



**OFFICE OF THE SHERIFF**  
COLLIN COUNTY, TEXAS

JIM SKINNER, SHERIFF

**MEMORANDUM**

Date: April 13, 2020

To: Commissioners Court

From: Jim Skinner, Sheriff JOS

Re: Approval of Specifications and to Advertise for RFP No. 2020-247, Recruiter for Detention Officer Position

County Judge Chris Hill and County Administrator Bill Bilyeu have offered their assistance to the Sheriff's Office in the form of a "Recruiter" to help fill open positions within the Collin County Detention Facility. The Sheriff's Office has worked with the Purchasing Department to create an advertisement for just such a position.

The Collin County Sheriff's Office respectfully requests the Commissioners Court's consideration and approval of the specifications for RFP No. 2020-247, Recruiter for Detention Officer Position, so the County can proceed with this initiative.

JOS:tms