395.18 APPROVING CONSENT AGENDA

ADMINISTRATIVE:

- A1 APPROVING REGULAR BILLS, PAYROLL, AND OFFICERS' REPORTS
- A2 AUGUST 2018 TRAVEL REPORTS OF THE TEXAS AGRILIFE EXTENSION OFFICE.
 - -MARK ARNOLD, AGRICULTURE
 - -RITA HODGES, FAMILY & CONSUMER SCIENCE
 - -MEGAN PARR, 4H

FINANCIAL:

- F1 FROM 001-0614-50801 SUPPLIES \$1,500.00 TO 001-0614-50809 AUTO REPAIRS \$1,500.00. MIKE JONES, CONSTABLE, PCT. 4
- F2) FROM 001-0060-50703 TELEPHONE \$425.00; 001-0060-50802 EQUIPMENT \$100.00; 001-0060-50808 AUTO GAS \$1,000.00; 001-0060-50809 AUTO REPAIRS \$125.00; 001-0060-50873 OFFICE EQUIPMENT/MAINT/REPAIR \$100.00 TO 001-0060-50805 CONFERENCE \$1,625.00; 001-0060-50819 COMPUTER \$125.00. ALBERTO MARES, DIRECTOR OF DEPARTMENT OF DEVELOPMENT
- F3 FROM 019-0919-50601 TRAVEL REIMB \$60.00 TO 019-0919-50799 COPIER/MAINT/SUPPLIES \$60.00.

 CARLA CATES, LAW LIBRARY

- F4 FROM 001-0380-50601 TRAVEL REIMBURSEMENT \$450.00; 001-0380-50802 EQUIPMENT \$220.00; 001-0380-50882 BOOKS \$376.00; 001-0380-50805 CONFERENCE \$907.00 TO 001-0380-50832 VISITING JUDGE \$1,953.00. JUDGE JIM CHAPMAN, COUNTY COURT AT LAW #1
- F5 FROM 010-0653-40003 FM2 MISC REIMBURSEMENTS \$110,000.00 To 010-0653-50915 FM2 ASPHALT \$104,000.00; 010-0653-50910 FM2 GAS-Oil \$6,000.00. LANE GRAYSON, COMMISSIONER, PCT. 2
- F6 FROM 001-0015-50806 BONDS-DUES \$215.60; 001-0015-50815 JAILER UNIFORMS \$48.34; 001-0015-50801 Supplies \$401.39; 001-0015-50819 COMPUTER \$204.76; 001-0015-50835 EMPLOYEE TRAINING \$400.00; 001-0015-50868 PROFESSIONAL SERVICES \$165.05; 001-0015-50873 BLDG MECH CONTRACTS \$110.85; 001-0015-50888 COMP SVC HARDWARE-SOFTWARE \$1,480.84 TO 001-0015-50802 EQUIPMENT \$774.83; 001-0015-50865 PRE-EMPL SCREENING \$2,252.00. CHUCK EDGE, SHERIFF
- F7 FROM 012-0755-40008 FM4/INTERLOCAL \$135,000 TO 012-0755-50911 FM4/GRAVEL \$135,000.00. KYLE BUTLER, COMMISSIONER, PCT. 4
- F8 From 001-0010-50601 Mileage Reimbursement \$327.00; 001-0010-50603 Ammunition \$18.00; 001-0010-50697 Special Investigations \$15,772.18; 001-0010-50704 Pest Control \$90.00; 001-0010-50803 Furniture-Fixtures \$290.73; 001-0010-50804 Shipping & Postage \$526.60; 001-0010-50806 Official Bond-Dues \$896.36; 001-0010-50819 Computer \$425.79; 001-0010-50824 Collision Repair \$10,000.00; 001-0010-50835 Employee Training \$191.22; 001-0010-50847 Promotional & Printing \$1,338.12; 001-0010-50865 Pre-Employee Training \$5,040.00; 001-0010-50870 Estray \$8,089.30; 001-0010-50884 Auto Ins. \$5,716.00; 001-0010-50888 Computer Svcs \$1,552.03; 001-0010-50902 Crime Prevention \$278.20; 001-0010-50904 Animal Control \$354.56 To 001-0010-50801 Supplies \$366.28; 001-0010-50808 Auto Gas-Oil \$36,034.00; 001-0010-50810 Auto Tires \$1,788.76; 001-0010-50821 Uniform Expense \$62.18; 001-0010-50868 Contract Svcs \$11,268.30; 001-0010-50889 Transport Expense \$1,386.57. Chuck Edge, Sheriff
- F9 FROM 011-0704-50915 ASPHALT \$6,000.00 To 011-0704-50802 PURCHASE OF EQUIPMENT \$6,000.00. PAUL PERRY, COMMISSIONER, PCT. 3
- F10 FROM 001-0310-50601 TRAVEL REIMBURSEMENT \$500.00; 001-0310-50873 MAINT/RPS OFC EQUIP \$50.00 TO 001-0310-50605 CONFERENCE \$550.00. MELANIE REED, DISTRICT CLERK
- F11 FROM 001-0420-50502 FULL TIME SALARIES \$45,745.00; 001-0420-50505 LONGEVITY \$900.00; 001-0420-50875 JUVEN-PSYCHOLOGICALS \$3,850.00; 001-0420-50877 JUVEN MEDICALS \$11,000.00; 001-0420-50889 TRANSPORT EXPENSE \$350.00; 001-0420-50894 SECURE RESIDENTIAL \$13,020.00; 001-0420-50895 JUV. VOCATIONAL/EDUCATION TRAINING \$16,100.00; 001-0420-50897 SUBSTANCE ABUSE SERVICES \$15,000.00 TO 001-0420-50703 TELEPHONE \$2,500.00; 001-0420-50845 JUVENILE DETEN SERVICE \$66,650.00; 001-0420-50872 AUDIT FEES \$100.00; 001-0420-50878 JUVEN RESIDENTIAL \$25,244.00; 001-0420-50896 SEX OFFENDER SERVICES \$6,500.00; 001-0420-50898 INDIVIDUAL FAMILY COUNSELING \$4,971.00. JUVENILE BOARD
- F12 FROM 001-0390-50801 SUPPLIES \$1,500.00; 001-0390-50809 AUTO REPAIRS \$450.00 TO 001-0390-50601 TRAVEL REIMBURSEMENT \$500; 001-0390-50803 FURNITURE/FIXTURES \$1,000.00; 001-0390-50873 MAINT/RPS OFC EQUIP \$450.00. CAROL BUSH, COUNTY JUDGE

