



OFFICE OF THE SHERIFF
COLLIN COUNTY, TEXAS

JIM SKINNER, SHERIFF

Date: April 17, 2020

To: Commissioners Court

From: Jim Skinner, Sheriff *JOS*

Re: FY 2020 Joint Law Enforcement Operations Task Force

The Collin County Sheriff's Office respectfully requests approval of funds set aside for Over Time reimbursement regarding the U. S. Marshals Task Force MOU. The amount has increased to \$15,000.00. The intent of the joint effort is to investigate and apprehend local, state and federal fugitives who have warrants for their arrests, thereby improving public safety and reducing violent crimes.

PC:tms

INSTRUCTIONS: See last page for detailed instructions.

SECTION 1: OBLIGATION

DOCUMENT CONTROL #: M-20-D78-O-000059

SECTION 2: PARTICIPATING AGENCIES

The United States Marshals Service will modify funding provided pursuant to the
Memorandum of Understanding (MOU) in place between:

Collin County Sheriff's Office

and

Eastern District of Texas (78)

All other terms and conditions of the MOU remain the same.

SECTION 3: APPROPRIATION DATA

FISCAL YEAR	ORGANIZATION	FUND	PROJECT	SOC / PURPOSE
2020	D78	AFF-B-OP	JLEOTFS4	25302 - TFO Overtime

Current Funded Amount: \$3,750.00

Adjusted Amount: \$11,250.00

Revised Amount: \$15,000.00

SECTION 4: DESCRIPTION OF MODIFICATION

Full Fiscal Year 2020 funding.

SECTION 5: CONTACT INFORMATION

DISTRICT/RFTF CONTACT:

Name: Leach, Brian

Phone: 903-343-7692

E-mail: Brian.Leach@usdoj.gov

STATE/LOCAL CONTACT:

Name: James Skinner, Sheriff

Phone: 214-762-8700

E-mail: jskinner@collincountytx.gov

SECTION 6: AUTHORIZATION

USMS Representative - Certification of Funds:

Signature: MELINDA HOLCOMB

Digitally signed by MELINDA HOLCOMB
Date: 2020.02.04 10:41:50 -0600

Date: 2/4/2020

Holcomb, Melinda AO

Chief Deputy or RFTF Commander - Obligation Approval:

Signature: SEAN MALECHA

Digitally signed by SEAN MALECHA
Date: 2020.02.04 15:01:20 -0600

Date: 2/4/2020

Malecha, Sean ACDUSM

Reimbursement of overtime work shall be consistent with the Fair Labor Standards Act. Annual overtime for each state or local law enforcement officer is capped at the equivalent of 25% of a GS-1811-12, Step 1, of the general pay scale for the RUS. Reimbursement for all types of qualified expenses shall be contingent upon availability of funds and the submission of a proper request for reimbursement which shall be submitted monthly or quarterly on a fiscal year basis, and which provides the names of the investigators who incurred overtime for the Task Force during the quarter; the number of overtime hours incurred, the hourly regular and overtime rates in effect for each investigator.

Departmental Representative - Acknowledgement:

Signature:

Jim Skinner, Sheriff
Collin County Sheriff's Office

Date: 4/17/20

FORM USM-607A INSTRUCTIONS

The Joint Law Enforcement Operations Task Force Modification Document is designed to provide district and regional fugitive task forces with one standard form to record increases or decreases in funding for existing obligations. For new obligations, please refer to Form USM-607, Joint Law Enforcement Operations Task Force Obligation Document. Joint Law Enforcement Operations partnerships with state and local agencies exist under a reimbursable agreement detailed in the Memorandum of Understanding. The United States Marshals Service reserves the right to modify funding as needed and will provide notification of any changes to the JLEO participating agency.

SECTION 1: Obligation Number

- A. Enter UFMS Document Control number for the existing obligation to be modified.

SECTION 2: Participating Agencies

- A. BOX 1: Enter name of state or local JLEO participating agency.
- B. BOX 2: Use drop down menu to select appropriate USMS District/RFTF.

SECTION 3: Appropriation Data

- A. Insert valid appropriation data in the fields provided, using the original obligation document for reference.

SECTION 4: Description of Modification

- A. Enter a brief description of the reason or purpose for the modification. Space is limited to a maximum of 150 characters.
- B. If a more detailed description is necessary, please note "See attached" in the text field, type the full description of the modification into a new document and attach the additional page to this form. Be sure to note the obligation number on the attachment.

SECTION 5: Contact Information

- A. Enter District/RFTF contact information (Box 1) and State/Local contact information (Box 2).

SECTION 6: Authorization

- A. Certification of Funds: Signature will be applied by USMS District official or IOD representative (RFTF).
- B. Obligation Approval: Signature will be applied by District or RFTF representative.
- C. Acknowledgement: The JLEO participant can acknowledge receipt of the modification form in one of two ways:
 - 1. Sign the completed Form USM-607A and return to the issuing District/RFTF office.
 - 2. Send an email to the District/RFTF point of contact acknowledging that the agency has received and understood the USM-607A. The USMS POC will then print the e-mail and attach to the modification form in lieu of an agency signature.

When completed, the form will be returned to the District/RFTF office. Districts are responsible for modifying obligations in UFMS according to the USM-607A information. RFTF modifications will be forwarded to Headquarters IOD to be entered into UFMS.