



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

## ADDENDUM NO. ONE (1)

### GPS OFFENDER MONITORING

#### RFP NO. 2019-169

Effective: May 28, 2019

Change Due Date:

FROM: May 30, 2019 at 9:35 AM  
TO: June 6, 2019 at 2:00 PM

Change Question Cutoff Date:

FROM: May 23, 2019 at 5:00 PM  
TO: May 30, 2019 at 5:00 PM

#### **Delete the following documents:**

Specifications  
Attachment A – Requirements  
Information Regarding Conflict of Interest Questionnaire  
HB89/Chapter 2270 Verification

#### **Replace with the following documents (changes made in red):**

Specifications – Addendum No.1 – Rev 5-28-2019

Revised Evaluation Criteria – Level 3  
Revised Item 5.17  
Revised Item 5.18  
Revised Item 6.7  
Revised Item 6.8

Attachment A – Requirements – Addendum No. 1 – Rev 5-28-2019

Revised Item – 5.19.1  
Revised Item – 5.19.2  
Revised Item – 5.19.3  
Revised Item – 5.19.5  
Revised Item – 5.20.17  
Revised Item – 5.20.21  
Revised Item – 5.24.2  
Revised Item – 5.24.3

Information Regarding Conflict of Interest Questionnaire – Add No. 1 – Rev 5-28-2019  
Added additional employees

Please note all other terms, conditions, specifications drawings, etc. remain unchanged.

Sincerely,  
Michalyn Rains CPPO, CPPB  
Purchasing Agent

## **4.0 EVALUATION CRITERIA AND FACTORS**

- 4.1 The award of the contract shall be made to the responsible contractor, whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other factors set forth in the Request for Proposals in accordance with Vernon's Texas Code Annotated, Local Government 262.030.

The Evaluation Committee will review all proposals received by the Opening date and time as part of a documented evaluation process. For each decision point in the process, the County will evaluate contractors according to specific criteria and will elevate a certain number of contractors to compete against each other. The proposals will be evaluated on the following criteria.

The County will use a competitive process based upon "selection levels." The County recognizes that if a contractor fails to meet expectations during any part of the process, it reserves the right to proceed with the remaining contractors or to elevate a contractor that was not elevated before. The selection levels are described in the following sections.

The first part of the elevation process is to validate the completeness of the proposal and ensure that all the RFP guidelines and submittal requirements are met. Contractors may, at the discretion of the County, be contacted to submit clarifications or additional information within two business days. Incomplete or noncompliant RFPs may be disqualified.

### **LEVEL 1 - CONFORMANCE WITH MANDATORY REQUIREMENTS**

- Conformance with RFP guidelines and submittal requirements to include proposal response to Section 6.0 and Attachment A – Requirements.

### **LEVEL 2 – DETAILED PROPOSAL ASSESSMENT (Maximum 70 Points)**

Contractors elevated to Level 2 may be asked to make a presentation to show unit and website referenced in proposal, as well as any other cost and implementation planning considerations in the proposal. All Contractors who are elevated to Level 2 will be required to submit a demonstration unit for testing. Contractor shall provide unit at time of presentation.

The Evaluation Committee will conduct a detailed assessment of all proposals elevated to this Level. Proposals may earn up to 70 Points based on evaluated criteria.

The Evaluation Criteria evaluated in Level 2 include:

<b>Points</b>	<b>Evaluation Criteria</b>
35	Device Meeting Requirements – See Attachment A and demonstration of the unit (Proposal Format Item 6.7).
25	Services Provided, Project Team, Project Plan (Proposal Format Item 6.3; 6.4)
10	Qualifications of the Firm/Similar Projects Involved With (Proposal Format Item 6.2; 6.6)

It is anticipated that Collin County will elevate proposals scoring at least 49 points (70%) to Level 3.

