



**COUNTY COURT AT LAW NO. 6**

**JAY BENDER, JUDGE PRESIDING**  
**RUSSELL A. STEINDAM COURTS BUILDING**  
**2100 BLOOMDALE RD., STE. 30354**  
**MCKINNEY, TEXAS 75071**

To: Commissioners' Court

From: Judge Jay Bender

Date: 22 July 2019

Re: Budget Adjustment to FY 2019 for Judicial Conference

As of July 22, 2019, the County Court at Law #6 Training and Travel account has a balance of \$188.71. \$1,614.00 is needed to fund the account through September 30, 2019 in order to encumber the cost of attending the 2019 Annual Judicial Education Conference on September 3-6, 2019. The First Administrative Region will reimburse the county for approximately 75% of the cost of attending the conference, but travel policy requires the funds to be present in the account prior to travel.

I am respectfully requesting that the sum of \$1,614.00 be transferred from Maintenance and Operations to Training and Travel to fund the account for the remaining of the fiscal year.

If any member of the Court would like additional information regarding this request, please do not hesitate to contact me.

A handwritten signature in blue ink, appearing to be "Jay Bender", written over a horizontal line.

Jay Bender