SIMPLIFIED PLAT:

- SP1 Approving simplified plat of RCC Addition, Lots 1-3. The property contains ± 15.602 acres in the Thurmond Taylor Survey, Abstract No. 1084 located on the south side of Armstrong Road ± 1,900 west of Matthews Road, in the extraterritorial jurisdiction (ETJ) of the City of Maypearl, Road & Bridge Precinct No. 3.
- SP2 Approving simplified plat of Webb's Sims Road Place, Lots 1-2. The property contain \pm 10.165 acres in the J.J. Mallard Survey, Abstract No. 708 located on the east side of Sims Road \pm 300 feet south of Curry Road, Waxahachie, Road & Bridge Precinct No. 3

MOTION BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY TO APPROVE CONSENT AGENDA

RECESS REGULAR SESSION TO CONVENE INTO PUBLIC HEARING 10:07 AM

MOTION BY COMMISSIONER STINSON, SECOND BY COMMISSIONER BUTLER CARRIES UNANIMOUSLY

PUBLIC HEARING

P1 CONDUCT A PUBLIC HEARING TO CONSIDER AND ACT UPON A REQUEST TO AMEND ORDER NO. 192.02, AS AMENDED, THE RULES, REGULATIONS, AND SPECIFICATIONS FOR SUBDIVISIONS AND MANUFACTURED HOMES, APPENDIX A (DRAINAGE REQUIREMENTS CRITERIA & DESIGN STANDARDS), SPECIFICALLY AMENDING SECTION (STORM DRAINAGE DESIGN CRITERIA) REVISING RUNOFF COEFFICIENTS FOR TYPES OF LAND USE, RAINFALL INTENSITY, AND INLET TIME OF CONCENTRATION AND ANY OTHER RELATED ARTICLES, SECTIONS, AND PARAGRAPHS.