### **LEVEL 3 – COST (Maximum 30 Points)**

Contractors who are elevated to level 3 will have their points combined from level 2 for a maximum of 100 points total. For evaluation purposes cost will be calculated the following:

Pre-Trial Release:

Monthly average 63 units

(63 units x 30 days in month x Contractor Daily Rate for County Paid (see 6.8.1)) x 12 months.

plus

Install Fees (if any) 85 units x install fee (see 6.8.1.1).

CSCD:

Monthly average 37 units

37 units x 30 days in month x Contractor daily Rate for Offender Pay (see 6.8.2) x 12 months.

plus

Install Fees (if any) 36 units x install fee (see 6.8.2.1).

<b>Points</b>	<b>Evaluation Criteria</b>
30	Cost (Proposal Format Item 6.8)

### **LEVEL 4 – REFERENCES (Maximum 20 Points)**

<b>Points</b>	<b>Evaluation Criteria</b>
20	References (Proposal Format Item 6.5)

The County will contact the references. These references will be asked a series of questions regarding their satisfaction with the solution and the performance of the implementation supplier.

### **LEVEL 5 – BEST AND FINAL OFFER**

Contractors who are susceptible of receiving award will be elevated to Level 5 for Best and Final Offer. Contractor may be asked to respond in writing to issues and questions raised by the County as well as any other cost and implementation planning considerations in the proposal, and may be invited to present their responses on-site. Proposals may be re-evaluated based upon Criteria in level 2 through 4.

Based on the result of the Best and Final Offer evaluation, a single contractor will be identified as the finalist for contract negotiations. If a contract cannot be reached after a period of time deemed

reasonable by the County, it reserves the right to contact any of the other contractors that have submitted proposals and enter into negotiations with them.

## **5.0 SPECIAL CONDITIONS AND SCOPE OF SERVICES**

- 5.1 Authorization: By order of the Commissioners' Court of Collin County, Texas sealed proposals will be received for **GPS Offender Monitoring**.
- 5.2 Intent of Request for Proposal: Collin County's intent of this Request for Proposal (RFP) and resulting contract is to provide contractors with sufficient information to prepare a proposal for **GPS Offender Monitoring** to be utilized by Pre-Trial Release and Community Corrections and Supervision (CSCD).
- 5.3 Term: Provide for a term contract commencing on September 1, 2019 through and including August 31, 2020 with the option of two (2) one (1) year renewals.

Transitional Period: Upon normal completion of this contract, not to include termination for default, and in the event that no new contract has been awarded by the original expiration date of the existing contract including any extension thereof, it shall be incumbent upon the Contractor to continue the contract under the same terms and conditions until a new contract can be completely operational. At no time shall this transition period extend more than ninety (90) days beyond the original expiration date of the existing contract and any extension thereof.

At the end of this contract should another vendor be awarded the contract all participants with over thirty (30) days left of monitoring will be changed out to the new vendor. If a participant has less than thirty (30) days left on the monitor the existing vendor will continue to monitor until completion date for that participant.

- 5.4 Point of Contact: Information regarding the purchasing process and the contents of this RFP may be obtained from Sara Hoglund, CPPB Senior Buyer or email shoglund@co.collin.tx.us.
- 5.5 Funding: Funds for payment have been provided through the Collin County budget approved by the Commissioners' Court for this fiscal year only. State of Texas statutes prohibit the County from any obligation of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that arise past the end of the current Collin County fiscal year shall be subject to budget approval.
- 5.6 Price Reduction: If during the life of the contract, the contractor's net prices to its customers for the same product(s) and/or services shall be reduced below the contracted price, it is understood and agreed that the County shall receive such price reduction.
- 5.7 Price Redetermination: A price redetermination may be considered by Collin County only at the twelve (12) month, twenty-four (24) month anniversary date of the contract. Any request for redetermination will require a minimum of thirty (30) days written notice, prior to the date of the increase and all requests for price redetermination shall be in written form and shall include documents supporting price redetermination such as Manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A., Insurance Coverage Rates, etc. The Vendor's past experience of honoring contracts at the quotation price will be an important consideration in the evaluation of the lowest and best quote. Collin County reserves the right to accept or reject any/all of the price redetermination as it deems to be in the best interest of the County.
- 5.8 Completion/Response Time: Contractor shall place product(s) and/or complete services at the County's designated location within the number of calendar days according to the schedule proposed by contractor in section 6.4.

