

**AI-46337**

**4. f. 3.**

**Commissioners Court**

**Meeting Date:** 04/08/2019

2019 Lake Patrol Contract

**Submitted For:** Jim Skinner

**Submitted By:** Tracy Spurgin

**Department:** Sheriff's Office

**Request Type:** CONSENT

**Agenda Area:** Agreement

**Information**

**Department Action**

Respectfully submit for approval the 2019 Lake Patrol contract with the United States Army Corps of Engineers to provide additional patrol of Lake Lavon. The total amount of reimbursed overtime costs not to exceed \$48,579.39.

**Purchasing Department Action**

Request Commissioners consideration and any action regarding approval of contract with United States Army Corps of Engineers to provide patrol of Lake Lavon for the period May 18, 2019 through September 14, 2019 and authorize County Judge to execute same. sh

**HR and/or IT Action**

**Budget Department Action**

FY 2019 Increased Law Enforcement Services Grant with the Department of the Army Corps of Engineers in the amount of \$48,579.39 in federal funds to provide additional patrol services to the parks during the summer months. No County match is required. Funding covers 616 labor hours and mileage. Grant term is May 18, 2019 through September 14, 2019.

**Auditor's Office Action**

Grant contract has been reviewed by the grant review committee as per attached. State grant funds in the amount up to \$48,579.39. The grant period is from May 18, 2019 through September 14, 2019.

**Commissioners Court**

2019 Lake Patrol Contract with the US Army Corps of Engineers, Fort Worth District to provide additional patrol of Lake Lavon from May 18, 2019 through and including September 14, 2019, Sheriff.

**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Adjustment:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Remarks:**

**Attachments**

Draft Court Order

Lake Patrol Memo

Grant Summary Forms

Lake Patrol Letter

Lake Patrol Contract

Grant Review Committee Form

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# COLLIN COUNTY

OFFICE OF THE SHERIFF  
4300 Community Avenue  
McKinney, Texas 75071

**Jim Skinner, Sheriff**

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Date: March 25, 2019

To: Commissioners' Court

From: Jim Skinner, Sheriff *JDS*

Re: 2019 Lake Patrol

Attached, please find the 2019 Lake Patrol Contract with the Corps of Engineers. For over 24 years, the Collin County Sheriff's Office has worked with the Lavon Corps Management to provide additional patrol for Lake Lavon during the summer months at no expense to Collin County. The cost is paid by the Corps of Engineers as per the contract. The partnership allows us to have additional manpower in the lake area during the summer months when activity is highest.

Deputies work this assignment as an overtime job. Non-exempt deputies may work this contract. The contract calls for 616 hours of patrol this year.

MS:tms

## Collin County Grant Summary Form

<b>Department Name</b> Collin County Sheriff's Office		Submit completed form along with one electronic copy of the grant application and all supporting documentation to the Auditor's Office not less than 14 days prior to the scheduled Commissioner Court meeting. If you have any questions contact Janna Caponera at (972) 548-4638.
<b>Contact Person (Grant Liaison)</b> Mark Sanderson		
<b>Title</b> Assistant Chief	<b>Phone / Extension</b> x5109	

Grant Description		
<b>Grant Title and Funding Year</b> 2019 Increased Law Enforcement Services, Collin county	<b>Funding Source</b> <input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Other:	<b>Application Type</b> <input checked="" type="checkbox"/> New Grant <input type="checkbox"/> Renewal <input type="checkbox"/> Amendment
<b>Grantor (include sub-granting agencies)</b> Department of the Army Corps of Engineers	<b>Payment Method</b> <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other:	
<b>Application/Award Deadline</b> April 19, 2019	<b>Requested Comm. Court</b> April 8, 2019	<b>Grant Period</b> May 18, 2019 to September 14, 2019

**Brief Description**  
Provide additional patrol resources to the parks during the summer months. We have been providing this service in this manner each summer for over 24 years

