



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** September 19, 2019
FROM: Mike Eastland
Executive Director
SUBJECT: Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

DATE: September 26, 2019

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

APPOINTMENTS COMMITTEE

TIME: 11:30 am - (J.D. Clark, Chair, Gary Caplinger, Yvonne Davis, Kelly Allen Gray, Bill Heidemann, Chris Hill)

REGULAR BOARD MEETING

TIME: 12:00 noon – Lunch
12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President J.C. Clark hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

North Central Texas Council of Governments

600 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

September 26, 2019 | 12:45 pm

Executive Board

1. ___ J. D. Clark
2. ___ Ray Smith
3. ___ Kevin Strength
4. ___ Curtistene McCowan
5. ___ Kelly Allen Gray
6. ___ Gary Caplinger
7. ___ Yvonne Davis
8. ___ Chris Hill
9. ___ Bill Heidemann

10. ___ Clay Jenkins
11. ___ Lee Kleinman
12. ___ Bobbie Mitchell
13. ___ Andrew Piel
14. ___ Tito Rodriguez
15. ___ Ken Shetter
16. ___ Richard Stopfer
17. ___ David Sweet
18. ___ Glen Whitley

Staff

- | | |
|----------------------|---------------------|
| ___ Mike Eastland | ___ Dan Kessler |
| ___ Monte Mercer | ___ Lucille Johnson |
| ___ Tim Barbee | ___ Stephanie Cecil |
| ___ Doni Green | |
| ___ Edith Marvin | |
| ___ Michael Morris | |
| ___ Molly Rendon | |
| ___ David Setzer | |
| ___ Molly McFadden | |
| ___ Christy Williams | |

APPOINTMENTS COMMITTEE

11:30 am: (J.D. Clark, Chair, Gary Caplinger, Yvonne Davis, Kelly Allen Gray, Bill Heidemann, Chris Hill)

REGULAR SESSION

Call to order time: _____

Pledge to the United States and Texas Flags

1 Public Comment on Today's Agenda Items – Mike Eastland

ACTION:

Motion/Second	Item #	Name of Item
___/___	2	Approval of Minutes
___/___	3	Conduct a Public Hearing Regarding the Annual Fiscal Program for FY 2019-2020 and Consider a Resolution to Accept and Approve the Annual Fiscal Program - Monte Mercer
___/___	4	Resolution Authorizing a Contract Amendment with Structure Tone Southwest, LLC for General Contractor Services - Monte Mercer
___/___	5	Resolution Authorizing an Amendment to the Lease with Albany Road-Centerpoint, LLC for NCTCOG Office Space - Monte Mercer
___/___	6	This item intentionally left blank

- ___/___ 7 **Resolution Approving Amended North Central Texas (NCT) Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council Operating and Policy Guidelines - Molly McFadden**
- ___/___ 8 **Resolution Authorizing Acceptance of the FY2019 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities - Molly McFadden**
- ___/___ 9 **Resolution Approving the Fiscal Year 2020 and 2021 NCTCOG Regional Solid Waste Funding Applicatio - Edith Marvin**
- ___/___ 10 **Resolution Authorizing A Contract Amendment with Burns & McDonnell Engineering Company, Inc. - Edith Marvin**
- ___/___ 11 **Resolution Authorizing an Agreement with Texas Education Service Center Region 11 for a Teacher Externship Program - David Setzer**
- ___/___ 12 **Resolution Authorizing a Lease Agreement for the Weatherford Workforce Center - David Setzer**
- ___/___ 13 **Resolution Authorizing a Contract with CTJ Maintenance, Inc. for Workforce Center Janitorial Services - David Setzer**
- ___/___ 14 **Resolution Authorizing Agreements for the Receipt of Funds from the Federal Transit Administration - Michael Morris**
- ___/___ 15 **Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives - Michael Morris**
- ___/___ 16 **Resolution Approving Disadvantaged Business Enterprise Participation Goal Update for Fiscal Years 2020-2022 - Michael Morris**

APPOINTMENTS:

___/___ 17 Appointments to the Collaborative Adaptive Sensing of the Atmosphere (CASA WX) Executive Council - Molly McFadden

___/___ 18 Appointments to Department of Environment and Development Advisory Committees - Edith Marvin

STATUS REPORTS:

19 Status Report on Congestion Performance Measures - Michael Morris

MISCELLANEOUS:

20 Old and New Business

21 Future Calendar and Attendance

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).



North Central Texas Council of Governments

Item 1

Exhibit: 2019-09-01-EDO

Meeting Date: September 26, 2019
Submitted By: Mike Eastland
Executive Director
Item Title: Public Comment on Today's Agenda Items

House Bill (HB) 2840, passed by the 86th Texas Legislature, amends the Texas Open Meetings Act to require governmental bodies to allow members of the public to provide comment on agenda items being considered during open meetings. Opportunity must be provided either at the beginning of the meeting or during consideration of each agenda item. HB 2840 also permits governmental bodies to adopt reasonable rules regarding the public's right to address the body, including rules regarding time limits. Non-English speakers with a translator must be given double time during open meetings to address and communicate with the body. A governmental body may not prohibit public criticism of the body. This bill took effect on September 1, 2019.

In accordance with the Act, any members of the public present may comment on today's agenda items during this time.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

August 22, 2019 | 12:45 pm
NCT9-1-1 Training Room | 600 Six Flags Drive, Arlington, Texas

Vice-President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on August 22, 2019.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. Ray Smith | 9. Lee Kleinman |
| 2. Curtistene McCowan | 10. Bobbie Mitchell |
| 3. Kevin Strength | 11. Andrew Piel |
| 4. Gary Caplinger | 12. Tito Rodriguez |
| 5. Yvonne Davis | 13. Ken Shetter |
| 6. Chris Hill | 14. Richard Stopfer |
| 7. Bill Heidemann | 15. David Sweet |
| 8. Clay Jenkins | 16. Glen Whitley |

Members of the Board Absent:

17. J. D. Clark
18. Kelly Allen Gray

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly Rendon, David Setzer, Christy Williams, Lucille Johnson, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, Karen Richard, Vickie Alexander, Emily Beckham, Natalie Bettger, Jon Blackman, Dan Kessler, Ken Kirkpatrick, Debra Kosarek, Heather Mazac, Carmen Morones, Richard Michael, James Powell, Karen Richard, Kelly Schmidt, Bethany Hyatt, Cassidy Campbell

Visitors Present:

Aaron Mercer, Field Supervisor, Dikita

REGULAR SESSION**ACTION:****Item 1 Approval of Minutes**

Vice-President Smith stated that the first item on the agenda was approval of the minutes for the June Executive Board Meeting, since the July meeting was cancelled.

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the June Executive Board meeting.

Item 19 Resolution Endorsing a Contract Amendment with Servicemaster Quality Cleaning Services for Workforce Center Janitorial Services

Vice-President Smith explained that he had a request to move item 19 to the top of the agenda. David Setzer, Director of Workforce Development, explained that the existing contract with Servicemaster Quality Cleaning Services was ending on July 31, 2019. He said a procurement process for a janitorial services provider was completed in July of 2019, but due to the timing, staff executed a sixty-day contract extension through September 30, 2019. Costs are not anticipated to exceed \$205,000 for the revised term and staff anticipates presenting a new vendor contract to the Board in September.

Exhibit: 2019-08-19-WF

Upon a Motion by Mayor Stopfer (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Director of Administration, presented the Quarterly Investment Report, showing the average rate of return, cumulative transactions, and beginning and ending balances for the quarter that ended June 30, 2019,

and asked the Board for acceptance and approval. In addition, she provided a supplementary schedule showing the State's investment activity for Regional Toll Revenue funds and NCTTA Hwy 161 funds.

Upon a Motion by Mayor Heideman (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing a Contract Amendment with Structure Tone Southwest, LLC for General Contractor Services

Molly Rendon, Director of Administration, asked the Board to authorize a contract amendment with Structure Tone Southwest, LLC., for the renovation of NCTCOG facilities. This would increase the not to exceed amount of \$3,800,000 by \$750,000, for a revised total not to exceed amount of \$4,550,000 - an increase of 19.7% of the allowable 25% increase in the original authorization. She explained that the original authorized budget for Tenant Improvement Allowance-funded renovations was sufficient to complete the building remodel. However, additional department-funded construction and the Centerpoint II restroom renovation project, funded by the building owners, have affected the original approved contract threshold.

Exhibit: 2019-08-03-AA

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing a Contract with SKC Communications Products LLC for Audio and Visual Equipment and Services Relating to Building Renovations

Molly Rendon, Director of Administration, explained that the contract with SKC Communication Products LLC, in an amount not to exceed \$250,000, will be used to purchase audio/video equipment and support services necessary for the renovation of the meeting and conference rooms in Centerpoint II, 1st floor Conference Center (excluding the Transportation Council Room).

Exhibit: 2019-08-04-AA

Upon a Motion by Mayor Stopfer (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing a Contract Amendment and New Agreement with Cornerstone OnDemand for the SHARE Cooperative Purchasing Program

Monte Mercer, Deputy Executive Director, explained that in 2016, to train and develop agency staff, NCTCOG contracted with Cornerstone OnDemand for its learning management system. The contract included the option to extend training content and services to participating governmental entities through the SHARE Cooperative Purchasing Program, which several local governments have purchased. NCTCOG would like to transition these services to the typical referral relationship used by other SHARE Programs. This would allow entities to contract with Cornerstone directly. In order to "grandfather" five entities into the existing business model until the current contractual agreements end on February 22, 2024, NCTCOG would increase the existing contract amount by \$262,500, and the period of performance by two years, for a revised total not to exceed amount of \$1,312,500, and a revised total term of five years, ending September 30, 2021. A new Master Services Agreement for Subscription Services will be established with Cornerstone for the SHARE Cooperative Purchasing Program, in an amount not to exceed \$350,000. This agreement will have a period of performance coterminous with the February 22, 2024 contract schedule.

Exhibit: 2019-08-05-AA

Upon a Motion by Mayor Heideman (seconded by Mayor Stopfer), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins left the meeting.

Item 6 Resolution Authorizing Contracts for Public Safety Strategic Consulting Services for the SHARE Cooperative Purchasing Program

Monte Mercer, Deputy Executive Director, explained that the services offered through this contract with Mission Critical Partners, LLC, and Federal Engineering, Inc., will be available to agencies throughout the United States via the SHARE Cooperative Purchasing Program. These are services such as: private switch ALI, emergency notification database services, call statistic reporting, regional GIS coordination, quality control of GIS data, data aggregation and conversion services, geospatial call routing solutions, public education, telecommunicator training, PSAP compliance, research and development of industry technology, and system installation and maintenance.

Exhibit: 2019-08-06-AA

Upon a Motion by Mayor Stopfer (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Representative Davis left the meeting. Councilmember Kleinman arrived at the meeting.

Item 7 Resolution Authorizing Contracts with Managed Care Organizations for Nursing Home Relocation Services

Doni Green, Director of Aging, explained that contracts with managed care organizations Amerigroup, Cigna HealthSpring, Molina, and United Healthcare will provide nursing home relocation services for Medicaid-eligible nursing home residents with complex needs. The contracts, in an annual amount of approximately \$835,000, will be for a maximum four-year term with the option to extend for up to three consecutive years. Through these services, relocation specialists help find affordable housing, arrange community-based services like transportation and money management, and access transition grants for the provision of essential goods and services.

Exhibit: 2019-08-07-AG

Upon a Motion by Mayor McCowan (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Amending Previous Authorization for Case Management Services Contracts

Doni Green, Director of Aging, explained that four managed care organizations (MCOs) provide funding for intense case management services (known under the MCO contracts as “relocation services”), to their members who wish to return to community living. These services are provided to nursing home residents by the Area Agency on Aging through a combination of staff and contract relocation specialists. The current contracts for these services will expire August 31, 2019 and are eligible for the first of four consecutive one-year renewals. This amendment to the previous authorization will add CompliServices and DeWanda Harris Trimiar as contractors and revise the annual not to exceed amount from \$1,000,000 to \$650,000.

Exhibit: 2019-08-08-AG

Upon a Motion by Mayor Stopfer (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Agreements for Information, Referral and Assistance Services

Doni Green, Director of Aging, explained that NCTCOG’s Area Agency on Aging receives federal and state funding to provide information, referral and assistance services to older persons and caregivers of older persons in its 14-county service region. These funds are designated as pass through to subrecipients through agreements that will have a one-year period of performance with an option to renew for up to four consecutive one-year terms. The Regional Aging Advisory Board (RAAC) has recommended funding the following organizations for a total of \$80,000 per annum, as follows:

- Alzheimer’s Association—Dallas and Northeast Texas Chapter: \$35,000
- Community Council of Greater Dallas: \$25,000
- Maurice Barnett Geriatric Wellness Center, d.b.a. Wellness Center for Older Adults: \$10,000

- Meals on Wheels Senior Services of Rockwall County: \$5,000
- Senior Connect: \$5,000

Exhibit: 2019-08-09-AG

Upon a Motion by Mayor Stopfer (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Allocations for Title III Nutrition and Transportation Services

Doni Green, Director of Aging, explained that NCTCOG’s Area Agency on Aging receives federal and state funding through Title III of the Older Americans Act to provide nutrition and transportation services to older persons in its 14-county service region. NCTCOG anticipates receiving a total of approximately \$4,152,425 in federal and state funding during Fiscal Year 2019 and similar amounts in future years. FY2020 funds will be passed through to the 15 subrecipients that have been deemed qualified by staff reviewers. (See representative example of subrecipient funding for FY2020 below.) The entities will be given one-year subrecipient agreements, with options to renew for up to four consecutive one-year periods.