5.9 Delivery/Setup/Installation Location: Locations for delivery and installation will be as follows:

**For Pre-Trial Release:**  
Collin County Detention Center  
4300 Community Ave  
McKinney, TX 75071

**For CSCD:**  
Russell A. Steindam Courts Building  
2100 Bloomdale Road, Suite 12262  
McKinney, TX 75071

Plano Sub-Courthouse  
900 E. Park Blvd, Suite 200  
Plano, TX 75074

Minimum Security Community  
Corrections Facility  
4800 Community Ave  
McKinney, TX 75071

Vendor location

- 5.10 Freight/Delivery Charges: Any freight or delivery charges shall be included in the submitted pricing. No additional fees for delivery/freight/fuel surcharges or other fees shall be invoiced or paid by Collin County.
- 5.11 Testing: Testing may be performed at the request of Collin County, by an agent so designated, without expense to Collin County.
- 5.12 Samples/Demos: Samples/demos shall be furnished free of expense to Collin County. All Contractors who are elevated to Level 2 will be required to submit a demonstration unit for testing. Contractor will provide demonstration unit at date and time of presentation.
- 5.13 Approximate Value/Usage: Approximate usage does not constitute an order, but only implies the probable quantity the County will use. Estimated expenditure for CSCD \$70,000 and estimated expenditure for Pre-Trial release \$135,000.
- 5.13.1 CSCD (Adult Probation) installed 134 GPS devices for calendar year 2018. The monthly average of GPS devices monitored was 56 units per month for calendar year 2018.
- 5.13.1.1 CSCD anticipates a reduction in the number of devices. In January 2019 38 GPS devices and February 36 GPS devices monitored.
- 5.13.1.2 Lost/Damaged Units – CSCD – 24 since November 2016.
- 5.13.2 Collin County Justice Center (Pre-Trial Release) installed 85 GPS devices for calendar year 2018. The monthly average GPS devices monitored was 63 units for calendar year 2018.
- 5.13.2.1 Lost/Damaged Units - For Pre-Trial Release – 3 since November 2016.
- 5.14 Background Check: All Contractor employees that will be working on site or by Remote Access shall pass a background check performed by Collin County before any work may be performed. The selected contractor shall be provided the required information for background checks.
- 5.15 Subcontractors: Contractor shall state names of all subcontractors and the type of work they will be performing. If an contractor fails to specify a subcontractor, then he shall be deemed to have agreed that he is fully qualified to perform the contract himself, and that he will fully perform the contract himself.

No proposer whose proposal is accepted shall (a) substitute any subcontractor, or (b) permit a subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original proposal without approval in writing from the Collin County Purchasing Department.

The successful proposer further agrees that Collin County and its agents, servants and employees shall not be liable for any loss or damage resulting from personal injury, physical loss, harassment of or discrimination against employee or other violations of the provisions of this contract occasioned by the acts or omissions of the successful proposer's sub-contractors, their agents or employees. The indemnification provisions of this contract shall apply to all sub-contractors.

- 5.16 **Confidential or Proprietary Information:** Collin County is subject to the Texas "Public Information Act", Texas Government Code Chapter 552. Contractors shall identify those portions of their proposals that they deem to be confidential, proprietary information or trade secrets. Contractors shall clearly indicate each and every section to which this applies. It is not sufficient to preface the entire proposal with a proprietary statement. State of Texas Attorney General retains the final authority as to the extent of material that is considered proprietary or confidential.

#### 5.17 **PROPOSAL SCHEDULE**

Collin County reserves the right to change the schedule of events as it deems necessary.