NO PUBLIC RESPONSE

ADJOURN PUBLIC HEARING TO RECONVENE TO REGULAR SESSION 10:08 AM

MOTION BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON CARRIES UNANIMOUSLY

DEPARTMENT OF COUNTY DEVELOPMENT

MINUTE ORDER 396.18 (1.1) AMENDING ORDER NO. 192.02, AS AMENDED, THE RULES,
REGULATIONS AND SPECIFICATIONS FOR SUBDIVISIONS AND MANUFACTURED HOMES,
APPENDIX A (DRAINAGE REQUIREMENTS CRITERIA & DESIGN STANDARDS), SPECIFICALLY
AMENDING SECTION F (STORM DRAINAGE DESIGN CRITERIA) REVISING RUNOFF
COEFFICIENTS FOR TYPES OF LAND USE, RAINFALL INTENSITY, AND INLET TIME OF
CONCENTRATION AND ANY OTHER RELATED ARTICLES, SECTIONS, AND PARAGRAPHS.
JOE JACKSON, ASSISTANT COUNTY ENGINEER

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

MINUTE ORDER 397.18 (1.2) APPROVING A REPLAT OF MAYPEARL HIDDEN HILLS, LOTS 41A & 41B. THE PROPERTY CONTAINS A TOTAL OF ± 2.396 ACRES OF LAND LOCATED AT THE NORTHWEST CORNER OF DUBOSE WAY AND MANGRUM DRIVE, IN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF MAYPEARL, ROAD & BRIDGE PRECINCT NO. 3.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

MINUTE ORDER 398.18 (1.3) GRANTING A ONE-TIME VARIANCE FROM SECTION VIII (A) (RESIDENTIAL LOTS) OF THE COUNTY OF ELLIS RULES, REGULATIONS AND SPECIFICATIONS FOR SUBDIVISIONS AND MANUFACTURED HOMES TO ALLOW ONE (1) SINGLE-FAMILY RESIDENCE WITHOUT MEETING THE MINIMUM ROAD FRONTAGE REQUIREMENT. THE PROPERTY CONTAINS ± 2.50 ACRES OF LAND IN THE T.J. CHAMBERS SURVEY, ABSTRACT NO. 30, COMMONLY KNOWN AS 161 HOOT LANE, ENNIS, ROAD & BRIDGE PRECINCT NO. 2

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY CARRIES UNANIMOUSLY

PURCHASING

MINUTE ORDER 399.18 (2.1) APPROVING INTERLOCAL AGREEMENT BETWEEN ELLIS COUNTY AND CAPITAL AREA COUNCIL OF GOVERNMENTS (CAPCOG) FOR THE SOFTWARE OFFERED BY THE SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION (SCPDC) SUBJECT TO LEGAL REVIEW

MOTION BY COMMISSIONER STINSON TO APPROVE SUBJECT TO LEGAL REVIEW, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

MINUTE ORDER 400. 18 (2.2) APPROVING TO PROCEED WITH CONCRETE SERVICES FOR A CONCRETE WASH BAY FOR ROAD AND BRIDGE PCT 2.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON CARRIES UNANIMOUSLY

- NO ACTION (2.3) APPROVAL OF THE RENEWAL AGREEMENT WITH ELLIS COUNTY SPCA FROM OCTOBER 1, 2018
 THROUGH SEPTEMBER 30, 2019. MARTHA WEEDON JEN JOHNSON
- MINUTE ORDER 401.18 (2.4) RENEWING AGREEMENT WITH HIBBS-HALLMARK FOR THE COMPREHENSIVE INSURANCE FOR ELLIS COUNTY RENEWAL TERM IS FROM OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

- MINUTE ORDER 402.18 (2.5) APPROVING PURCHASE OF A SIX THOUSAND GALLON DURA EMULSION STORAGE TANK FOR ROAD AND BRIDGE PCT. 3 FROM TEXAS PATCHER MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON CARRIES UNANIMOUSLY
- MINUTE ORDER 403.18 (2.7) RENEWING AGREEMENTS WITH TEXASBIT FOR RB-2016-003