• City of Cleburne (Cle-Tran)	\$ 11,921
• Collin County Committee on Aging	\$803,315
• S.P.A.N. (Denton County)	\$557,092
• Erath County Senior Citizens, Inc.	\$136,962
• Meals on Wheels of Johnson and Ellis Counties	\$557,207
• Hood County Committee on Aging	\$238,852
• Senior Center Resources and Public Transit (Hunt County)	\$408,751
• Senior Connect (Kaufman and Navarro counties)	\$652,670
• Meals on Wheels of Palo Pinto County	\$110,940
• Parker County Committee on Aging	\$234,949
• Meals on Wheels Senior Services (Rockwall County)	\$158,152
• Somervell County Committee on Aging	\$122,230
• Wise County Committee on Aging	\$105,502
• Public Transit Services (Palo Pinto and Parker counties)	\$ 26,882
• Sixty and Better	\$ 27,000

Exhibit: 2019-08-10-AG

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing the FY2020 Interlocal Cooperation Agreement with the Office of the Governor Public Safety Office

Kelly Schmidt, Criminal Justice Program Administrator, explained that beginning in FY2020, the Governor’s Public Safety Office (PSO) will execute a single Interlocal Cooperation Agreement with each region for both Criminal Justice Division (CJD) and Homeland Security Grants Division (HSGD) services. CJD and HSGD will each have a separate Statement of Work (SOW) attached to the Agreement.

The NCTCOG Emergency Preparedness Department annually leads the application process for the Homeland Security Grant Program (HSGP), as outlined and accepted by the Regional Emergency Preparedness Advisory Committee (REPAC), the Emergency Preparedness Planning Council (EPPC), and the Executive Board. To manage and administer the 2020 Homeland Security Grant Program and application process, as specified in the Agreement’s Homeland Security Statement of Work, NCTCOG is requesting approximately \$74,000.

The NCTCOG Criminal Justice Program annually leads the Criminal Justice application process, as outlined and accepted by the Criminal Justice Policy Development Committee (CJPDC) and the Executive Board. The program provides technical assistance to public and private agencies for the development and implementation of criminal justice projects, grant application workshops, preparation of grant applications, and grant management for the following programs: the General Victim Assistance Program, the Criminal Justice Program, the Juvenile Justice Program, and the Violence Against Women Justice and Training Program. To provide planning and

coordination activities as specified in the Agreement's Criminal Justice Statement of Work, NCTCOG is requesting approximately \$220,678.88.

Exhibit: 2019-08-11-CJ

Upon a Motion by Mayor Shetter (seconded by Mayor Heideman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Endorsing the 2019 Update to the Water Quality Management Plan for the NCTCOG Region

Edith Marvin, Director of Environment and Development, reminded the Board that NCTCOG is the region's water quality management planning agency, as designated by the Governor, the Texas Commission on Environmental Quality (TCEQ), and the US Environmental Protection Agency (EPA). She explained that NCTCOG annually updates a Water Quality Management Plan (WQMP) to support the implementation of programs and policies that improve water quality in North Central Texas. TCEQ provides funding for the WQMP, which is developed with input and endorsement from the Water Resources Council. Once approved, the 2019 Update for the NCTCOG Region will be forwarded to the TCEQ for approval.

Exhibit: 2019-08-12-ED

Upon a Motion by Councilmember Caplinger (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Endorsing Submittal of Grant Application to the Department of Energy, Office of Energy Efficiency and Renewable Energy (EERE), for the Solar Energy Technologies Program

Edith Marvin, Director of Environment and Development, explained that this joint effort between Environment and Development and Transportation Departments, along with with the Houston Advanced Research Center (HARC) and a team of six partner organizations, will support the development of a cost-effective solar+storage financing program. The program will operate within low to moderate income opportunity zones in the Houston and Dallas metropolitan statistical areas. The application for funds, in an amount not to exceed \$40,000, was submitted to the Department of Energy (DOE), through the Energy Efficiency and Renewable Energy (EERE) Solar Energy Technologies grant program on July 25, 2019.

Exhibit: 2019-08-13-ED

Upon a Motion by Councilmember Kleinman (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Resolution Endorsing the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, gave a brief summary of the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning (UPWP). He explained that the plan is required by federal planning regulations and the Texas Department of Transportation (TxDOT) in order to receive federal Transportation Planning Funds. The UPWP is developed by staff, local governments and transportation agencies. The plan describes transportation and related air quality planning activities (and funding sources) that will be carried out from October 1, 2019, through September 30, 2021 by the Regional Transportation Council (RTC). The FY2020 and FY2021 UPWP has been approved by the Surface Transportation Technical Committee and the RTC.

Exhibit: 2019-08-14-TR

Upon a Motion by Judge Sweet (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 15 Resolution Endorsing Grant Application to the United States Department of Transportation

Michael Morris, Director of Transportation, explained that applications for the United States Department of Transportation's (USDOT) 2019 Advanced Transportation and Congestion Management Technologies Deployment Initiative (ATCMTD) grant program were due on August 5, 2019. The funds support large-scale installation and operation of advanced transportation technologies to improve safety, efficiency, system performance, and infrastructure return on investment. The Regional Transportation Council (RTC) approved the submittal of an application for approximately \$6 million total (\$3 million USDOT + \$3 million Texas Commission on Environmental Quality Interest/Credit Rebates or RTC Local, if TCEQ funding unsuccessful). The proposed project includes a data fusion platform and performance measures to assist in communications and data that will monitor, predict and influence transportation conditions across the region; have the capacity to receive data inputs from multiple sources and providers; and will incorporate regional objectives and interactions to manage a multimodal transportation system.

Exhibit: 2019-08-15-TR

Upon a Motion by Mayor Stopfer (seconded by Mayor Heideman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 16 Resolution Endorsing BUILD Grant Applications Submitted to the United States Department of Transportation

Michael Morris, Director of Transportation, explained that applications for \$900 million in available funds under the United States Department of Transportation (USDOT) Fiscal Year 2019 Better Utilizing Investments to Leverage Development (BUILD) Discretionary Grant Program were due July 15, 2019. He requested endorsements of three submitted grant applications, in the amount of \$75 million, that were approved by the Regional Transportation Council and submitted to USDOT on July 11, 2019: North Texas Multimodal Operations, Velocity, Efficiency, and Safety (MOVES) Program; State Highway (SH) 114 Frontage Road Gap Project; and U.S. Highway (US) 80/Interstate Highway (IH) 635 Reconstruction Project.

Exhibit: 2019-08-16-TR

Upon a Motion by Mayor McCowan (seconded by Mayor Stopfer), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 17 Resolution Authorizing the Purchase of Bicycle and Pedestrian (Active Transportation) User Count Services and Equipment Technology Upgrades

Michael Morris, Director of Transportation, informed the Board that this agreement is for the continuation of electronic data transmission services and operations/maintenance assistance over an additional five-year period, and any necessary equipment technology upgrades during that period, in an amount not to exceed \$90,000, with Eco-Counter, Inc. NCTCOG will also receive approximately \$35,000 in local funds from participating partners. He explained that the counting and data transmission equipment is used for automated data collection (volume, direction, time of day, and types of users) of pedestrian and bicycle users on trails and bikeways in the region, as well as the associated operation and maintenance activities over a five-year period. The data is used for such things as trend analysis, updating air quality calculations for active transportation facilities, and to help identify non-motorized commuting patterns and volumes in the region.

Exhibit: 2019-08-17-TR

Upon a Motion by Councilmember Rodriguez (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 18 Resolution Authorizing Grant Application to the Federal Highway Administration

Michael Morris, Director of Transportation, told the Board that this request is for approximately \$80,000 from the Federal Highway Administration (FHWA) for Alternative Fuels Corridor Deployment Plans. He explained that the Fixing America's Surface Transportation Act requires the US Department of Transportation to designate a network of nationwide highways as alternative fuel corridors. The FHWA initiated a process to designate highway segments as either corridor-ready or corridor-pending for propane, natural gas, electric, or hydrogen infrastructure. Interstate 45 has been designated as corridor-pending for both electric charging and hydrogen

refueling infrastructure. Under this project, a Corridor Deployment Plan would be developed in collaboration with the Houston-Galveston Area Council to transition the status of I45 to corridor-ready and establish it as a zero-emission vehicle (ZEV) corridor for both electric charging and hydrogen. The plan would prioritize infrastructure that facilitates use of ZEVs in the freight sector, which would be particularly impactful because the corridor is upwind of the Dallas-Fort Worth ozone nonattainment area. NCTCOG will provide the required minimum 20% non-federal match using RTC Local funds and has requested that the Houston-Galveston Area Council provide additional non-federal matching funds.

Exhibit: 2019-08-18-TR

Upon a Motion by Mayor Heideman (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 19 This Item was taken at the beginning of the meeting.

APPOINTMENTS:

Item 20 Appointment to the Regional Aging Advisory Committee

Doni Green, Director of Aging, asked the Board to appoint David Brown to represent Rockwall County and fill one of four vacancies on the Regional Aging Advisory Committee (RAAC). She explained that RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

Upon a Motion by Mayor Stopfer (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 21 Status Report on Fiscal Year 2020 Proposed Annual Fiscal Program

Monte Mercer, Deputy Executive Director, gave an overview of the proposed Fiscal Year 2020 Annual Fiscal Program. He explained that the Finance Committee met before the Board meeting and thoroughly reviewed the program. He said there will be a public hearing and budget adoption resolution at September's Board meeting.

Item 22 Appointments to Executive Board Standing Committees

In President Clark's absence, Mike Eastland, Executive Director, explained that each year the President recommends the appointment of Board members to serve on the four standing committees. He presented the list of committee members appointed by President Clark for 2019-2020, as follows:

Executive Board Standing Committee Roster for 2019 – 2020

- Appointments: J.D. Clark, Chair, Gary Caplinger, Yvonne Davis, Kelly Allen Gray, Bill Heidemann, Chris Hill
- Audit: Ray Smith, Chair; Lee Kleinman; Andrew Piel; Ken Shetter; David Sweet; Glen Whitley
- Long Range Planning: Kevin Strength, Chair; J.D. Clark; Ray Smith; Curtistene McCowan
- Finance/Personnel: Curtistene McCowan, Chair; Clay Jenkins; Bobbie Mitchell; Tito Rodriguez; Rick Stopfer

MISCELLANEOUS:

Item 23 Old and New Business

There was no old or new Business.

Item 24 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

Vice-President Smith adjourned the meeting at 2:02 pm.

Approved by:

Checked by:

J. D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 3

Exhibit: 2019-09-03-AA

Meeting Date: September 26, 2019

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Conduct a Public Hearing Regarding the Annual Fiscal Program for FY 2019-2020 and Consider a Resolution to Accept and Approve the Annual Fiscal Program

A public hearing regarding the FY 2019-2020 Annual Fiscal Program will be conducted and considered for approval by the Executive Board on September 26, 2019. An overview of the program was presented to the Personnel and Finance Committee as well as the Executive Board at the monthly meeting on August 22, 2019.

The program structure is similar to previous years with the following characteristics:

- Total expenditures of \$221,639,827.
- Consists of state and federal grants that fund approximately 81% of programs with the remainder being local funding.
- Fiscal controls are established by individual grants and contracts, not the plan outlined in the Annual Fiscal Program.
- Annual dues from the membership comprise less than 1% of the total budget. The per capita rate has not changed.
- Authorizes the Executive Director and designees to approve and accept any funding revisions for ongoing programs as well as to approve and accept funding for new programs once approved or ratified by the Executive Board.

As in all annual fiscal programs, there is the potential to expand and contract to accommodate state and federal funding authorizations and program initiatives. Therefore, the annual fiscal program will be modified by Executive Board authorizations and amendments as needed throughout the year.

I will be available at the Board meeting to answer any questions.

**CONDUCT A PUBLIC HEARING REGARDING THE ANNUAL FISCAL PROGRAM FOR FY 2019-2020 AND
CONSIDER A RESOLUTION TO ACCEPT AND APPROVE THE ANNUAL FISCAL PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments' Bylaws require the approval and adoption of an annual budget by the Executive Board, and,

WHEREAS, the budget is funded by federal and state programs and local contracts for services requested by member governments, and,

WHEREAS, these individual grants and contracts control funding and expenditure amounts, and,

WHEREAS, the budget is comprised of programs and initiatives approved by the Executive Board and is amended throughout the year to reflect new and revised programs and initiatives, and,

WHEREAS, the budget has been presented to the Executive Board and a public hearing held for comments.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board accepts and approves the FY 2019-2020 Annual Fiscal Program in the amount of \$221,639,827.

Section 2. The Executive Director and designees are authorized to receive federal, state and local funding for FY 2019-2020.

Section 3. The Executive Director and designees are authorized to approve and accept any and all funding revisions for ongoing programs.

Section 4. The Executive Director and designees are authorized to approve and accept funding for new programs subject to Executive Board approval or ratification.

Section 5. The Executive Director and designees are authorized to transfer funds between programs and line items as necessary as allowed by applicable state and federal laws, regulations, and grant requirements.

Section 6. The Executive Director and designees are authorized to execute contracts for goods and services up to \$100,000 and to equip and provide facilities as allowed by applicable state and federal laws, regulations, and grant requirements.

Section 7. The Executive Director and designees are authorized to execute contracts for goods and services as approved and funded by the Public Employees Benefits Cooperative (PEBC) Board, the NCT-9-1-1 Board or the City Net Shared Services Board.