RFP Released	May 7, 2019
Deadline for submission of questions	<del>May 23, 2019</del> <b>May 30, 2019</b>
Proposals Due	<del>May 30, 2019</del> <b>June 6, 2019</b>
Demonstrations	June 25-26, 2019 - tentative
Award of RFP	July 2019

#### 5.18 **PURPOSE/SCOPE OF WORK**

The principal program objective is a reduction of commitments to the Collin County Justice Center. The GPS monitoring services is an alternative to incarceration due to revocation of non-violent offenders as a condition of pre-trial release, surety bond, and as a condition of appeal bond for both felony and misdemeanor high risk offenders and as a condition of Supervision. These services are utilized by Pre-Trial Release and Community Supervision and Corrections Department (CSCD).

Current Device – SCRAM GPS

Current Service Provider - Surscan

CSCD is currently utilizing County pay and is looking at changing to Offender pay model **and only use County pay if Offender qualifies as indigent.**

- 5.19–5.25 – See Attachment A – Requirements. Complete Attachment A and submit in accordance with section 6.7.

### **6.0 PROPOSAL FORMAT**

In accordance with the directions below, contractor shall provide a response for each item in Section 6.2 – 6.8 in order and include item numbers in response. Answer all questions fully, clearly, and concisely, giving complete information. Do not skip items. Do not refer to other parts of your proposal for the answers. You may not modify either the order or language of the

question. **Responses shall include a statement of “agree”, “confirmed”, “will provide”, “not applicable”, or “exception taken” along with any additional information.** If an item is “not applicable” or “exception taken”, contractor shall state that and refer to Section 7.0 Exceptions, with explanation.

Contractor shall adhere to the instructions in this request for proposals on preparing and submitting the proposal. If contractor does not follow instructions regarding proposal format, points will be deducted during the evaluation process.

6.1 **PROPOSAL DOCUMENTS:** To achieve a uniform review process and to obtain a maximum degree of comparability, the proposal shall, at a minimum include a Table of Contents detailing sections and corresponding page numbers.

6.1.1 Proposals may be submitted online via <http://collincountytx.ionwave.net> or submitted via CD-ROM or Flash Drive. Electronic submissions are preferred.

6.1.2 If submitting manually, proposal shall be submitted in a sealed envelope or box with RFP name, number, and name of firm printed on the outside of the envelope or box. Manual submittals shall be sent/delivered to the following address and shall be received prior to the date/time for opening:

Collin County Purchasing  
2300 Bloomdale, Suite 3160  
McKinney, TX 75071

Paper copies shall be printed on letter size (8 ½ x 11) paper and assembled using spiral type bindings, staples, or binder clips. Do not use metal-ring hard cover binders. Manual submittals shall include an electronic copy in a searchable format.

It shall be the responsibility of the contractor to insure that their proposal reaches Collin County Purchasing prior to the date/time for the opening no matter which submission method is used.

Proposal shall include but not be limited to information on each of the following:

6.2 **FIRM OVERVIEW**

Contractor shall define the overall structure of the Firm to include the following:

6.2.1 A descriptive background of your company’s history.

6.2.2 State your principal business location and any other service locations.

6.2.3 State the address and normal business hours of your local service location and list the number of technical support personnel assigned to this work location. Should a service location not exist in the Collin County region please list your nearest service location to the county.

6.2.4 What is your primary line of business?

6.2.5 How long have you been selling product(s) and/or providing service(s)?

6.2.6 State the number and location of installations where your services are in use.

6.2.7 Describe plan to keep Collin County up to date on current changes and operating systems, during the term of the contract.

6.2.8 Identify any terminated public sector projects. Disclose the jurisdiction and explain the termination.

- 6.2.9 Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please explain the impact both in organizational and directional terms.
- 6.2.10 List of all lawsuits resulting in award (in or outside of court) to a client and provide basis and finding of any settlement.

### 6.3 **PROPOSED PROJECT TEAM/STAFF QUALIFICATIONS/ EXPERIENCE/ CREDENTIALS**

- 6.3.1 Provide credentials, qualifications as well as experience for each team member or key personnel on the project.
- 6.3.2 Provide name, job title, responsibilities, role on the project, and number of years they have been in the role.

