



**Compliance Audit Report**  
**MYERS PARK**  
**JANUARY 1, 2019 – MARCH 31, 2019**  
**Status: Final**

**For action:**  
Jeff Durham

Parks and Projects Manager

**For information:**  
Linda Riggs

County Auditor



## COLLIN COUNTY

OFFICE OF COUNTY AUDITOR  
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October 22, 2019

Jeff Durham  
Parks and Project Manager  
4690 Community Ave., Suite 200  
McKinney, Texas 75071

In accordance with Local Government Code 114.043 and 115.002(b), a Second Quarter 2019 Cash Count and Monthly Reporting Compliance Audit of the Myers Park department was conducted. The following procedures were performed:

- Counted all funds on hand and verified with the amount on the Cash Till Report.
- Counted the change fund and verified the amount with the General Ledger balance.
- Reviewed checks for endorsement and proper date.
- Reviewed the procedures for safeguarding the funds collected.
- Verified that monthly reports were submitted to the Auditor's office by the 15<sup>th</sup> calendar day of each month.

Refer to the Compliance Audit Report Summary for the results of the audit.

The time and assistance provided by the Parks and Project Manager and staff is greatly appreciated.

Sincerely,

Linda Riggs  
County Auditor

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## Collin County Auditor

### Compliance Audit Report Summary

**Auditee: Myers Park**

**Audit Period: 2<sup>nd</sup> Quarter FY19**

#### Cash Count

**Yes**      **No**

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A. Checks and Money Orders restrictively endorsed.

**Comments:**

☐☒

B. Total amount counted matches total amount on Till Report.

**Comments:** Farm Museum cash drawer count was \$2.00 over the approved change fund balance.

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C. Cash drawer change fund counted agrees with General Ledger.

**Comments:**

☒☐

D. Cash, checks and receipts kept in a secured place.

**Comments:**

**Recommendation:** Any cash that is over should be supported by an explanation and back up documentation.

**Response:** Apparently the cash collected was miscounted. Staff will double check in the future.

#### Monthly Reports

**Yes**      **No**

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A. Submitted by the 15th calendar day of the subsequent month.

**Comments:**

**Recommendation: Not Applicable**

**Response: Not Applicable**