



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

May 5, 2020

National Medical Services, Inc.
3701 Welsh Rd
Willow Grove, PA 19090

RE: Award of 2020-140, Testing: Postmortem Toxicology

Dear Linda Gott:

Collin County has awarded the above referenced solicitation to your company. It is understood all terms, conditions, and prices will be held firm as per your response to the solicitation. This is an annual fixed price contract for the purchase of postmortem toxicology analyses for the Collin County Medical Examiner department. The contract term begins 5/18/2020 and continues through and including 5/17/2021. The County will have the right and the option to extend the term of the contract for three (3) additional one (1) year periods upon the same terms and conditions. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only. Purchase orders will be issued on an as-needed basis. The delivery address for orders will be printed on each purchase order issued.

Per Article 3.0 of the specifications, please submit your insurance certificate indicating the required coverage within ten (10) days.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accounts payable@collincountytx.gov and to the department contact, Suzanne Jackson, at sjackson@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Meagan Mason at mmason@co.collin.tx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at (972) 548-4107 or mmason@co.collin.tx.us.

Sincerely,

Meagan Mason
Buyer II

Copy to:
File