Grant Categories / Funding Sources	Federal Funds	State Funds	Local Funds	County Match	In-Kind Match	Total
Personnel	\$ 48,579.39					\$ 48,579.39
Operating						\$ -
Capital Equipment						\$ -
Indirect Costs						\$ -
<b>Total</b>	<b>\$ 48,579.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,579.39</b>
<b># of FTEs</b>						<b>0</b>

Performance Measures Applicable Outcome Measures	Current FY Progress to Date				Next FY Projected
	Q1	Q2	Q3	Q4	
N/A					

The Department named above is applying for the Grant Program named above, and if awarded, will accept full responsibility for the management of any funds awarded to the County under this grant, and will adhere to any policies and procedures set forth by the Grantor and its related agencies or agents, as well as those of the County, and its financial and administrative departments. To that end, please find enclosed the following items for initial review:

- Grant Summary Form
- Memo of request to Commissioner Court for application/award acceptance and approval
- Electronic copy of the original, completed application/award
- Approval to apply Court Order (for award only)
- All attachments, back-up documentation or amendments to be submitted to the Grantor

Completed by: Mark Sanderson		3-25-19
Department Head / Designee Printed Name	Signature	Date

### Grant Resource-Benefit Summary

<b>Grant Title</b> 2019 Increased Law Enforcement Services, Collin county		<b>Contact Person (Grant Liaison)</b> Mark Sanderson	
<b>Grant Period</b> May 18, 2019 to September 14, 2019		<b>Phone / Ext</b> x5109	<b>Department</b> Collin County Sheriff's Office

<input type="checkbox"/> Preliminary
<input type="checkbox"/> Final

**COUNTY RESOURCES REQUIRED**

Match	Amount	Identify Match Source
1) Cash	\$ -	
2) In-Kind	\$ -	
<input type="checkbox"/> No Match Required		

Implementation / Start Up	Amount	Description
1) Equipment		
2) Training		
3) Inter-departmental / Other:		
<input type="checkbox"/> No Implem / Start-up Costs		

Operational / Maintenance	Amount	Description
1) Recurring Maintenance		
2) Salary / Benefits		
3) Continuing Ed / Training		
4) Office / Program Space		
5) Travel		
6) Other:		
<input type="checkbox"/> No Oper / Maintenance Costs		

**NON-COUNTY RESOURCES REQUIRED**

Match	Amount	Identify Match Source
1) Voluntary / Donation		

**Benefits to County and Citizens**

# GRC Review Form

**Grant Title**     Lake Patrol FY 2018      
**Department**     Auditor's Office      
**Dept Contact**     Janna Caponera     **Extension**     4638    

The County Auditor's Office, in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is

- Recommended** This grant application and/or award is recommended for approval to Commissioners Court.
- Not Recommended** This grant application and/or award is not recommended for approval to Commissioners Court.
- No Response Received** No responses given by the GRC.
- NA Response Received** Not applicable responses for the grant given by the GRC.

**Totals**   2   Recommended      Not Recommended      No Response Received   1   Not Applicable

Completed by:

    Janna Caponera      
GRC Chair/Designee

    29 March 2019      
Date

## County Auditor Comments

Provide additional patrol resources to the parks during the summer months. The SO has been providing this service for over 24 years. Federal funds not to exceed \$ 48,579.39 .

- Recommended**
- Not Recommended**
- No Response Received**

## Budget and Finance (BFO) Comments

FY 2019 Increased Law Enforcement Services with the Department of the Army Corps of Engineers in the amount of \$48,579.39 in federal funds to provide additional patrol services to the parks during the summer months. No County match is required. Funding covers 616 labor hours and mileage. Grant term is May 18, 2019 through September 14, 2019.

- Recommended**
- Not Recommended**
- No Response Received**

## Purchasing Comments

Purchasing policy and procedures apply.

- Recommended**
- Not Recommended**
- No Response Received**
- NA – No Purchasing Involved**

## Information Technology (IT) Comments

Click here to enter text.

- Recommended**
- Not Recommended**
- No Response Received**
- NA – No IT Involved**

## Human Resources (HR) Comments

Click here to enter text.

- Recommended**
- Not Recommended**
- No Response Received**
- NA – No HR Involved**