

InterOffice Memorandum

December 11, 2019

To: Michalyn Rains/Purchasing Agent

From: Dan James/Facilities Director

RE: Award: Plumbing Contractor Services, IFB No. 2019-380

Upon evaluation of the submitted bid tabulation packet for Plumbing Contractor Services, IFB No. 2019-380, I recommend that we award the bid to the vendor with the lowest and best bid per the attached tabulation document.

If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:awardplumbingcontractor2020