 PAVEMENT REHABILITATION AND RESURFACING SERVICES FOR THE FINAL RENEWAL TERM.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER CARRIES UNANIMOUSLY

MINUTE ORDER 404.18 (2.9) APPROVAL TO MOVE FORWARD WITH THE COURTHOUSE FURNITURE PROJECT. TOTAL NOT TO EXCEED \$82,000.00

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER PERRY CARRIES UNANIMOUSLY

(3.1) BURN BAN FOR ELLIS COUNTY. – TIM BIRDWELL, FIRE MARSHAL

- MINUTE ORDER 405.18 (3.2) ACCEPTING THE APPLICATION OF BRIAN HENSON TO SERVE AS

 BOARD MEMBER IN EMERGENCY SERVICES DISTRICT #4. TIM BIRDWELL, FIRE MARSHAL

 MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER BUTLER CARRIES UNANIMOUSLY
- MINUTE ORDER 406.18 (3.3) APPROVING THE 2018-2019 LAW LIBRARY SERVICE FEES AS FOLLOWS:

PRINTING AND COPYING .25 CENTS PER PAGE; INCOMING FAX \$1.50 PER PAGE; OUTGOING FAX \$2.00 FOR THE FIRST PAGE AND \$1.00 PER ADDITIONAL PAGE; NOTARY FEE \$6.00 PER DOCUMENT AND \$1.00 FOR EVERY ADDITIONAL SIGNATURE PER DOCUMENT. THE BOARD ROOM RENTAL FEE IS \$25.00 PER HOUR. – CARLA CATES, LAW LIBRARIAN

MOTION TO APPROVE BY COMMISSIONER STINSON, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

- MINUTE ORDER 407.18 (3.4) RENEWING TAC (TEXAS ASSOCIATION OF COUNTIES) WORKERS' COMPENSATION PROGRAM AND SUBMIT THE NECESSARY POLL DOCUMENTATION NECESSARY FOR THE POOL TO PROPERLY UNDERWRITE THE RENEWAL. THERESA TAYLOR, DIRECTOR, HUMAN RESOURCES
- MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY
- MINUTE ORDER 408.18 (3.6) AUTHORIZING CAROL BUSH, ELLIS COUNTY JUDGE, TO EXECUTE THE FY 2018 AUDIT ENGAGEMENT LETTER WITH PATTILLO, BROWN, & HILL, LLP. MIYKAEL REEVE, AUDITOR
- MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON CARRIES UNANIMOUSLY
- **REPORT** (3.5) COMPENSATORY TIME UPDATE. THERESA TAYLOR, DIRECTOR, HUMAN RESOURCES
- MINUTE ORDER 409.18 (3.7) APPROVING CONTRACT TO UPGRADE THE CURRENT VOTING SYSTEM CONTINGENT OF STATE APPROVAL AND LEGAL REVIEW. JANA ONYON, ELECTIONS ADMINISTRATOR NANCY CANNADAY, EC DEMOCRAT PARTY CHAIR RANDY BELLOMY, EC REPUBLICAN PARTY CHAIR.
- MOTION TO APPROVE BY JUDGE BUSH, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY
- NO ACTION (3.8) Bring to the Court's attention budget shortfalls in Inmate Feeding and Inmate Medical. Consider action as may be appropriate. Chuck Edge, Sheriff
- MINUTE ORDER 410.18 (3.9) APPROVING REQUEST FOR A BUDGET ADJUSTMENT IN THE AMOUNT TO \$30,000 FOR MAINTENANCE AND INSPECTIONS IN THE WAYNE MCCOLLUM DETENTION CENTER DUE TO BUDGET SHORTFALLS PAID FROM SALARY LINE ITEM,. CHUCK EDGE, SHERIFF

MOTION BY COMMISSIONER PERRY TO APPROVE (FROM SALARY LINE ITEM), SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

RECESS TO CONVENE TO EXECUTIVE SESSION

11:42 AM

MOTION BY COMMISSIONER PERRY, SECOND BY COMMISSIONER BUTLER CARRIES UNANIMOUSLY

EXECUTIVE SESSION

THE COMMISSIONERS COURT OF ELLIS COUNTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED IN THIS AGENDA, IN THE ORDER DEEMED APPROPRIATE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE 551, OR TO SEEK THE ADVICE OF ITS ATTORNEY AND/OR OTHER ATTORNEYS REPRESENTING ELLIS COUNTY ON ANY MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE COMMISSIONERS COURT UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH TEXAS GOVERNMENT CODE CHAPTER 551 OR AS OTHERWISE MAY BE PERMITTED UNDER 551.