### 6.4 **PROPOSED PROJECT PLAN**

- 6.4.1 Provide an implementation plan for the proposed product(s)/service(s) to include but not limited to the following areas:
  - 6.4.1.2 Proposed Project Plan/Timeline showing, at a minimum, the following key areas:
    - 6.4.1.2.1 Installation
    - 6.4.1.2.2 Education and Training
    - 6.4.1.2.3 Testing and Support
- 6.4.3 The County will provide a project implementation resource for Pre-Trial Release and CSCD to oversee and coordinate integration of the requirements. Contractor shall include a description of how they will interact with this resource.

### 6.5 **REFERENCES**

- 6.5.1 Provide a minimum of three (3) references. Include the following information for each reference; the name and address of the organization, as well as the name, position, email and telephone number of the contact in the referred organization. References with similar projects and users are preferred.
  - 6.5.1.1 Describe the services provided. Include organizations that have completed similar in scope projects in the last two (2) years.

### 6.6 **SIMILAR PROJECTS INVOLVED WITH**

- 6.6.1 Provide a list of other similar projects that you are involved with currently or will be involved with during the duration of this project.

### 6.7 **REQUIREMENTS**

- 6.7.1 Contractor shall respond to all requirements in Attachment A-Requirements.
  - 6.7.1.1 Requirements that require a detailed response shall be submitted as attachment with named "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of

location of response shall be referenced in the comment section of this document.

6.7.1.2 ~~Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Section 7.0 of the specifications for more details on Exceptions.~~

Any response answered as a “yes” means that the solution will comply.

**6.8 PRICING/FEES**

Contractor shall state pricing in the appropriate categories below.

- 6.8.1 State Price per day for Active GPS unit – County Paid  
  - 6.8.1.1 – Installation Fees, if any
- 6.8.2 State Price per day for Active GPS unit – Offender Paid  
  - 6.8.2.1 – Installation Fees, if any
- 6.8.3 State Price for Replacement Unit
- 6.8.4 State Price for any additional fees associated with product for service

**7.0 EXCEPTIONS**

Instructions for completing section:

The exception table shall be completed for any exception from requirements identified in this RFP. Please complete the following worksheet listing any and all exceptions from the information requested in the Request for Proposal. Attach additional pages as needed. If no exceptions are listed it is understood that the contractor has agreed to all RFP requirements, even if a notation is referenced in an individual section.

Section Number/ Question Number	Required Service You are Unable to Perform	Steps Taken to Meet Requirement