Section 8. This resolution shall be in effect as of October 1, 2019.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

**North Central Texas
Council Of Governments
FY 2020 Proposed Budget**

Public Hearing

Executive Board Meeting
September 26, 2019

NCTCOG FY 2020 Proposed Budget

Orientation to the Budget Highlights

- **Programs Ending and/or Funding Transitions:**
 - TCEQ – AirCheck funding – (\$23.7 million decrease).
 - NCT9-1-1 – Transition from State Funding to District/Local funding – (11.0 million decrease).
 - NCT9-1-1 – District Full Year Impact – (\$1.2 million increase).
- **In-Kind Match Funds Changes of Note:**
 - Reduction of Subrecipient Match Requirement – Aging – (\$6.7 million decrease).
 - Transportation Match – (\$3.5 million increase).
 - Emergency Preparedness: Safe Room Rebate Program – (\$0.8 million decrease).
- **Cyclical Funding Changes – Programs administered on a two-year cycle, with the first year for planning and the second year for implementation.**
 - Research and Information Services: Aerial Photography – (\$1.2 million decrease).
 - Environment & Development: Solid Waste Management – (\$1.0 million decrease).
- **Programs with Future Funding not Confirmed**
 - Emergency Preparedness: Safe Room Rebate Program – (\$0.9 million decrease).
 - Environment & Development: CTP/FEMA – (\$0.8 million decrease).
- **Transportation State and Federal – TxDOT, FTA, EPA – (\$7.5 million increase).**
- **Workforce – Multi-year reallocation of Childcare funding – (\$5.5 million increase)*.**
- **One-time Funding – Fund Balance for Leasehold Improvements \$425 thousand.**
- **Agency Focus on Compliance**

* Update from August 2019 Executive Board meeting

NCTCOG FY 2020 Proposed Budget

Changes for September Fiscal Program Update

Workforce Development Department Child Care Allocation Adjustment

- Decrease FY2019 Child Care allocation by \$8.4 million.*
- Rollover to FY2020 Child Care allocation of \$3.4 million, net effect with carryover, increase of \$5.5 million.**
- Remainder to FY2021 Child Care funding allocation.

* At the request of TWC, to ensure FY2019 unused funds remain within this workforce area, \$8.4 million in FY2019 funds reallocated to Fiscal Years 2020 and 2021.

** Resulting changes are reflected in the corresponding affected revenue and expenditure slides.

NCTCOG FY 2020 Proposed Budget

Funding Sources	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
State and Federal Grants	\$ 169,546,614	\$ 194,049,818	\$ (24,503,204)
Local Contracts/Grants	9,839,248	9,730,680	108,568
In-Kind Match Funds	15,741,065	20,003,565	(4,262,500)
Membership Dues	737,409	722,878	14,531
Training Revenues	1,014,803	821,192	193,611
Separate Entities			
Public Employees Benefit Cooperative	1,642,876	1,690,547	(47,671)
NCT9-1-1	<u>10,459,266</u>	<u>9,211,593</u>	<u>1,247,673</u>
Subtotal	<u>\$ 208,981,281</u>	<u>\$ 236,230,273</u>	<u>\$ (27,248,992)</u>
Fund Balance Transfer *	<u>425,000</u>	<u>-</u>	<u>425,000</u>
Total	<u>\$ 209,406,281</u>	<u>\$ 236,230,273</u>	<u>\$ (26,823,992)</u>

* For leasehold improvements

NCTCOG FY 2020 Proposed Budget

Total Expenditures	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
Workforce Development	\$ 85,783,410	\$ 80,719,374	\$ 5,064,036
Transportation	82,548,030	94,240,969	(11,692,939)
Agency Administration	11,217,273	10,391,361	825,912
Area Agency on Aging	10,652,129	16,710,240	(6,058,111)
Research & Information Services	9,055,054	10,067,175	(1,012,121)
Emergency Preparedness	3,670,546	5,345,074	(1,674,528)
Environment & Development	2,900,271	4,710,213	(1,809,942)
Community Services	2,437,546	2,261,935	175,611
Agency Management ⁽¹⁾	1,087,408	1,161,544	(74,136)
Regional 9-1-1	-	11,014,741	(11,014,741)
Separate Entities			
NCT 9-1-1	10,115,336	9,040,763	1,074,573
Public Employee Benefits Cooperative	<u>1,347,824</u>	<u>1,409,547</u>	<u>(61,723)</u>
Total Proposed Expenditures	<u>\$ 220,814,827</u>	<u>\$ 247,072,936</u>	<u>\$ (26,258,109)</u>
Less: Interdepartmental Charges ⁽²⁾	(12,233,546)	(11,142,663)	(1,090,883)
Plus: Leasehold Improvements ⁽³⁾	<u>825,000</u>	<u>300,000</u>	<u>525,000</u>
Net Expenditures	<u>\$ 209,406,281</u>	<u>\$ 236,230,273</u>	<u>\$ (26,823,992)</u>

⁽¹⁾ Includes Public Affairs

⁽²⁾ Includes Direct Service Charges and Indirect Overhead

⁽³⁾ Includes \$425,000 from Fund Balance for FY2020

NCTCOG FY 2020 Proposed Budget

Personnel and Fringe Benefits

- 395 full-time positions and 54 temporary/part-time positions.
- Net Increase of 2 full-time positions.
- Healthcare 8% increase.
- 3% merit pool.

NCTCOG FY 2020 Proposed Budget

Remaining Steps In Budget Process.

- Answer any questions today.
- Prepare budget document for filing with the Board and state agencies.
- Monitor FY 2019 budget year close out.
- Implement FY 2020 budget beginning October 1.
- Present status of programs and need for budget amendments throughout the year as new programs and funding become available.



North Central Texas Council of Governments

Item 4

Exhibit: 2019-09-04-AA

Meeting Date: September 26, 2019

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution Authorizing a Contract Amendment with Structure Tone Southwest, LLC
for General Contractor Services

In February 2018, the NCTCOG Executive Board authorized the North Central Texas Council of Governments (NCTCOG) to contract with Structure Tone Southwest, LLC for general contractor services in the support of the renovation project across NCTCOG facilities, for a maximum five (5) year term and in an amount not to exceed \$3,800,000. In August 2019, the NCTCOG Executive Board authorized an amendment to this not to exceed amount of \$750,000, or 19.7% of the allowable 25% increase to the original authorization.

Since that time, Structure Tone has been utilized to provide general contractor services for the NCTCOG renovation project. Work on Phase 1, covering the renovation of NCTCOG space in both Centerpoint II and Centerpoint III, is nearing completion. NCTCOG Executive Board approval is recommended to use the remaining allowable authorization to complete Phase 2 of the project, which will complete the renovation of approximately 6,600 square feet for the Research and Information Services department in Centerpoint I.

A draft resolution authorizing a contract amendment with Structure Tone Southwest, LLC., to increase the not to exceed amount by \$200,000, for a revised total not to exceed amount of \$4,750,000, is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MM

**RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH STRUCTURE TONE
SOUTHWEST, LLC FOR GENERAL CONTRACTOR SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, in February 2018 the NCTCOG Executive Board authorized a contract with Structure Tone Southwest, LLC., for a maximum five (5) year term and in an amount not to exceed \$3,800,000 for general contractor services in support of the renovation project across NCTCOG facilities; and,

WHEREAS, in August 2019 the NCTCOG Executive Board authorized a contract amendment with Structure Tone Southwest, LLC., for \$750,000, for a total not to exceed amount of \$4,550,000 for general contractor services in support of the renovation project across NCTCOG facilities; and,

WHEREAS, due to the additional funding needed to complete Phase 2 of the renovation project, encompassing approximately 6,600 square feet in Centerpoint I, NCTCOG staff recommend increasing the not to exceed amount by \$200,000, for a revised total not to exceed amount of \$4,750,000; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract amendment between NCTCOG and Structure Tone Southwest, LLC., to increase the not to exceed amount by \$200,000, for a revised total not to exceed amount of \$4,750,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 5

Exhibit: 2019-09-05-AA

Meeting Date: September 26, 2019

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution Authorizing an Amendment to the Lease with Albany Road-Centerpoint, LLC for NCTCOG Office Space

The North Central Texas Council of Governments (NCTCOG) currently leases approximately 154,000 square feet of office space from Albany Road-Centerpoint, LLC within the Centerpoint (CP) Buildings I, II, and III for NCTCOG's offices as detailed below:

- In December 2016, the Executive Board authorized the lease(s) for this space that extends through March 31, 2033, with a base year rent of \$2,491,545 (including taxes, insurance, maintenance, janitorial and utilities) and a maximum two (2) percent annual escalation. The lease(s) also included a Tenant Improvement (TI) allowance of \$30 per square foot to be utilized for building renovations. In addition, we have been given approximately 13,000 sf of designated swing space to mobilize staff during each phase of the remodel.
- In September of 2018 the Executive Board authorized additional square footage to be added to the initial space for total base year rent increase of \$223,455 (plus a two (2) percent annual escalation cost)) resulting in an amended base year rent total of \$2,715,000:
 - 6,600 within CPI (to be coterminous with the initial lease term)
 - 3,000 within CPIII (temporary space ending October 31, 2019)

NCTCOG staff have currently identified a need for approximately 12,854 square feet of additional space located within the fourth floor of CPIII to be utilized for the following purposes:

- 9,854 square feet- At the request of the Texas Workforce Commission (TWC), this space would be utilized by its Vocational Rehabilitation Division staff. If approved, the space would be leased by the NCTCOG and would be coterminous with the existing NCTCOG headquarter leased space. The NCTCOG would negotiate a sublease agreement with the TWC. All lease costs for the TWC space will be the responsibility of TWC.
- 3,000 square feet- The space would be occupied by the Workforce Development Department's childcare staff. They are proposing adding an additional four (4) staff resulting in thirteen (13) total childcare staff, and there is not sufficient space within the current suite located on the 3rd floor of CPIII to accommodate them. As with the 9,854 square feet described above, this space would be coterminous with the existing NCTCOG headquarter lease.

To acquire the additional 12,854 square feet as described above, NCTCOG staff recommend increasing the base year rent amount by \$296,000 (plus \$.50 per square foot annual escalation) to the current approved amount of \$2,715,000, resulting an amended base year rent amount of \$3,011,000.

A draft resolution authorizing an amendment to the lease with Albany Road-Centerpoint, LLC, is attached for Executive Board consideration. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING AN AMENDMENT TO THE LEASE WITH ALBANY ROAD-CENTERPOINT, LLC FOR NCTCOG OFFICE SPACE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, in December 2016, the Executive Board authorized the lease(s) for the NCTCOG headquarter space that extends through March 31, 2033, with a base year rent of \$2,491,545 (including taxes, insurance, maintenance, janitorial and utilities) and a maximum two (2) percent annual escalation; and,

WHEREAS, in September of 2018 the Executive Board approved for additional square footage to be added to the initial space for total base year rent increase of \$223,455 (plus two (2) percent increase annually) resulting in an amended base year rent total of \$2,715,000; and,

WHEREAS, NCTCOG staff have identified a need for approximately 12,854 square feet of additional space located within the fourth floor of CP111, which includes 9,854 square feet requested by the Texas Workforce Commission (TWC) for its Vocational Rehabilitation Division staff and 3,000 square feet for the Workforce Development Department's childcare staff; and,

WHEREAS, NCTCOG staff recommend increasing the base year rent amount by \$296,000 (plus \$.50 per square foot annual escalation) to the current approved amount of \$2,715,000, resulting an amended base year rent amount of \$3,011,000.

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings for this procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board authorizes an amendment to the lease agreement between NCTCOG and Albany Road-Centerpoint, LLC to increase the annual base year rent to an amount not to exceed \$3,011,000, plus applicable two (2) percent or \$.50 per square foot annual escalation costs.

Section 2. The Executive Director or designee is authorized to execute contracts with Albany Road-Centerpoint, LLC, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 7

Exhibit: 2019-09-07-EP

Meeting Date: September 26, 2019

Submitted By: Molly McFadden
Director of Emergency Preparedness

Item Title: Resolution Approving Amended North Central Texas (NCT) Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council Operating and Policy Guidelines

The North Central Texas (NCT) Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council serves in an advisory role to the NCTCOG Executive Board. The mission of the Council is to create and sustain a network of low elevation, high resolution radars for life safety, protection of property and economic prosperity within the North Central Texas Council of Governments region under the direction of the NCTCOG Executive Board.

The Council, with support from NCTCOG staff, recommends administrative updates to the guidelines, as well as the following substantive changes.

Recommendations of the Council

- Revision to and update of the NCT CASA WX Executive Council Operating and Policy Guidelines addressing changes to Section IV detailing council member attendance and Section V detailing council voting.
- Under each section there is additional information clarifying council members' ability to participate in scheduled meetings via teleconference and/or video conference.

A copy of the proposed guidelines is attached with the recommended changes highlighted. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc:sl

RESOLUTION APPROVING AMENDED NORTH CENTRAL TEXAS (NCT) COLLABORATIVE ADAPTIVE SENSING OF THE ATMOSPHERE (CASA) WX EXECUTIVE COUNCIL OPERATING AND POLICY GUIDELINES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and,

WHEREAS, the North Central Texas Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council is an advisory council to the NCTCOG Executive Board and is in favor of the proposed guideline amendments and recommends approval by the Executive Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the amended North Central Texas Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council Operating and Policy Guidelines as reflected in Attachment 1.

Section 2. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on September 26, 2019

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
NCT CASA WX Executive Council
Operating and Policy Guidelines**

Mission: The mission of the North Central Texas Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council is to create and sustain a network of low elevation, high resolution radars for life safety, protection of property and economic prosperity within the North Central Texas Council of Governments region under the direction of the NCTCOG Executive Board.

