



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

Date: April 7, 2020

To: Commissioner's Court

From: Michalyn Rains, Purchasing Agent

Re: Contract No. 2020-256; Annual Office Furniture Contract

Collin County is requesting Commissioner's Court approval to utilize Collin County Community College District's Annual HON Blanket Purchase Agreement (BPA), RFP No. 3688-2021, which provides specialized pricing based on annual spend and additional percentage off of Manufacturer's Listed Price when purchasing through Plano Office Supply.

Term of contract begins on the date of award and continues through and including January 31, 2021.

Should you have any questions, please feel free to contact me at x4111.

MR/slh