- 4.1 Pursuant to \$551.074 of the Government Code, consultation regarding personnel matters.
- 4.2 PURSUANT TO SECTION 551.071 OF THE GOVERNMENT CODE, CONSULTATION WITH COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION.
- 4.3 PURSUANT TO § 551.072 OF THE GOVERNMENT CODE, CONSULTATION WITH COUNSEL REGARDING THE POSSIBLE SALE OR LEASE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PERSON.
- 4.4 PURSUANT TO §551.076 OF THE GOVERNMENT CODE, CONSULTATION TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION, OF SECURITY PERSONNEL OR DEVICES.
- 4.5 PURSUANT TO §551.071 OF THE GOVERNMENT CODE, CONSULTATION WITH COUNSEL CONCERNING THE SETTLEMENT OFFER TO REPLACE MS. JODI SPILLERS CHEVROLET SILVERADO WINDSHIELD, DAMAGED DURING THE COURSE OF MS. SPILLERS WORK DAY RETURNING FROM INVENTORY AUDIT AT ROAD & BRIDGE PCT. 1.

ADJOURN EXECUTIVE SESSION

12:26 PM

MOTION BY COMMISSIONER PERRY, SECOND BY COMMISSIONER STINSON CARRIES UNANIMOUSLY

MINUTE ORDER 411.18 (2.6) AUTHORIZING THE COUNTY ATTORNEY TO OFFER AND SETTLE A
CLAIM UP TO \$210.00 ON BEHALF OF ELLIS COUNTY INVOLVING MS. JODI SPILLER FOR
DAMAGE TO HER CHEVROLET SILVERADO WINDSHIELD DAMAGED DURING THE COURSE
OF MS. SPILLERS WORK DAY RETURNING FROM INVENTORY AUDIT AT ROAD & BRIDGE
PCT. 1

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

MINUTE ORDER 412.18 (2.8) APPROVING REPLACEMENT OF SECURITY CAMERA IN THE COURTS AND ADMINISTRATION BUILDING.

MOTION TO APPROVE BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

MINUTE ORDER 413.18 (2.10) ACCEPTING SOLE SOURCE DOCUMENTS FROM SECURETECH SYSTEMS, INC. AND APPROVING THE SHERIFF'S OFFICE TO PROCEED WITH THE UPGRADE TO THE SECURITY AND NOTIFICATION SYSTEM AT THE HISTORIC COURTHOUSE.

MOTION TO APPROVE BY COMMISSIONER GRAYSON, SECOND BY COMMISSIONER STINSON CARRIES UNANIMOUSLY

NO ACTION (3.10) DEPARTMENT OF DEVELOPMENT SOFTWARE. – ALBERTO MARES, DIRECTOR, DEPARTMENT OF DEVELOPMENT

ADJOURN

MOTION TO ADJOURN BY COMMISSIONER PERRY, SECOND BY COMMISSIONER GRAYSON CARRIES UNANIMOUSLY

THE OFFICIAL MINUTES OF THE ELLIS COUNTY COMMISSIONERS' COURT SEPTEMBER 25, 2018 ARE HEREBY APPROVED.

PRESIDING OFFICER:

CAROL BUSH, COUNTY JUDGE

RANDYSTINSON COMMISSIONER, PCT 1

PAUL PERRY, COMMISSIONER, PCT 3

LANE GRAYSON, COMMISSIONER, PCT 2

KYLE BUTLER, COMMISSIONER, PCT 4

WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE THIS 4TH DAY OF DECEMBER, 2018.

CINDY POLLEY, COUNTY CLERK