I. Authority

- a. The CASA WX Executive Council will report directly to the NCTCOG Executive Board to provide financial, contractual and policy recommendations
- b. Program Management and operation decisions will be made by the CASA WX Executive Council when appropriate
- c. The CASA WX Executive Council will brief the Emergency Preparedness Planning Council (EPPC) on the project status when needed and EPPC will have liaison representation on the CASA WX Executive Council

II. Officer Positions

- a. The CASA WX Executive Council shall be led by two co-chairs
- b. Chairs shall be approved by a quorum
- c. Other officer positions may be created for the Council as needed
 - i. A simple majority vote of the quorum (51%) is required to create a new Council position(s)
- d. Council officer tenure
 - i. Officers will be subject to re-election annually
 - ii. A simple majority vote of the quorum (51%) will be required to re-elect officers to current or new positions
 - iii. Members will be notified of intent to hold officer elections a minimum of 28 days prior to the meeting in which voting occurs

III. Membership

- a. Membership on the CASA WX Executive Council shall include representatives from:
 - i. Host Sites
 - ii. Local Jurisdictions
 - iii. Private Sector
 - iv. National Weather Service
 - v. Broadcast Meteorologists
 - vi. Special Districts
 - vii. CASA Staff – Non-voting
 - viii. NCTCOG Staff – Non-voting

IV. Council Member Attendance

- a. Council members are encouraged to attend all meetings or designate an alternate
- b. If teleconference or video conference is provided for the meeting members are counted as present for attendance. All members should attend at least 2 of the 4 quarterly meetings in person.
- c. If a member does not attend at least 2 meetings a year in person formal written communication will be sent to that member to determine if there is still interest in remaining on the Council and reminding the member of the requirement to attend 2 meetings in person.
- d. Council members who receive formal written communication for lack of attendance should respond within 30 days indicating their interest or intent.
- e. A Council member should send an email to the NCTCOG staff liaison in order to designate an alternate or alternates. Each Council member may designate one alternate but no more than two.

V. Council Voting

- a. Council quorum shall consist of 1/3 of the current approved Council members or designated alternates
 - i. Designated alternates have all voting privileges of the Council member represented
- b. Action items requiring Council vote shall be decided through a simple majority of those counted as present at the meeting in which the vote takes place. Every act or decision made by a majority vote of the Council present at a meeting is the act of the Council.
- c. If a teleconference or video conference is available, members are counted as present and may vote via teleconference or video conference.
- d. Electronic voting by email will be deemed binding in the event that a decision must be made before a meeting can be called

VI. The CASA WX Funding Subcommittee and/or other subcommittees

- a. Will meet separately to address specific CASA issues and report recommendations to the CASA WX Executive Council
- b. Subcommittee voting for Council recommendations shall be deemed binding by a simple majority vote of Subcommittee members present
- c. NCTCOG will be the fiduciary agent for the CASA project



North Central Texas Council of Governments

Item 8

Exhibit: 2019-09-08-EP

Meeting Date: September 26, 2019

Submitted By: Molly McFadden
Director of Emergency Preparedness

Item Title: Resolution Authorizing Acceptance of the FY2019 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities

The North Central Texas Council of Governments (NCTCOG) wishes to continue to assist the Office of the Governor Homeland Security Grants Division (OOG) and the Urban Area Security Initiative (UASI) in administering and planning the Homeland Security Grant Program (HSGP) for the region and urban area. This is a continuation project.

This funding is a part of the 2019 Department of Homeland Security (DHS) Appropriations Act. The DHS Homeland Security Grant Program includes provisions for funding assistance to NCTCOG to provide planning, equipment, training, and exercise assistance to the local governments. It will also support the regional Citizen Corps Program. Consequently, it effectively fills the gaps between needs and existing capabilities pertaining to prevention, preparedness, mitigation, response, and recovery activities. The performance periods for projects under this grant program are September 1, 2019, to August 31, 2022.

2945204 – 2019 SHSP Public Education Program Enhancement
2945605 – 2019 SHSP Regional Planning
3733601 – 2019 SHSP Fusion
2945405 – 2019 SHSP Regional USAR
3306303 – 2019 SHSP Emergency Management Enhancement
3303403 – 2019 SHSP Regional Interoperable Communications Enhancements
3061404 – 2019 SHSP Regional Training and Exercise Program
2945505 – 2019 SHSP Regional Hazmat Training
2945305 – 2019 SHSP CCP Coordinator, Training, and Equipment
2984305 – 2019 UASI M&A
2984205 – 2019 UASI Statement of Work

Last month, the Executive Board authorized an Interlocal Cooperation Agreement between NCTCOG and Texas Office of the Governor Homeland Security Grants Division to manage and administer the FY 2019 Homeland Security Grant Program and the 2020 Homeland Security Grant Program application process. NCTCOG annually leads the application process for the HSGP as outlined and accepted by the Regional Emergency Preparedness Advisory Committee (REPAC), the Emergency Preparedness Planning Council (EPPC), and the Executive Board. NCTCOG also provides technical assistance to local sub-grantees, including grant rules, regulations, and guidance, and the web-based grant management system.

NCTCOG also receives up to \$45,000 through the City of Dallas to assist UASI jurisdictions with grant management and administrative tasks associated with the UASI Grant Program. NCTCOG facilitates the UASI grant application process every year by collecting grant applications, writing investment justifications, entering and submitting the investment justifications into the federal grant portal, facilitating stakeholder questions and assisting with audits and monitoring visits.

A draft resolution authorizing acceptance of approximately \$1.85 million in FY 2019 Homeland Security Grant Funds is attached for Executive Board consideration. At this time, the grant program is 100% federally funded with no local cost-share or match requirements.

Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc: bw

RESOLUTION AUTHORIZING ACCEPTANCE OF THE FY2019 HOMELAND SECURITY GRANT PROGRAM (HSGP) FUNDS TO SUPPORT REGIONAL ACTIVITIES

WHEREAS, The North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the for the 16-county North Central Texas Region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the health, safety and welfare of people in North Central Texas is threatened by a variety of natural and technological hazards including severe weather and terrorism; and

WHEREAS, NCTCOG finds it in the best interest of the North Central Texas Region that the Homeland Security Grant Program funds be operated for FY 2019; and,

WHEREAS, NCTCOG agrees that in the event of loss or misuse of the Office of Governor funds, the funds will be returned to the Office of the Governor in full.

NOW, THEREFORE, BE IT HEREBY RESOLVED

- Section 1.** The NCTCOG Executive Board endorses the grant application submission for the FY 2019 SHSP and UASI projects to the Office of the Governor.
- Section 2.** NCTCOG is authorized to receive approximately \$1,850,000 in FY 2019 Homeland Security Grant Program (HGSP) funds (UASI and SHSP combined) to provide planning, equipment, training, and exercise assistance to local governments, and to support the regional Citizen Corps Program.
- Section 3.** The Executive Director or designee is designated as the authorized official to apply for, accept, execute, reject, alter, or terminate the grant(s) and any subsequent or related agreements on behalf of and in the name of the North Central Texas Council of Governments.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 9

Exhibit: 2019-09-09-ED

Meeting Date: September 26, 2019

Submitted By: Edith Marvin, P.E.
Director of Environment and Development

Item Title: Resolution Approving the Fiscal Year 2020 and 2021 NCTCOG Regional Solid Waste Funding Application

The Texas Legislature has appropriated funds generated from solid waste tipping fees to Councils of Governments for Fiscal Years 2020 and 2021. These funds are used to conduct regional and local solid waste management activities, including a pass-through grant program that supports the implementation of solid waste management projects by local governments and other eligible entities to advance the goals of the regional solid waste management plan. A formula combining population, area, percentage of the solid waste tipping fee paid, and public health factors has been used by the Texas Commission on Environmental Quality (TCEQ) to allocate approximately \$2.3 million to NCTCOG for the FY2020 and FY 2021 biennium.

The NCTCOG Regional Solid Waste Funding Application indicates how NCTCOG intends to spend the appropriated solid waste funds. The FY 2020 and FY 2021 NCTCOG Regional Solid Waste Program Funding Application was developed with input from and approved by the Resource Conservation Council, NCTCOG's solid waste advisory committee, on August 6, 2019. The Regional Solid Waste Funding Application can be viewed at www.nctcog.org/solidwastegrants.

A draft resolution approving the Fiscal Year 2020 and 2021 NCTCOG Regional Solid Waste Program Funding Application is attached for Executive Board consideration. Upon approval, NCTCOG will forward the Regional Solid Waste Program Funding Application to TCEQ for final approval.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.

RESOLUTION APPROVING THE FISCAL YEAR 2020 AND 2021 NCTCOG REGIONAL SOLID WASTE FUNDING APPLICATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is the designated regional solid waste management planning agency for the North Central Texas 16-county region; and,

WHEREAS, the NCTCOG Executive Board has adopted an updated regional solid waste management plan, *Planning for Sustainable Materials Management in North Central Texas, 2015 – 2040*, that has specific goals and objectives for achieving state, regional and local solid waste management strategies; and,

WHEREAS, the Texas Legislature has appropriated funds generated from solid waste tipping fees to Councils of Governments for Fiscal Years 2020 and 2021 that are used to conduct regional and local solid waste management activities, including a pass-through grant program that supports solid waste implementation projects to advance the goals of the regional solid waste management plan; and,

WHEREAS, a formula combining population, area, percentage of the solid waste tipping fee paid, and public health factors has been used by the TCEQ to allocate to NCTCOG approximately \$2.3 million for the FY 2020 and FY 2021 biennium; and,

WHEREAS, the TCEQ requires a Fiscal Year 2020 and 2021 Regional Solid Waste Program Funding Application to be approved by NCTCOG's Executive Board; and,

WHEREAS, the Resource Conservation Council, NCTCOG's solid waste advisory committee, approved the Regional Solid Waste Funding Application on August 6, 2019, and is recommending approval by the Executive Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCTCOG Executive Board approves the Regional Solid Waste Program Funding Application and authorizes its submittal to TCEQ.
- Section 2.** The NCTCOG Executive Board finds that all activities and related expenses will serve to implement the goals, objectives, and recommendations of the regional solid waste management plan and the state solid waste management plan.
- Section 3.** The NCTCOG will comply with all applicable state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services, competitive purchasing requirements and financial and program reporting requirements.

- Section 4.** Pass-through grant funds will be used only for the purposes for which they are provided and will be administered under the guidance of the Resource Conservation Council, NCTCOG's solid waste advisory committee.
- Section 5.** NCTCOG is authorized to receive funds from TCEQ in the amount of approximately \$2.3 million.
- Section 6.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with sub-grantees to perform grant activities, in the name of the North Central Texas Council of Governments.
- Section 7.** This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 10

Exhibit: 2019-09-10-ED

Meeting Date: September 26, 2019

Submitted By: Edith Marvin, P.E.
Director of Environment and Development

Item Title: Resolution Authorizing A Contract Amendment with Burns & McDonnell Engineering Company, Inc.

During Fiscal Year 2018 and 2019, the North Central Texas Council of Governments (NCTCOG) administered a Regional Recycling Survey and Campaign Project to improve recycling participation (diverting more recyclables from the waste stream) and decrease contamination (improving the quality and market value of the recyclables) in the 16-county NCTCOG region. This regional project was conducted under the purview of the Resource Conservation Council, the solid-waste advisory council for the region.

The NCTCOG Executive Board authorized a contract with Burns & McDonnell Engineering Company, Inc. in June 2018, which included a waste characterization study to establish a baseline of recycling data in the NCTCOG region. At this time, the Resource Conservation Council has identified funding and is recommending a second waste characterization study to occur in October 2019. The purpose of the second waste characterization study is to determine the effectiveness of the educational campaign component of the project by comparing the results to the data collected in the October 2018 waste characterization study. This work is consistent with the services procured and available under the existing contract.

A draft resolution authorizing a contract amendment with Burns & McDonnell Engineering Company, Inc., increasing the not to exceed amount by \$60,000 for a revised total contract amount not to exceed \$360,000 is attached for Executive Board consideration. I will provide a brief presentation and be available to answer questions prior to requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH BURNS & MCDONNELL ENGINEERING COMPANY, INC.

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the Executive Board has approved the *Planning for Sustainable Materials Management in North Central Texas, 2015 – 2040*; and,

WHEREAS, the Executive Board authorized a contract in June 2018 between NCTCOG and Burns & McDonnell Engineering Company, Inc. for the Regional Recycling Survey and Campaign, in an amount not to exceed \$300,000.00; and,

WHEREAS, Burns & McDonnell conducted one waste characterization study in October 2018 that created baseline data; and,

WHEREAS, the Resource Conservation Council (RCC), NCTCOG's solid waste advisory committee, is recommending a second waste characterization study occur in October 2019 to compare against the baseline data and determine the effectiveness of the Regional Recycling Survey and Campaign initiated in August 2018; and,

WHEREAS, NCTCOG staff recommends amending the existing contract by \$60,000.00, for a revised total contract amount not to exceed \$360,000; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract amendment between NCTCOG and Burns & McDonnell Engineering Company, Inc., increasing the not to exceed amount by \$60,000.00, for a revised total contract amount not to exceed \$360,000.00, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program with participating entities, including receipt of local funds, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary-Treasure
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 11

Exhibit: 2019-09-11-WF

Meeting Date: September 26, 2019

Submitted By: David Setzer
Director of Workforce Development

Item Title: Resolution Authorizing an Agreement with Texas Education Service Center Region 11 for a Teacher Externship Program

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, has received discretionary statewide alternative funding to carry out employment and training activities under Title I of the Workforce Innovation and Opportunity Act (WIOA). These funds allow for services such as implementing innovative programs and strategies designed to meet the needs of all employers; developing strategies for effectively serving individuals with barriers to employment and for coordinating programs and services among one-stop partners; development or identification of education and training programs that respond to real-time labor market information; implementing programs to increase the number of individuals training for or placed in non-traditional employment; and carrying out activities that facilitate remote access, including access using technology.

NCTCOG intends to use a portion of the funds to implement a Teacher Externship program—targeting 200 teachers, counselors, and administrators from high schools and middle schools within the workforce board area. NCTCOG staff recommends utilizing Texas Education Service Center Region 11 to implement this externship program during the Summer of 2020.

This project will bring educators and industry together to benefit the future workforce. Middle and High School educators from Independent School Districts (ISDs) within the North Central Texas Workforce area will be placed in a 3-5-day externships with employers. Educators will receive a stipend and may be eligible for support services. These externships will allow teachers to expand their industry knowledge and transfer to the curriculum; preparing them to inform, educate and guide students to industries that match the student's skill sets and interests.

A draft resolution authorizing an agreement with Texas Education Service Center Region 11 for a Teacher Externship Program in an amount not to exceed \$200,000 is attached for Executive Board consideration.