Reference Number	<p><b>IMPORTANT INFORMATION:</b>                      Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Section 7.0 of the specifications for more details on Exceptions.</p>	<p><b>Yes</b>                      System currently performs these functions and/or agree to requirement</p>	<p><b>No</b>                      System does not perform this function and/or cannot agree to requirement</p>	<p><b>Written Response:</b> Include additional comments below.                      If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
5.19	<b>GENERAL REQUIREMENTS</b>			
5.19.1	Contractor shall be responsible for the installation/removal of the GPS monitors for the Collin County Sheriff's Office Pre-Trial Release and Collin County Supervision and Corrections (CSCD) at the location(s) stated in section 5.9.			
5.19.2	Installation/Removal will shall be Monday – Friday, Contractor is not responsible for weekends or holidays.			
5.19.3	Monitoring shall be done by the offeror at the offeror's location.			
5.19.4	County personnel shall be able to use the application to create, edit, and apply inclusion and exclusion zones.			
5.19.5	Contractor shall be responsible for sending daily notifications of violations via email.			
5.20	<b>Unit Requirements</b>			
5.20.1	The GPS tracking unit shall attach to the offender as a bracelet (i.e. "one piece system")			
5.20.2	The unit shall be FCC certified			
5.20.3	The GPS Tracking Unit/Monitoring Bracelet shall be lightweight.			
5.20.4	The monitoring unit shall not pose a safety hazard to the offender or others. Provide warranty/indemnity information.			
5.20.5	The monitoring unit shall function reliably under normal environmental and atmospheric conditions.			
5.20.6	The unit shall transmit data, including offender's monitoring status and GPS tracking points to a central host system operated by the Contractor.			
5.20.7	After department personnel have used the web-based software to establish schedules and zones (inclusion and exclusion) parameters, it is desired that said parameters be stored on both the gps tracking unit and on the Contractor's central host system simultaneously. The county desires a gps tracking unit that can independently verify and record parameter compliance/violations without further communication with the central host system. This would include both equipment violations and zone violations. Describe how the proposed system would accomplish this.			
5.20.8	When the GPS tracking unit recognizes that a violation has occurred, the unit shall log the violation on-board and initiate a data transfer with the central host system, regardless of the next preset "call in" time. The central host system shall immediately notify the department and or other identified persons (e.g. victims, officers, law enforcement) of the violation. Provide Literature and/or sample data.			
5.20.9	The GPS tracking unit shall have the capability to notify the offender of instances of non-compliance by using at least one of the following methods 1) displaying text, 2) issuing audible tones, 3) displaying led lights or 4) vibrations. The unit shall be able to notify the offender of such instances even in the absence of communications with the central host system.			
5.20.10	The unit shall automatically identify and send key event and general information to the central host system pertaining to the activities of the offender, the unit, and the transmitter as follows:			
	5.20.10.1 Unauthorized absence from his or her residence.			
	5.20.10.2 Equipment malfunctions (all installed components).			
	5.20.10.3 Tampering with equipment (all installed components).			
	5.20.10.4 Power degradation (electrical loss or reserve backup power low).			
	5.20.10.5 Location verification failure (includes loss of GPS signals).			
	5.20.10.6 Missed calls from the tracking unit.			
	5.20.10.7 Exclusion and inclusion zone violations (The offender traveled to an unauthorized location)			
	5.20.10.8 The location and movement of the offender			
5.20.11	The monitoring unit shall include an internal clock and shall date/time stamp all recorded events.			

Reference Number	<p><b>IMPORTANT INFORMATION:</b> Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Section 7.0 of the specifications for more details on Exceptions.</p>	<p><b>Yes</b> System currently performs these functions and/or agree to requirement</p>	<p><b>No</b> System does not perform this function and/or cannot agree to requirement</p>	<p><b>Written Response:</b> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
5.20.12	The unit shall have the ability to continue to record and store monitoring data in the event of a communications disruption with the central host system. Once communication is restored, the unit shall transmit all data to central host system. Indicate the data storage time lengths.			
5.20.13	The unit shall have the ability to store all monitoring data in the event of an extended power failure. Once communication and power is restored, the unit shall transmit all data to central host system. Indicate time limits and provisions for back up			
5.20.14	The unit shall be equipped with tamper detection and a notification system that records a violation if/when the unit's case is opened and notifies the central host system of such violations.			
5.20.15	The unit shall be equipped with tamper detection and a notification system that records a violation if/when the unit's battery is removed and notifies the central host system of such violations.			
5.20.16	The GPS tracking unit shall incorporate a system that can detect motion in the absence of both GPS and cellular availability. The unit shall log whether or not the unit is in motion. Describe the motion detection system incorporated.			
5.20.17	The unit shall have the capability to record a violation if/when the unit has simultaneously been in motion and has not received GPS signals for a predetermined amount of time. <del>The unit shall be able to notify</del> <b>Describe how</b> the central host system is notified of such violations. <del>during the next data transfer.</del>			
5.20.18	The unit shall record and store GPS tracking points with corresponding time/date stamps at frequencies of at least once every 60 seconds regardless of violation status and at least once every 15 seconds during violation status.			
5.20.19	The unit shall have a battery life exceeding 12 hours between charges. The County prefers a battery of life of 24 hours between charges.			
5.20.20	The units offered by Contractor shall have been in use by a law enforcement, corrections or probation department in the U.S. for at least two years or if the units are newer than 2 years, the Contractor must provide data to allow the county to determine the reliability of the unit out in the field.			
5.20.21	<del>The unit shall be legally patented and in compliance with U.S. patent laws.</del> <b>The unit shall be legally patented and in compliance with U.S. patent laws.</b>			
5.20.22	The unit shall have batteries which are easily charged and swapped out by offender or shall "plug" into standard power supplies. Charging system shall be lightweight and accommodate 110V (domestic) and 220V (international) power supplies. Charging system shall include a light to indicate whether the GPS unit is charging or has a full charge.			
5.20.23	The transmitter bracelet shall be water resistant Please indicate depth of water resistance.			
5.20.24	The transmitter shall have dual tamper detection utilizing electronic and fiber optic tamper mechanisms.			
<b>5.21</b>	<b>Software/Hosting Requirements</b>			
5.21.1	The Contractor shall provide a web-based software application that provides department personnel with access to central host system.			
5.21.2	The application shall be accessible through a standard web browser interface.			
5.21.3	The application shall utilize security protocols that will prevent unauthorized access to the database and the offender information contained therein.			
5.21.4	The application shall not require installation on County computers.			
5.21.5	This application shall be the single point for the department to setup and access information relative to GPS.			
5.21.6	<del>The application shall allow County personnel to view information about the offender, including but not limited to personal information, current electronic monitoring data, violation statuses, notification settings and</del>			

