



# COLLIN COUNTY

Office of the Purchasing Agent  
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April 6, 2020

**To:** Commissioners' Court

**From:** Michalyn Rains, CPPO, CPPB, Purchasing Agent

**Re:** Award: COOP Quote 2020-136, OEM Toner Cartridges for Laser and Inkjet Printers

The Purchasing Department is requesting Commissioners' Court consideration and any action regarding approval to award COOP Quote 2020-136, OEM Toner Cartridges for Laser and Inkjet Printers, to the lowest and best bidders per the attached contract data sheet.

The OEM Toner Cartridges for Laser and Inkjet Printers contract is used by all County departments for their various OEM Toner Cartridge needs.

Please contact the Purchasing Department with any questions.