



C O L L I N C O U N T Y

Bruce Sherbet
Elections Administrator
2010 Redbud Blvd. #102
McKinney, Texas 75069
972-547-1990

DATE: February 10, 2020

TO: Commissioner's Court

FROM: Bruce Sherbet

RE: Industrial Burster for the Elections Department

This is to request Commissioners Court consideration and approval for a budget amendment in the amount of \$9,750.00 to trade in one Formax FD550 Industrial Burster towards the purchase of one new Formax FD550 Industrial Burster for the Elections Department.