Reference Number	<p><b>IMPORTANT INFORMATION:</b> Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Section 7.0 of the specifications for more details on Exceptions.</p>	<p><b>Yes</b> System currently performs these functions and/or agree to requirement</p>	<p><b>No</b> System does not perform this function and/or cannot agree to requirement</p>	<p><b>Written Response:</b> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
5.21.7	The application shall allow County personnel to enroll/edit/ remove offenders without calling the monitoring center.			
5.21.8	The application shall allow County personnel to create, edit, delete and apply monitoring parameters (such as daily/weekly schedules) for individual offenders or groups of offenders.			
5.21.9	The application shall allow for notifications to be sent to County personnel via email, text message/page, and facsimile.			
5.21.10	The application shall allow the County personnel to enter information to initiate multiple alert notifications (i.e. victims, officers, law enforcement) for specified key events (i.e. notify victim when an offender comes near an exclusion zone) or non-compliance with monitoring parameters.			
5.21.11	The application shall allow department personnel to filter report results by violation/event.			
	5.21.11.1 Strap tamper			
	5.21.11.2 Inclusion zone violation			
	5.21.11.3 Exclusion zone violation			
	5.21.11.4 GPS tracking unit in motion with no GPS			
	5.21.11.5 GPS tracking unit case tamper			
	5.21.11.6 Battery levels/charging history			
5.21.12	The application shall enable County to find up-to-date location and monitoring information for any offender. This "location request" function shall display offender location within two (2) minutes of request unless wireless coverage unavailable.			
5.21.13	The application shall display location of the offender on an interactive map containing recognizable state, county, municipality, and street names.			
5.21.14	The application shall display every GPS point recorded by field units.			
5.21.15	The application shall allow County personnel to easily zoom in and out by dragging the mouse to designate an area.			
5.21.16	The application shall allow the County personnel to easily determine the approximate address of any tracking point.			
<b>5.22</b>	<b>Training</b>			
5.22.1	Contractor to provide at least one (1) initial training session of at least four (4) hours each for pre-trial release and CSCD (Adult Probation). This would be a total of two (2) training sessions at start of contract. Contractor shall also provide on-going training as needed.			
<b>5.23</b>	<b>Maintenance and Support</b>			
5.23.1	Contractor shall maintain replacement parts during the term of the contract and shall service and/or replace defective parts within twenty-four (24) hours of any malfunction. If unit is not operable, a loaner/replacement unit shall be available to maintain continuous monitoring of offender.			
5.23.2	Contractor shall provide twenty-four (24) hour technical service and support.			
<b>5.24</b>	<b>Storage of Data</b>			
5.24.1	Collin County requires storage of each participant's monitoring data for the life of the contract. Collin County requests this information be stored on an electronic storage medium and provided to Collin County upon written request. Upon termination of the contract, electronic copies of all data shall become the exclusive property of Collin County and Contractor shall provide affidavit that all participants' records have been removed from their system.			
5.24.2	Data shall not be archived while the client/defendant is active on GPS. Data shall be readily available upon request within forty-eight (48) hours until one (1) year after defendant is deactivated.			
5.24.3	Data shall not be archived until one (1) year after the defendant is deactivated.			