I will provide a brief presentation and be available to respond to questions prior to requesting Board approval.

**RESOLUTION AUTHORIZING AN AGREEMENT WITH TEXAS EDUCATION SERVICE CENTER
REGION 11 FOR A TEACHER EXTERNSHIP PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, in that capacity NCTCOG received discretionary statewide alternative funding and has identified a need to establish and provide externships for teachers, counselors, and administrators from high schools and middle schools within the Workforce Board area; and,

WHEREAS, staff recommends utilizing Texas Education Service Center Region 11 to implement this program in an amount not to exceed \$200,000.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT: _

Section 1. An agreement between NCTCOG and Texas Education Service Center Region 11 for a Teacher Externship Program in an amount not to exceed \$200,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2020.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 12

Exhibit: 2019-09-12-WF

Meeting Date: September 26, 2019

Submitted By: David Setzer
Executive Director of Workforce Development

Item Title: Resolution Authorizing a Lease Agreement for the Weatherford Workforce Center

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, (Workforce Board), currently operates a Weatherford workforce center located at 126 College Park Drive within the College Park Shopping Center. The following information pertains to the current lease:

- Owned by CPSC I Limited partnership
- Contains six thousand (6,000) square feet of space
- Twenty- four (24) month lease with an end date of January 31, 2021
- Price per square foot equaling \$13.60 (net of utilities, janitorial, common area maintenance, internal suite maintenance, insurance, and taxes).

In February 2019, the Executive Board authorized a short term two (2) year extension effective February 1, 2019 due to the pending integration of eleven (11) Vocational Rehabilitation (VR) staff within the Weatherford center. Due to space constraints, the current Weatherford facility will not accommodate that many additional staff.

Since the time of the lease extension described above, NCTCOG staff have negotiated terms for a new facility located on the Weatherford College campus. The facility will be constructed according to NCTCOG specifications. Terms of the new lease agreement are as follows:

- Landlord-Weatherford College
- Square footage-ten thousand (10,000)
- Lease term-ten (10) years
- Rental rate-Average ten (10) year rate equaling 20.78 per square foot (full service including insurance, janitorial, utilities, and maintenance)
- Parking-Five (5) parking spots per thousand square feet (50 total)

The NCTCOG's real-estate consultant, Avison Young, has provided comparisons to other similar properties located within the Weatherford area and determined the projected location to be within the market rate (Please see Attachment A).

NCTCOG staff believe the proposed new location to be optimum due to the favorable location, price, and customized floor plan design.

A draft resolution authorizing a ten (10) year lease agreement with Weatherford College at an averaged ten year rate not to exceed \$21.00 per square foot, is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING A LEASE AGREEMENT FOR THE WEATHERFORD WORKFORCE CENTER

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board; and,

WHEREAS, NCTCOG staff has determined the existing Weatherford workforce center space is insufficient to accommodate the relocation and integration of eleven (11) Vocational Rehabilitation (VR) staff at the direction of the Texas Workforce Commission (TWC); and,

WHEREAS, NCTCOG staff identified and entered into discussions with Weatherford College for a new facility at 225 College Park Drive, which is located on the Weatherford College campus, contains up to ten thousand (10,000) square feet, and will be constructed according to NCTCOG specifications; and,

WHEREAS, NCTCOG staff recommend a ten (10) year lease at an averaged ten (10) year rate not to exceed \$21.00 per square foot (full service including insurance, janitorial, utilities, and maintenance).

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A ten (10) year lease agreement for the Weather Workforce Center between NCTCOG and Weatherford College, at an averaged ten (10) year rate not to exceed \$21.00 per square foot (full service including insurance, janitorial, utilities, and maintenance), be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a lease agreement with Weatherford College, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments
Proposal Comparison
Weatherford, TX



Attachment A

Building Name	Building Address	SF Complex	Available SF	Rental Rate (\$/SF)	Rental Rate Type	Gross Rental Rate (including utilities & janitorial) (\$/SF)	Yr Built	Comments
The Offices At Martin Drive	1715 Martin Drive	10,000	10,000	\$24.60	NNN (\$7.00)	\$35.84	2019	To Be Built, Shell, \$45.00 PSF TI allowance
College Park SC (Current location)	126 College Park Drive	144,575	10,000	\$18.59	NNN (\$3.60)	\$26.43	1974	Existing location. New parking lot & roof. Must lease add 14,000 SF. \$30 PSF TI Allowance
Weatherford College	225 College Park Drive	50,000	8,600	\$18.60	NNN (\$2.20)	\$20.80	2020	To Be Built, Shell, \$50.00 PSF TI Allowance



North Central Texas Council of Governments

Item 13

Exhibit: 2019-09-13-WF

Meeting Date: September 26, 2019

Submitted By: David Setzer
Director of Workforce Development

Item Title: Resolution Authorizing a Contract with CTJ Maintenance, Inc. for Workforce Center Janitorial Services

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, operates eleven (11) Workforce center facilities throughout the region. Ten (10) of the facilities currently require janitorial services. The contract with the current janitorial company, Service Master Quality Cleaning Services, was authorized by the NCTCOG Executive Board in and costs approximately \$160,000 annually. The contract ends September 30, 2019. In anticipation of contract expiration, staff completed a comparison of janitorial vendors available via cooperative contracts to NCTCOG in May 2019.

Based on the janitorial vendors reviewed, CTJ Maintenance, Inc. was selected via a Tarrant County Cooperative Contract and is recommended for award. A draft resolution authorizing a contract with CTJ Maintenance, Inc, in an amount not to exceed \$870,000 and for a contract term through December 31, 2023 is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT WITH CTJ MAINTENANCE, INC. FOR WORKFORCE CENTER JANITORIAL SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board; and,

WHEREAS, NCTCOG currently contracts with Service Master Quality Cleaning Services to clean ten (10) of the eleven (11) workforce centers with a contract expiration date of September 30, 2019; and,

WHEREAS, NCTCOG staff initiated a procurement review of janitorial vendors available through cooperative purchasing contracts in May 2019 and following review CTJ Maintenance, Inc. is recommended for award; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and CTJ Maintenance, Inc., for the delivery of janitorial services to workforce centers, in an amount not to exceed \$870,000 and for a term through December 31, 2023, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with CTJ Maintenance, Inc., in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on August 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 14

Exhibit: 2019-09-14-TR

Meeting Date: September 26, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Agreements for the Receipt of Funds from the Federal Transit Administration

The Regional Transportation Council previously approved Surface Transportation Block Grant funding for the Dallas Fort Worth Core Express High-Speed Rail Environmental Process and the Travel Survey and Data Collection Program. In preparation for development and execution of grant agreements, staff is requesting Executive Board approval to receive approximately \$6.6 million (\$5,000,000 for DFW Core Express High-Speed Rail and \$1,581,000 for Travel Survey and Data Collection Program) in Surface Transportation Block Grant funds. These funds will be received via the Federal Transit Administration (FTA). Transportation Development Credits will be used in lieu of local match.

Previously, the Executive Board approved the receipt of funding and execution of an agreement with the Texas Department of Transportation (TxDOT) for the Dallas Fort Worth Core Express High-Speed Rail Environmental Process project. However, prior to federal authorization of these funds, the Federal Highway Administration (FHWA) requested that FTA provide the federal administration and oversight of these grant funds. Through coordination with TxDOT, FHWA, FTA and the Federal Railroad Administration it was determined that the grant oversight and administration of these funds should be handled through FTA. As a result, staff is requesting Executive Board authorization to enter into a grant agreement with FTA to receive these funds instead of receiving them via TxDOT. Based on the coordination with the federal agencies, staff initiated a request to transfer funding to the Federal Transit Administration.

Funding for the Travel Survey and Data Collection Program will be also be administered through FTA. This project funds a transit travel survey to be used by the Dallas Area Rapid Transit, Fort Worth Transportation Authority, and the Denton County Transportation Authority as well as to support NCTCOG's travel model development efforts. Staff is requesting authorization to enter into a grant agreement with FTA to receive these funds. As this effort is being conducted in part at the request of the transit agencies, they have agreed to provide a local contribution in the amount of approximately \$900,000, which the Executive Board previously approved.

A draft resolution authorizing the receipt of funds and execution of grant agreements with the Federal Transit Administration is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions.

EB:al
Attachment

RESOLUTION AUTHORIZING AGREEMENTS FOR THE RECEIPT OF FUNDS FROM THE FEDERAL TRANSIT ADMINISTRATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, on April 26, 2018, the Executive Board authorized receipt of funds and execution of an agreement with the Texas Department of Transportation to receive \$5,000,000 in Surface Transportation Block Grant (STBG) funds for the completion of the Dallas Fort Worth Core Express Service High Speed Rail Environmental Process; and,

WHEREAS, prior to federal authorization for the DFW Core Express Service funds, the Federal Highway Administration (FHWA) requested that the Federal Transit Administration (FTA) provide the federal administration and oversight of these grant funds and as such it is necessary to seek Executive Board authorization to receive these funds via FTA instead of TxDOT; and,

WHEREAS, on April 11, 2019, the RTC approved STBG funding in the amount of \$1,581,000 for the Travel Survey and Data Collection Program which will be administered through FTA; and,

WHEREAS, it is necessary to seek Executive Board authorization to receive the DFW Core Express and Travel Survey and Data Collection Program funds through a grant agreement with FTA.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to receive Surface Transportation Block Grant Program funds, in the amount of approximately \$6.6 million, from the Federal Transit Administration for the Dallas Fort Worth Core Express High Speed Rail Environmental Process and Travel Survey and Data Collection Program. This resolution supercedes the April 26, 2018, Executive Board action to receive the DFW Core Express funds through the Texas Department of Transportation.

Section 2. These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 3. The Executive Board accepts the fiduciary responsibility to administer the planning and implementation programs carried out with these funds.

Section 4. The Executive Director or designee is authorized to enter into agreements with the Federal Transit Administration for each project.

Section 5. The Executive Director or designee is authorized to enter into agreements with other partners to carry out these programs, including agreements for the receipt of local funds.

Section 6. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Desoto



North Central Texas Council of Governments

Item 15

Exhibit: 2019-09-15-TR

Meeting Date: September 26, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Purchase and Placement of Advertising for
Transportation Initiatives

Since January 2014, the Executive Board has approved advertising funding annually for various transportation programs. Fiscal Year (FY) 2020 Advertising for Transportation Initiatives was included in the FY2020 and FY2021 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board.

Combining advertising efforts within the Transportation Department has resulted in increased website traffic, greater public participation, and lower advertising rates. Additional benefits received include efficiencies with media outlets such as improved staff coordination, increased timeliness, a broader audience reach, including historically underserved populations, and cross program communication. Advertisements may be presented through print publications and online placements, radio and TV spots, billboards, social media, transit and other transportation displays in multiple languages when appropriate. FY2020 advertising will support the activities listed below:

The *511DFW Program* provides the region with a single source of traveler information available to both agencies and the public. This program is supported under Subtask 5.05 of the FY2020 and FY2021 UPWP and will be funded with Surface Transportation Block Grant Program (STBG) and Texas Department of Transportation (TxDOT) funds.

The *Business Engagement Program* seeks to better involve local and regional businesses in the transportation planning process and to educate and promote transportation-related programs that can benefit businesses and their employees. Efforts under this program also include outreach to the Disadvantaged Business Enterprise community related to doing business with the department. This effort is supported under Subtask 1.01 of the FY2020 and FY2021 UPWP and will be funded with Department of Energy (DOE) funds.

The *Congestion Management Program* is a voluntary educational program that promotes alternatives to driving alone (such as carpooling/vanpooling, transit, biking, walking and telecommuting) on a commute trip. This year-round educational program is aimed at private and public employers in the region with 100 or more employees. The promotion of the "Try Parking It" website and the Employer Trip Reduction Program are included in this effort. This effort is supported under Subtask 5.05 of the FY2020 and FY2021 UPWP and will be funded with STBG funds and Transportation Development Credits (TDCs).

The *HOV 2+ Incentive* will replace an existing system to apply carpool discounts with a new system to reward HOV 2+ drivers on tolled managed lanes in the region. Users of the existing system will be educated about the change and encouraged to switch to the new system, while new users will be encouraged to carpool and receive rewards through the program. This effort is supported under Subtask 5.05 of the FY2020 and FY2021 UPWP and will be funded with Congestion Mitigation and Air Quality Improvement Program (CMAQ), STBG, and TxDOT funds.

The *Look Out Texans Program* aims to educate on safety issues and mitigation strategies for motorists, cyclists, and pedestrians. It is supported under Subtask 5.03 of the FY2020 and FY2021 UPWP and will be funded with STBG funds and TDCs.

The *Notifications of Opportunities for Public Input/Public Meetings* aim to provide reasonable opportunities for the public to comment on the region's transportation plans according to requirements of the Fixing America's Surface Transportation Act. Public meetings and other opportunities allow North Texans to learn about and provide input on transportation and air quality in the region and help set priorities for the future. This effort is supported under Subtask 1.01 of the FY2020 and FY2021 UPWP and will be funded with Transportation Planning Funds (TPF) and TDCs.

The *Ozone Season Emissions Reduction Campaign* promotes transportation-related clean air strategies and activities in the Dallas-Fort Worth nonattainment area. Air North Texas is the ozone season emission reduction campaign and partnership that promotes a consistent and comprehensive message about the importance of clean air and is a resource for clean air issues. It is supported under Subtask 1.01 of the FY2020 and FY2021 UPWP and will be funded with CMAQ funds and TDCs.

The *Unmanned Aircraft Systems (UAS) Safety and Integration Initiatives Campaign* will implement a variety of outreach strategies. The UAS initiative provides education to the general public and UAS recreational and commercial operators to promote safe use of UAS within the region. This effort includes promotion of the "Know Before You Fly" initiative by the Federal Aviation Administration, educating the public of UAS applications as well as opportunities for UAS careers. This campaign is supported under Subtask 5.09 of the FY2020 and FY2021 UPWP and will be funded with RTC local funds.

The *Vehicle Technologies Program* aims to help minimize the region's pollution related to mobile sources by implementing a variety of programs that enhance the use of cleaner, sustainable, more fuel-efficient vehicles, equipment, and technologies. Funds allocated for advertising will be utilized to help educate the public about these various programs and initiatives related to vehicle technologies that reduce emissions. This effort is supported under Subtask 3.03 of the FY2020 and FY2021 UPWP and will be funded with CMAQ, STBG, and TDCs.

Staff is seeking Executive Board approval to spend up to \$1,300,000 for the purchase and placement of department advertising that will initiate in FY2020, of this amount approximately 65 percent is previously approved carryover funds from the FY2019 advertising plan and will carry over into this FY2020 advertising plan. A draft resolution authorizing the purchase and placement of Transportation Department advertising is attached for Executive Board consideration. A funding table detailing funding sources and funding amounts, including match sources and match amounts, is provided in Attachment 1 to this memorandum. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MHM:kw
Attachments

RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF ADVERTISING FOR TRANSPORTATION INITIATIVES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

WHEREAS, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia advertising in an effort to efficiently, effectively, and responsibly reach all audiences.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of advertising initiated in Fiscal Year 2020 for Transportation Department initiatives in an amount up to \$1,300,000 of this amount approximately 65 percent are previously approved carryover funds.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

Purchase and Placement of Advertising for Transportation Initiatives for FY2020						
Program Name	Funding Source	Unspent Funding from FY19, including Unspent Match*	New Funding Amount	Match Source	New Match Amount**	Total
511DFW	STBG	\$49,075	\$48,740	TxDOT	\$12,185	\$ 110,000
Business Engagement	DOE	\$5,000	\$0	N/A	\$0	\$ 5,000
Congestion Management Program	STBG	\$157,000	\$18,000	TDCs	3,600	\$ 175,000
HOV 2+ Incentive	CMAQ, STBG	\$500,000	\$0	TxDOT	\$0	\$ 500,000
Look Out Texans	STBG	\$8,353	\$31,647	TDCs	6,329	\$ 40,000
Notifications of Opportunities for Public Input/Public Meetings	TPF	\$10,034	\$54,966	TDCs	13,000	\$ 65,000
Ozone Season Emissions Reduction Campaign	CMAQ	\$0	\$205,000	TDCs	41,000	\$ 205,000
UAS Safety and Integration Initiative	RTC Local	\$0	\$7,500	N/A	\$0	\$ 7,500
Vehicle Technologies Program (i.e. Idling Education, High Emitting Vehicles projects, and Alternative Fuels/Electric Vehicles)	CMAQ, STBG	\$56,025	\$53,975	TDCs	10,795	\$ 110,000
Contingent Projects	Various		\$82,500	Various		\$ 82,500
Total		\$785,487	\$502,328		\$12,185	\$ 1,300,000

*Unspent Funds from FY19, includes 44,276 in TDCs as the Match Source. TDCs are not included in the Total.

**TDCs totaling 74,724 are being used as New Match Amount in FY 19, but are not included in the Total.



North Central Texas Council of Governments

Item 16

Exhibit: 2019-09-16-TR

Meeting Date: September 26, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Approving Disadvantaged Business Enterprise Participation Goal Update for Fiscal Years 2020-2022

As a recipient of Federal Transit Administration funds, the North Central Texas Council of Governments (NCTCOG) is required to update its Disadvantaged Business Enterprise (DBE) Participation Goal every three years for submittal to federal funding agencies for review and approval. Staff has been working over the last several months to update the DBE Participation Goal for Fiscal Years (FY)2020-FY2022. Staff recommends a 19.4 percent DBE goal for United States Department of Transportation (US DOT)-assisted contracts, which was approved by the Regional Transportation Council on September 12, 2019.

Staff reviewed the last nine years of US DOT-assisted contracting awards to develop a projection of anticipated contracting opportunities by type and award amount for FY2020-FY2022. NCTCOG anticipates issuing consultant/contractor procurements in the following categories during FY2020-FY2022: Urban Planning/Engineering Services, Advertising/Public Relations and Outreach/Marketing, Software and Information Technology Professional Services, and Transportation-Related Equipment. The estimated value of the awards for these procurements is approximately \$19.73 million.

Additionally, for this three-year goal period NCTCOG has included anticipated contracting opportunities by type and award amount for subrecipients. This includes cities, counties, small transit providers, and other entities receiving funding for project implementation activities. Anticipated categories for subrecipient activities during FY2020-FY2022 includes: Building Construction; Advertising/Public Relations and Outreach/Marketing; Office Supplies & Equipment; Operational Administrative, Communications and Support Services; Urban Planning/Engineering Service; Software and Information Technology Professional Services; and Vehicle Maintenance and Operations Support. The estimated value of the awards for these procurements is approximately \$12.36 million.

The methodology employed to develop the DBE goal of 19.4 percent was a two-step process. First, staff analyzed data to develop a percentage of ready, willing, and able DBE firms in the market areas to perform anticipated work to be awarded over the next three years. The Dallas-Fort Worth Market area was used for NCTCOG procurements and a smaller market area used for subrecipient procurements. Second, staff checked for availability of recent disparity studies, reviewed other agencies' DBE goals, analyzed data from NCTCOG's historical DBE performance, and reviewed NCTCOG's previous DBE Participation Goals and associated availability to determine if any adjustments to the base figure were warranted.

Staff engaged the public and contractor community throughout the process to elicit feedback and comments to guide staff's recommendations. A series of public meetings was held in June to kick off the goal update process and another meeting in July to present the proposed DBE goal for review and comment. Staff also hosted a DBE Consultation Workshop in July targeted specifically to the consultant/contractor community to obtain their feedback and comments and to provide an overview on the Transportation Department's procurement process. The proposed goal and supporting materials were published for review and comment for the federally required 45-day comment period on July 10, 2019. Staff received favorable comments and clarifying questions regarding the proposed goal. Included is additional information regarding the proposed goal.

A draft resolution approving the DBE Participation Goal Update for FY2020-FY2022 for US DOT-assisted contracts is attached for Executive Board consideration. Ken Kirkpatrick will present this item and will be available to answer any questions you may have.

EB:
Attachment

RESOLUTION APPROVING DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION GOAL UPDATE FOR FISCAL YEARS 2020-2022

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, 49 Code of Federal Regulations (CFR) Part 26 requires recipients of federal transportation funds to develop a Disadvantaged Business Enterprise (DBE) Program and Goal consistent with the spirit and intent of those regulations and update the DBE Participation Goal every three years; and,

WHEREAS, the current DBE Participation Goal for United States Department of Transportation (US DOT)-assisted contracts is 25 percent, and it has become necessary to update the DBE goal for FY2020-FY2022; and,

WHEREAS, NCTCOG underwent an analysis, consistent with federal guidance, to update the DBE goal for FY2020-FY2022, including review of anticipated contracting opportunities for subrecipient activities; and,

WHEREAS, NCTCOG published the proposed goal and supporting materials for review and comment from July 10, 2019, through August 30, 2019, to meet federal requirements; and,

WHEREAS, based on the analysis conducted and comments from the public and contractor community, staff recommends an overall DBE goal of 19.4 percent for US DOT-assisted contracts through NCTCOG's Transportation Department; and,

WHEREAS, although developed specifically to meet federal transportation requirements, staff recommends applying the DBE goal of 19.4 percent to any procurements initiated through NCTCOG's Transportation Department regardless of funding source; and,

WHEREAS, on September 12, 2019, RTC approved the proposed FY2020-FY2022 DBE goal of 19.4 percent.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The FY2020-FY2022 DBE Participation Goal of 19.4 percent, which is composed of 28.4 percent for NCTCOG procurements and 5 percent for subrecipient procurements, for US DOT-assisted contracts is hereby approved.

Section 2. Procurements through NCTCOG's Transportation Department shall apply the applicable DBE Participation Goal regardless of funding source.

Section 3. The FY2020-FY2022 DBE Participation Goal shall be submitted to necessary federal funding agencies for review and approval.

Section 4. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Desoto

DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

Fiscal Year 2020-2022 Goal Update

*Executive Board
September 26, 2019*



FY2020-2022 DBE GOAL UPDATE

DBE Program Guidance and Thresholds



Requirement: [49 Code of Federal Regulations Part 26](#)

Who is required to have a DBE Program:

- Certain Recipients of Federal Funds (FTA, FHWA, FAA)

What are the Requirements:

- Updated DBE Goal Every Three Years (new goal due August 1, 2019)
- Current Goal of 25% Active through September 30, 2019, covered FY2017-2019
- Publication of DBE goal as part of RFP
- Certification of DBE Eligibility

FY2020-2022 DBE GOAL UPDATE

Process to Update DBE Goal

- ✓ Initiate Public Input/Stakeholder Involvement
- ✓ Project Potential Contract Awards (FY 20-22)
- ✓ DBE Goal Development
- ✓ Publish Goal for Public Comment/Review
- ➔ Committee Review/Consideration

Implement New DBE Goal – October 1, 2019

2 Step Process:

Step 1:

Determine Relative Availability of
Ready, Willing & Able DBE Firms



Step 2:

Consideration of Other DBE Data

**FY2020-2022 DBE
GOAL UPDATE**

*Development of
DBE Goal*

FY2020-2022 DBE GOAL UPDATE

Step 1:

Project Potential Contract Awards / DBE Availability Analysis

NCTCOG Only (FTA, FHWA Funding Sources)

Procurement Type	Potential Awards (in \$1,000s**)	DBE Firms	Total Firms	DBE Goal
Marketing, Advertising, and Public Relations	\$1,855	246	1580	15.6%
Office Supplies & Equipment (Rental & Purchase)	\$480	29	997	2.9%
Planning/Engineering	\$16,794	524	1673	31.3%
Software and Ancillary Information Technology Professional Services	\$604	219	2635	8.3%
TOTAL	\$19,733	1,018	6,885	14.8
Total Weighted Summary				28.4%

**Dollars represent total contract award. Federal share may be 50%-100% of contract award.

FY2020-2022 DBE GOAL UPDATE

Step 2:

*Items Reviewed for
Potential Adjustments*

- ✓ Market Area
- ✓ Projections of Specific Procurement Activities
- ✓ Public Comment
- ✓ Stakeholder Comment
- Disparity Studies
- ✓ Historical DBE Achievement
- ✓ Similar Entity DBE Goals

FY2020-2022 DBE GOAL UPDATE

Proposed Goal

*NCTCOG Awards Only
(FTA, FHWA Funds)*

CONTRACTING ENTITY*	FTA	FHWA^	TOTAL
NCTCOG	30.4%	27.3%	28.4%*

Race Conscious 55%, Race Neutral 45%

^FHWA funds also include other federal and local sources.

*Weighted by Contract Service Type, Contract Award Amount, and Market Area

FY2020-2022 DBE GOAL UPDATE

Step 1:

Project Potential Contract Awards / DBE Availability Analysis

Subrecipients Only (FTA, FHWA Funding Sources)

**Dollars represent total contract award. Federal share may be 50%-100% of contract award.

Procurement Type	Potential Awards (in \$1,000s**)	DBE Firms	Total Firms	DBE Goal
Building Construction	\$275	235	791	29.7%
Marketing, Advertising, and Public Relations	\$217	55	961	5.7%
Office Supplies & Equipment (Rental & Purchase)	\$537	9	858	1.0%
Operational Administrative, Communications, Support Services	\$2,476	406	8205	4.9%
Planning/Engineering	\$80	371	1387	26.7%
Software and Ancillary Information Technology Professional Services	\$213	3	186	1.6%
Transportation Equipment	\$3,151	8	104	7.7%
Vehicle Maintenance and Operations Support	\$4,998	30	2569	1.2%
TOTAL	\$11,947	1,117	15,061	7.4%
Total Weighted Summary				5.0%

FY2020-2022 DBE GOAL UPDATE

Proposed Goal

*Subrecipients Awards Only
(FTA, FHWA Funds)*

CONTRACTING ENTITY	FTA	FHWA [^]	TOTAL
SUBRECIPIENTS	3.2%	7.7%	5.0%*

Race Conscious 55%, Race Neutral 45%

[^]FHWA funds also include other federal and local sources.

*Weighted by Contract Service Type, Contract Award Amount, and Market Area

FY2020-2022 DBE GOAL UPDATE

Proposed Goal

*NCTCOG and Subrecipients
(FTA, FHWA Funds)*

CONTRACTING ENTITY	FTA	FHWA^	TOTAL
NCTCOG	30.4%	27.3%	28.4%
SUBRECIPIENTS	3.2%	7.7%	5.0%
TOTAL WEIGHTED GOAL *	15.8%	21.3%	19.4%*

Race Conscious 55%, Race Neutral 45%

^FHWA funds also include other federal and local sources.

*Weighted by Contract Service Type, Contract Award Amount, and Market Area



North Central Texas Council of Governments

Item 17

Exhibit: 2019-09-17-EP

Meeting Date: September 26, 2019

Submitted By: Molly McFadden
Director of Emergency Preparedness

Item Title: Appointments to the Collaborative Adaptive Sensing of the Atmosphere (CASA WX)
Executive Council

The CASA WX Executive Council recommends the NCTCOG Executive Board approve the updated roster of Council membership for FY 2020. Changes include adding EMC Mistie Garner with the City of Richardson, EMC Suzanne Hendrickson with the City of Euless, EMC Mike Penaluna with the City of Denton, and EMC Will Allen with the City of Burleson.

Additional meteorologists include Fox 4 Alberto Romero, with Kylie Capps as alternate; WFAA 8 Jesse Hawila, with Kyle Roberts as alternate; CBS 11 Jeff Ray, with Jeff Jamison as alternate.

Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

Attachment: CASA WX Executive Council Roster

MMc: sl

Collaborative Adaptive Sensing of the Atmosphere Executive Council (CASA WX)									
Council Member						Alternate Member			
Post.	Int.	Last Name	First Name	Title	Jurisdiction	Int.	Last Name	First Name	Jurisdiction
Co-Chair		Everly	Amanda	Assistant EMC	City of Fort Worth		Martinez	Maribel	City of Fort Worth
Co-Chair		Frizzell	Joe	EM Liaison	City of Midlothian		McClure	Jimmie Lou	City of Midlothian
		Carlo	Cindy	EMC	City of Mesquite		Dodge	Kevin	Mesquite
		McCoy	Katie	EMC	DFW Airport				
		McCurdy	David	EMC	Tarrant County		Wessel	William	Tarrant County
		Hunter	Tonya	EMC	Duncanville, Cedar Hill				
		Wheeler	Chase	EMC	Grand Prairie		Ringhauser	Daniel	Grand Prairie
		Jones	David	EMC	Town of Addison		Crist	Jonathan	Addison
	NEW	Gardner	Mistie	EMC	City of Richardson				
	NEW	Hendrickson	Suzanne	EMC	City of Euless				
	NEW	Penaluna	Mike	EMC	City of Denton				
	NEW	Allen	Will	EMC	City of Burleson				
		Houck	Larry	Emergency Management	City of Plano		Robinson	Nick	Plano
		Seo	DJ	Associate Professor	UTA				
		Selman	Scotie	EM Program Director	UNT		Scott	Brad	UNT
		Bradshaw	Tom	Meteorologist in Charge	National Weather Service		Ryan	Ted	NWS
		Romero	Alberto	Meteorologist	Fox 4		Capps	Kylie	Fox 4
		Finrock	David	Meteorologist	NBC 5		James	Brian	NBC 5
		Hawila	Jesse	Meteorologist	WFAA 8		Roberts	Kyle	WFAA 8
		Ray	Jeff	Meteorologist	CBS 11		Jamison	Jeff	CBS 11
Staff		McFadden	Molly	EP Director	NCTCOG				
Staff		Rae	Scott	Data Applications Manager	NCTCOG				
Staff		Payne	Alayna		NCTCOG				



North Central Texas Council of Governments

Item 18

Exhibit: 2019-09-18-ED

Meeting Date: September 26, 2019

Submitted By: Edith Marvin, P.E.
Director of Environment and Development

Item Title: Appointments to Department of Environment and Development Advisory Committees

The Executive Board is being asked to consider appointments to the following advisory committees:

- **Public Works Council (PWC)** – Originating in 1977 as the Standard Specifications Advisory Committee, becoming the Public Works Advisory Committee in 1984, and evolving into the PWC in 2001, this committee is composed of public and private sector professionals with public works and development expertise. The current PWC structure is based on large jurisdiction and subregion representation. The subregions are intended to provide a linkage to the Council for all jurisdictions in the region and allow for subregional meetings to address localized issues.
- **Regional Codes Coordinating Committee (RCCC)** – The North Central Texas Council of Governments' (NCTCOG) RCCC is comprised of area public and private code professionals that research and provide recommendations on the standardization of municipal construction codes.
- **Resource Conservation Council (RCC)** – Serving as NCTCOG's solid waste advisory committee, the RCC provides support and advice on methods to conserve, recover, and recycle valuable resources and to provide proper handling and disposal of non-recoverable waste materials.
- **Water Resources Council (WRC)** – The WRC was established in 1979 to advise NCTCOG's Executive Board on both technical and policy issues related to water resources matters. The WRC reviews day-to-day technical issues; oversees the water resources planning process; and performs technical review of water-related grant applications.

Please reference Attachment 1 for the listing of members recommended for appointment/reappointment as well as continuing members. We look forward to discussing these recommendations with the Executive Board.

PUBLIC WORKS COUNCIL

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair: Keith Marvin

Director of Public Works
City of Lewisville

Vice Chair: Shawn Poe

Director of Engineering
City of Richardson

Public Sector Standing Member	2019	2020
City of Arlington	Mindy Carmichael Director of Public Works and Transportation	Keith Brooks Assistant Director of Public Works & Transportation
City of Arlington	Craig Cummings Director of Water Utilities	**
City of Carrollton	John Crawford Director of Public Works	**
City of Dallas	Haytham Hassan Senior Program Manager	**
City of Dallas	Jennifer Nicewander Senior Engineer	Jennifer Nicewander Senior Engineer
City of Denton	David Hunter Watershed Protection Manager	**
City of Fort Worth	Greg Simmons Assistant Director, Transportation and Public Works	David Magana City Engineer
City of Fort Worth	John Kasavich Senior Professional Engineer	**
City of Frisco	Dan Franke ROW Manager, Senior Civil Engineer	**
City of Garland	Michael Polocek Director of Engineering	**
City of Grand Prairie	Stephanie Griffin Floodplain Administrator/ Stormwater Utility Manager	Stephanie Griffin Floodplain Administrator/ Stormwater Utility Manager
City of Irving	Wayne Lee City Engineer	**
City of Lewisville	Keith Marvin Director of Public Services	Keith Marvin Director of Public Services
City of McKinney	Paul Sparkman Assistant Director of Public Works	**
City of Mesquite	Christina Hickey Infrastructure Asset Manager (Interim for: Tim James, Director of Public Works)	Christina Hickey Infrastructure Asset Manager
City of Plano	Gerald Cosgrove Director of Public Works	Gerald Cosgrove Director of Public Works
City of Richardson	Jim Lockart Assistant Director of Engineering	Shawn Poe Director of Engineering

** Continuing – term ends 9.30.2020

Public Sector Standing Member	2019	2020
Collin County	Mark Hines Assistant Director of Public Works	**
Dallas County	John Mears Assistant Director of Public Works	**
Denton County	Fred Ehler Public Works Director	**
Tarrant County	Joe Trammel County Engineer	Joe Trammel County Engineer

Public Sector Subregional Representative	2019	2020
Denton/Lake Cities	George Marshall City Engineer City of Corinth	**
DFW North	Clayton Riggs Assistant Director of Public Works (Interim for: Ken Parr, Executive Director Public Works) Town of Flower Mound	Clayton Riggs Assistant Director of Public Works Town of Flower Mound
East	Bobby Clay Public Works Director City of Fate	**
Mid-Cities	Caroline Waggoner City Engineer City of North Richland Hills	**
Northeast	Alan Fourmentin Assistant Director of Public Works City of Celina	**
Northeast Dallas	Shawn Poe Director Public Works City of Rowlett	Vacant (Cities in this region include Heath, Mobile City, Rockwall, Rowlett, Sachse, Sunnyvale)
Northeast Tarrant	Kyle Hogue City Engineer / Deputy Director City of Southlake	Kyle Hogue City Engineer / Deputy Director City of Southlake

** Continuing – term ends 9.30.2020

Public Sector Subregional Representative	2019	2020
Northwest	Eric Tamayo Public Works Director Town of Northlake	Vacant (Cities in this region include Alvord, Argyle, Aubrey, Aurora, Bartonville, Boyd, Bridgeport, Chico, Copper Canyon, Cross Roads, Decatur, Double Oak, Hackberry, Justin, Krugerville, Krum, Lake Bridgeport, Lakewood Village, Lincoln Park, Little Elm, Newark, New Fairview, Northlake, Oak Point, Paradise, Pilot Point, Ponder, Rhome, Runaway Bay, Sanger, Shady Shores, Westlake)
Northwest Dallas	Mike Garza Assistant Director of Public Works City of Coppell	Mike Garza Assistant Director of Public Works City of Coppell
Northwest Tarrant	Doug Stevens Public Works Director (Interim for: Jeffrey James, City Manager) City of White Settlement	Kyle Reeves Public Works Director City of White Settlement
South Tarrant	Bennett C. Howell Director of Public Services City of Benbrook	Larry Hoover Director of Public Works Town of Kennedale
Southeast	Robert Bolen Public Works Director (Interim for: Randall Heye, Assistant City Manager) City of Ennis	Ed Green Public Works Project Manager City of Ennis
Southeast Dallas	Andrew Waits Water and Wastewater Superintendent City of Lancaster	Vacant (Cities in this region include Balch Springs, Combine, Ferris, Hutchins, Lancaster, Seagoville, Wilmer)
Southwest	David Disheroon Public Works Director Johnson County	**
Southwest Dallas	Robert Woodbury City Engineer City of Cedar Hill	**
West	Manny Palacios Transportation and Public Works Director City of Weatherford	**

** Continuing – term ends 9.30.2020

Private Sector	2019	2020
Associated General Contractors	Paul Causey North Texas Area Manager Associated General Contractors of Texas	Paul Causey North Texas Area Manager Associated General Contractors of Texas
Associated General Contractors	Eric Johnson General Plant Manager Austin Bridge and Road	Sam Davis Vice President/General Manager TexasBit
Council of Engineering Companies	Chris Cha Associate Principal - Pacheco Koch ACEC-Tarrant County	Chris Cha Associate Principal - Pacheco Koch ACEC-Tarrant County
Council of Engineering Companies	David Speicher Vice President - Wade Trim ACEC Dallas	John Ho Vice President Huitt-Zollars
Texas Council of Engineering Laboratories / GeoProfessionals Serving Texas	Lyndon Cox Senior Principal/Dallas Construction Services Department Manager Terracon Consultants	**

REGIONAL CODES COORDINATING COMMITTEE

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair: David Kerr

Deputy Chief/Fire Marshal
City of Melissa

Vice Chair: Jim Olk

Building Official
City of Garland

Public Sector Member	2019	2020
City of Arlington	Rick Ripley Building Official	Rick Ripley Building Official
City of Coppell	Suzanne Arnold Chief Building Official	Suzanne Arnold Chief Building Official
City of Corinth	Christopher Martinez Deputy Chief/Fire Marshal City of Dallas	Grover C. Joiner (Cleve) Certified Building Official City of Corinth
City of Dallas	Little David Session Building Official	**
City of Dallas	Lt. Dwight Freeman Dallas Fire-Rescue	**
City of Fort Worth	Allison Gray Assistant Director, Development Div	Allison Gray Assistant Director, Development Div
City of Fort Worth	Bob Morgan Senior Fire Protection Engineer	Bob Morgan Senior Fire Protection Engineer
City of Frisco	Phillip Climer Assistant Building Official	**

** Continuing – term ends 9.30.2020

Public Sector Member	2019	2020
City of Frisco	Gilbert Urvina Chief Plumbing Inspector	**
City of Garland	Jim Olk Building Official	**
Town of Highland Park	Kirk Smith Development Services Manager	**
City of Hurst	Greg Contreras Building Official City of Duncanville	Robert Wallace Building Official City of Hurst
City of Irving	Christine Hadley Development Services Manager	Christine Hadley Development Services Manager
City of Mansfield	Clayton Chandler City Manager	**
City of Mansfield	Paul Coker Chief Building Official	Paul Coker Chief Building Official
City of Melissa	David Kerr Deputy Chief/Fire Marshal City of Plano	David Kerr Deputy Chief/Fire Marshal City of Melissa
City of North Richland Hills	David Pendley Chief Building Official	**
City of Plano	Selso Mata Chief Building Official	**
Associated General Contractors	Jack Baxley Vice President of Governmental Affairs TEXO	**
Associated General Contractors	Larry Bartlett Lead Plumbing Coordinator TDIndustries	Larry Bartlett Lead Plumbing Coordinator TDIndustries
Private Sector Representative	Todd Gritch Director of Life Safety, HKS, Inc. American Institute of Architects	Dan Lepinski, P.E. Principle
American Institute of Architects, East	Bruce Rachel Architect Hensley Lamkin Rachel, Inc.	Bruce Rachel Architect Hensley Lamkin Rachel, Inc.
Construction Code Consultant	Stan Folsom Executive Director Systemhouse	**
Society of Fire Protection Engineers	James Rodriguez Executive Vice President Fox Energy Specialists Greater Fort Worth Builders Association	James Rodriguez Executive Vice President Fox Energy Specialists Greater Fort Worth Builders Association
Energy Specialist	Bahman Yazdani Associate Director Texas A&M Energy Systems Laboratory	Bahman Yazdani Associate Director Texas A&M Energy Systems Laboratory

** Continuing – term ends 9.30.2020

Public Sector Member	2019	2020
Dallas Builders Association	David Lehde Director of Government Affairs Dallas Builders Association	David Lehde Director of Government Affairs Dallas Builders Association
Dallas Builders Association	Tommy Ford President Tommy Ford Construction Company	Tommy Ford President Tommy Ford Construction Company
Building Owners and Managers Association, Dallas	Joe Bass Senior Vice President – Development Hillwood	**

RESOURCE CONSERVATION COUNCIL

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair: Stephen Massey

Community Services Director
City of Allen

Vice Chair: Jeff Mayfield

Assistant Deputy Director – Solid Waste
North Texas Municipal Water District

Public Sector Member	2019	2020
City of Allen	Stephen Massey Community Services Director	Stephen Massey Community Services Director
City of Arlington	Jennifer Shaver Environmental Programs Coordinator	Jennifer Shaver Environmental Programs Coordinator
City of Cedar Hill	Shane Davis Solid Waste Administrator City of Farmers Branch	Duy Vu Environmental Manager City of Cedar Hill
City of Dallas	Danielle McClelland Division Manager – Zero Waste, Environmental Quality & Sustainability	**
City of Denton	Tyler Hurd Planning and Public Outreach Manager	Ami Reeder Regulatory Compliance Manager
City of Euless	Betsy Deck Assistant to the City Manager	Betsy Deck Assistant to the City Manager
City of Fort Worth	Robert Smouse Assistant Director, Solid Waste Services	Robert Smouse Assistant Director, Solid Waste Services
City of Garland	Tiana Lightfoot Svendsen Environmental Outreach Coordinator	**
City of Grand Prairie	Patricia Redfearn Solid Waste Manager	**