Reference Number	<p><b><u>IMPORTANT INFORMATION:</u></b> Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Section 7.0 of the specifications for more details on Exceptions.</p>	<p><b><u>Yes</u></b> System currently performs these functions and/or agree to requirement</p>	<p><b><u>No</u></b> System does not perform this function and/or cannot agree to requirement</p>	<p><b><u>Written Response:</u></b> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
5.25	<b>Confidentiality</b>			
5.25.1	Confidentiality of offender records shall not be compromised. Contractor shall prevent unauthorized access to this data. Unauthorized access to the system shall not be allowed nor information disclosed to any third party without prior written authorization from Collin County.			
5.25.2	Any personal or monitoring information for any offender made available shall only be used for the purpose of carrying out the provisions of this contract, and shall not be divulged nor made known in any manner to any person except as may be necessary in the performance of this contract.			
5.25.3	Contractor agrees to assume responsibility for protection of the confidentiality of offender records and that all work shall be performed under the supervision of the Contractor or the Contractor's representative(s).			
5.25.4	Each designated staff member of the Contractor to whom information may be available or disclosed shall be notified in writing by the Contractor that information disclosed to such employee can be used only for a purpose and to the extent authorized herein.			
5.25.6	Contractor shall notify Collin County immediately upon receipt of any legal process requiring disclosure of records of participants.			

## **INFORMATION REGARDING CONFLICT OF INTEREST QUESTIONNAIRE**

During the 79<sup>th</sup> Legislative Session, House Bill 914 was signed into law effective September 1, 2015, which added Chapter 176 to the Texas Local Government Code. Recent changes have been made to Chapter 176 pursuant to HB23, which passed the 84<sup>th</sup> Legislative Session. Chapter 176 mandates the public disclosure of certain information concerning persons doing business or seeking to do business with Collin County, including family, business, and financial relationships such persons may have with Collin County officers or employees involved in the planning, recommending, selecting and contracting of a vendor for this procurement.

For a copy of Form CIQ and CIS:

[http://www.ethics.state.tx.us/filinginfo/conflict\\_forms.htm](http://www.ethics.state.tx.us/filinginfo/conflict_forms.htm)

The vendor acknowledges by doing business or seeking to do business with Collin County that he/she has been notified of the requirements under Chapter 176 of the Texas Local Government Code and that he/she is solely responsible for complying with the terms and conditions therein. Furthermore, any individual or business entity seeking to do business with Collin County who does not comply with this practice may risk award consideration of any County contract.

For a listing of current Collin County Officers:

<http://www.collincountytx.gov/government/Pages/officials.aspx>

The following County employees will be involved in the planning, recommending, selecting, and contracting for the attached procurement:

Department:

Sheriff Jim Skinner

Parrish Cundiff – Sheriff/Jail

Terry McCraw – Sheriff/Jail

Tonya K. Smith – Sheriff/Jail

Christopher Perepiczka – Sheriff/Jail

Yoon Kim - CSCD

Larry Pintar – CSCD

Major Pearson – Sheriff/Jail

Donald Bell - CSCD

Purchasing:

Michalyn Rains, CPPO, CPPB – Purchasing Agent

Michelle Charnoski, CPPB – Asst. Purchasing Agent

Sara Hogle, CPPB – Senior Buyer

Commissioners' Court:

Chris Hill – County Judge

Susan Fletcher – Commissioner Precinct No. 1

Cheryl Williams – Commissioner Precinct No. 2

Darrell Hale – Commissioner Precinct No. 3

Duncan Webb – Commissioner Precinct No. 4