** Continuing – term ends 9.30.2020

Public Sector Member	2019	2020
City of Irving	Brenda Haney Solid Waste Services Director	Tyler Hurd Solid Waste Services Waste Collections Manager
City of Lewisville	Jordan Strickler Environmental Control Services Manager	Tim Yatko Materials Management Specialist
Town of Little Elm	Michelle Kuzov Streets, Stormwater, & Solid Waste Manager (Interim for Kevin Mattingly, Public Works Director)	**
City of Mansfield	Howard Redfearn Environmental Manager	**
City of Mesquite	Kathy Fonville Water Conservation and Recycling Coordinator	**
City of Plano	Steve Funk Environmental Waste Services Superintendent	Steve Funk Environmental Waste Services Superintendent
City of Weatherford	Dustin Deel Director of Municipal and Community Services	Dustin Deel Director of Municipal and Community Services
Collin County	Chuck Sibley Environmental Deputy	Joshua Mounger Criminal Investigator
Dallas County	Rudy Phillips Asst. Director of Environmental Health	**
Ellis County	David Bull Ellis County Deputy Fire Marshal	David Bull Ellis County Deputy Fire Marshal
Hood County	Rick Crownover Director of Public Works City of Granbury	**
Johnson County	Rick Bailey County Commissioner	**
Tarrant County	Robert Berndt Environmental Specialist	**
Wise County	Vacant – was Somervell County	Joey Highfill Public Works Director

Other	2019	2020
Educational	Melanie Sattler Associate Professor, Dept. of Civil Engineering University of Texas at Arlington	**
Environmental	Cecile Carson Consultant Keep America Beautiful	**

** Continuing – term ends 9.30.2020

Other	2019	2020
Environmental	Corey Troiani Statewide Program Director Texas Campaign for the Environment	**
Environmental	Grace Darling Board Member Arlington Conservation Council	Grace Darling Board Member Arlington Conservation Council
Private Sector	Greta J. Calvery Area Public Affairs Manager Waste Management	Greta J. Calvery Area Public Affairs Manager Waste Manager
Private Sector	Elizabeth Keller Public Relations and Recycling Coordinator Waste Connections	Adam Gooderham Division Vice President Waste Connections
Private Sector	Risa Weinberger Principal Risa Weinberger & Associates, Inc.	**
Private Sector	Lora Hinchcliff Municipal Solutions Manager Living Earth	**
Private Sector	Vince Hrabal Municipal Services Manager Republic Services	**
Private Sector	Robert Medigovich Waste Minimization/Recycling Consultant Community Waste Disposal, Inc.	**
Special District	Jeff Mayfield Assistant Deputy Director – Solid Waste North Texas Municipal Water District	**

WATER RESOURCES COUNCIL

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair: Wayne Owen
Planning Director
Tarrant Regional Water District

Vice Chair: Glenn Clingenpeel
Manager, Technical Services & Basin Planning
Trinity River Authority

Major Utility Providers	2019	2020
City of Dallas	Zachary Peoples Assistant Director, Wastewater Operations	Zachary Peoples Assistant Director, Wastewater Operations
City of Fort Worth	Stacy Walters Regulatory Environmental Coordinator	**
North Texas Municipal Water District	Mike Rickman Deputy Director	Mike Rickman Deputy Director
Tarrant Regional Water District	Wayne Owen Planning Director	**
Trinity River Authority	Glenn Clingenpeel Manager, Technical Services and Basin Planning	**
Upper Trinity Regional Water District	Larry Patterson Executive Director	Larry Patterson Executive Director

Environmental/Public Interest Groups	2019	2020
Environmental Group	Grace Darling Arlington Conservation Council	Grace Darling Arlington Conservation Council
Public Interest Group	Michael Nieswiadomy Professor of Economics University of North Texas	Michael Nieswiadomy Professor of Economics University of North Texas
Public Interest Group	New 2020 Position	Meghna Tare Chief Sustainability Officer University of Texas at Arlington

** Continuing – term ends 9.30.2020

Major Utility Providers Customer Members-At- Large	2019	2020
City of Dallas	Susan Alvarez Assistant Director of Environmental Quality & Sustainability	**
	Terry Lowery Director Dallas Water Utilities	Terry Lowery Director Dallas Water Utilities
City of Fort Worth	Gregory Dickens Executive Director of Public Works City of Hurst	Gregory Dickens Executive Director of Public Works City of Hurst
	Jerry Pressley Assistant Director Water Department City of Fort Worth	Jerry Pressley Assistant Director Water Department City of Fort Worth
North Texas Municipal Water District	Wes Kucera Managing Director of Water and Wastewater City of Garland	**
	Hunter Stephens Assistant Director of Public Services – Streets and Utilities City of Richardson	**
Tarrant Regional Water District	Craig Cummings Assistant Director of Water Utilities City of Arlington	**
	Jeff Price Utilities Director City of Mansfield	Jeff Price Utilities Director City of Mansfield
Trinity River Authority	Patty Cleveland Northern Region Manager Trinity River Authority (Interim for Fiona Allen, Northern Region Manager, Trinity River Authority)	**
	New 2020 Position	Vacant
Upper Trinity Regional Water District	Kevin Mercer General Manager Denton County Fresh Water Supply District 6 & 7	**
	New 2020 Position	Tiffany Bruce Executive Director of Public Works Town of Flower Mound

** Continuing – term ends 9.30.2020

Utility Provider, Development Community or Industry Representative Region-At-Large	2019	2020
Utility Provider	Mike Adams Executive Director of Engineering and Utilities City of Midlothian	**
Utility Provider	Mike Curtis Managing Director of Development Services City of North Richland Hills	**
Utility Provider	Terry Kelley General Manager Johnson County Special Utility District	Joshua Howard Utility Services Manager Johnson County Special Utility District
Industry Representative	New 2020 Position	Sabaa Ismail Project Manager mma, inc.
Development Community	New 2020 Position	Tim James Business Development Manager Half Associates
Utility Provider	Gabe Johnson Director of Public Works City of Grand Prairie	Gabe Johnson Director of Public Works City of Grand Prairie
Utility Provider	Wilson Kakembo, Capital Improvements/Development Projects Manager Town of Addison (Interim for Jason Shroyer Assistant Director Infrastructure and Operations Systems, Town of Addison)	**
Utility Provider	Larry McDaniel General Manager Dallas County Park Cities Municipal Utility District	Larry McDaniel General Manager Dallas County Park Cities Municipal Utility District
Utility Provider	Steve Pettit Assistant Water Utilities Director City of Irving	**
Utility Provider	Frank Pugsley Director of Water Utilities City of Denton (Interim for Tim Fisher, Director of Water Utilities, City of Denton)	**

** Continuing – term ends 9.30.2020

Utility Provider, Development Community or Industry Representative Region-At-Large	2019	2020
Utility Provider	New 2020 Position	Kelly Rouse Utilities Manager City of Lewisville
Development Community	Craig Schkade Senior Land Development Manager Hillwood Properties	Craig Schkade Senior Land Development Manager Hillwood Properties



North Central Texas Council of Governments

Item 19

Exhibit: 2019-09-19-TR

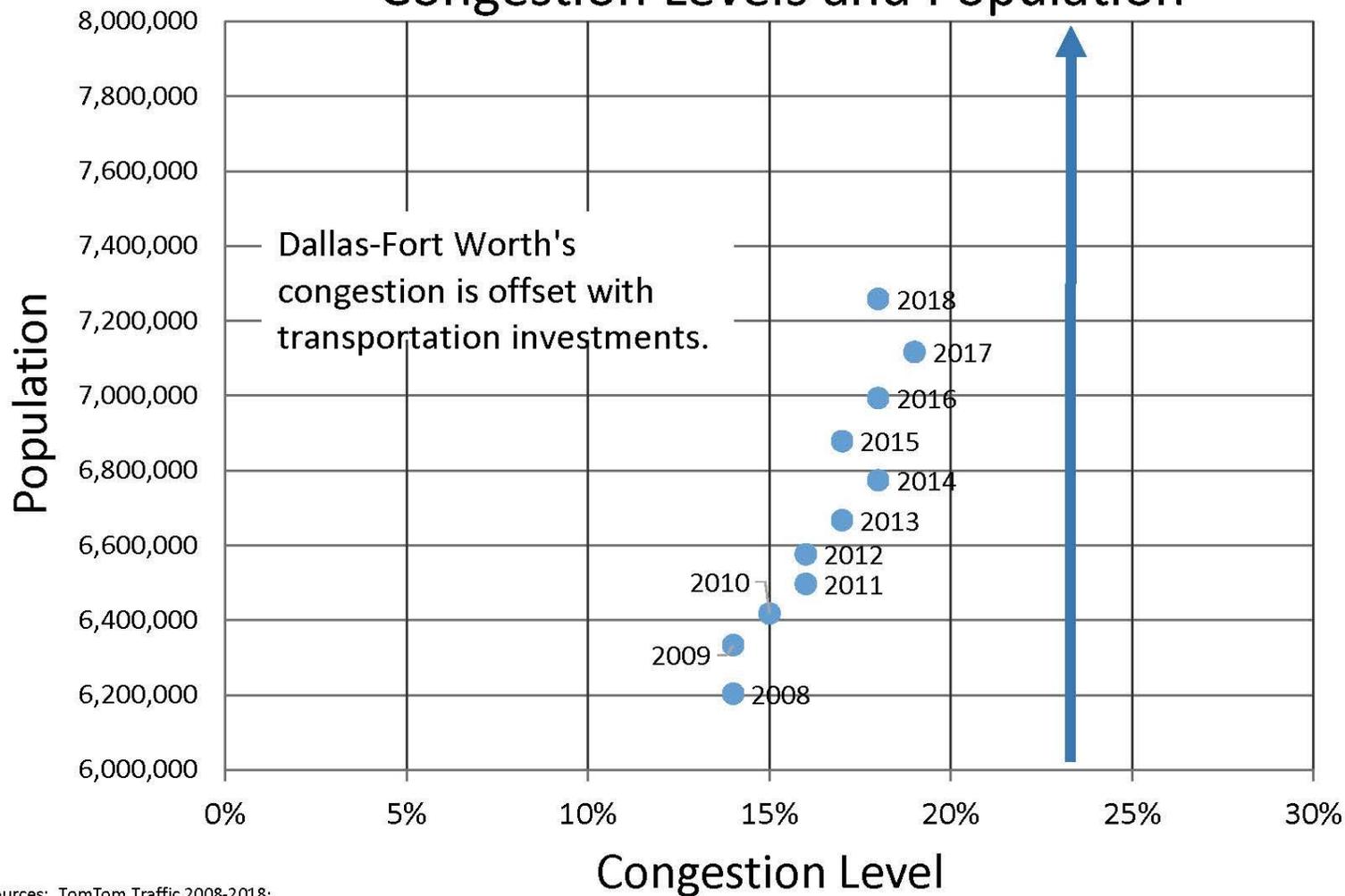
Meeting Date: September 26, 2019
Submitted By: Michael Morris, P.E.
Director of Transportation
Item Title: Status Report on Congestion Performance Measures

Typically, growing metropolitan areas across the country experience significantly more congestion as their population increases. However, in recent years congestion in the Dallas-Fort Worth region has continued to improve. Staff will provide an update on the most recent Congestion Performance Measures data. A comparison of the Dallas-Fort Worth region's congestion levels and population is provided in Attachment 1.

I will provide a brief presentation on this item and will be available to answer any questions.

MM:al
Attachment

Dallas-Fort Worth Congestion Levels and Population



Sources: TomTom Traffic 2008-2018;
North Central Texas Council of Governments

NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2019 - May 2020

	Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
1	J. D. Clark President	P	NM	A										
2	Ray Smith Vice-President	P	NM	P										
3	Curtistene McCowan Secretary/Treasurer	P	NM	P										
4	Kevin Strength Past President	A	NM	P										
5	Kelly Allen-Gray	P	NM	A										
12	Gary Caplinger	P	NM	P										
6	Bill Heideman	P	NM	P										
7	Chris Hill	P	NM	P										
8	Clay Jenkins	P	NM	P										
9	Lee Kleinman	P	NM	P										
10	Bobbie Mitchell	P	NM	P										
11	Andrew Piel	P	NM	P										
13	Tito Rodriguez	P	NM	P										
14	Ken Shetter	P	NM	P										
15	Richard Stopfer	P	NM	P										
16	David Sweet	A	NM	P										
17	Glen Whitley	A	NM	P										
18	Yvonne Davis - Ex Officio, Non-Voting Member	P	NM	P										
TOTAL PRESENT		15	0	16										
Attendance Code:		P=Present A=Absence NM=No meeting												

**North Central Texas Council of Governments****2019-20 NCTCOG Executive Board Calendar**

Regular Meetings start at 12:45 pm unless otherwise posted
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

September 26, 2019	Executive Board Meeting – NCTCOG Offices
October 24, 2019	Executive Board Meeting – NCTCOG Offices
November 21, 2019	Executive Board Meeting – NCTCOG Offices
December 19, 2019	Executive Board Meeting – NCTCOG Offices
January 23, 2020	Executive Board Meeting – NCTCOG Offices
February 27, 2020	Executive Board Meeting – NCTCOG Offices
March 26, 2020	Executive Board Meeting – NCTCOG Offices
April 23, 2020	Executive Board Meeting – NCTCOG Offices
May 28, 2020	Executive Board Meeting – NCTCOG Offices
JUNE 2020	GENERAL ASSEMBLY
June 25, 2020	Executive Board Meeting – NCTCOG Offices
July 23, 2020	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
August 27, 2020	Executive Board Meeting – NCTCOG Offices
September 24, 2020	Executive Board Meeting – NCTCOG Offices
October 22, 2020	Executive Board Meeting – NCTCOG Offices
November 19, 2020	Executive Board Meeting – NCTCOG Offices
December 17, 2020	Executive Board Meeting – NCTCOG Offices