



May 27, 2020

Chris Hill
 Collin County Judge
 Collin County Commissioners Court
 Collin County Administration Building
 2300 Bloomdale Rd., Suite 419
 McKinney, TX 75071

RE: Request for Federal COVID-19 Response Funds

Collin County Commissioners Court,

As the Local Behavioral Health and Intellectual and Developmental Disabilities Authority, Collin County Mental Health Mental Retardation Center dba LifePath Systems is an essential partner in the county's response to the COVID-19 crisis. LifePath is responsible for continuing essential services to a vulnerable population regardless of the status of the pandemic. As a result, we have incurred or plan to incur significant costs related to our COVID-19 response. LifePath therefore requests the Collin County Commissioners Court to direct available COVID-19 specific emergency funds to LifePath in order to assist in this response.

We understand that all funds must be spent prior to December 30, 2020. Additionally, we understand all funds must be spent on COVID-19 response and all funds must be unbudgeted expenses. All expenses will be tracked and appropriate documentation maintained and provided to the County as requested.

COVID-19 Specific Outreach

In order to inform the public of the availability of telehealth and phone based services available at low or no cost during the COVID-19 pandemic, LifePath plans to conduct the following outreach:

Type of Outreach	Monthly Cost & # of Months	Total Cost
Community Impact Newspaper Ad	\$3,250 per month x 8 months	\$26,000
Local Newspapers	\$3,000 per month x 8 months	\$24,000
Local Magazines (Plano, Frisco, Allen, McKinney, etc)	\$5,000 per month x 8 months	\$40,000
30 second Radio advertisements	\$7,000 per month x 8 months	\$56,000

Total = \$146,000

Telehealth Expansion

As a result of the need to physically distance to prevent the spread of COVID-19, LifePath has transitioned the majority of our services to telehealth. Expenses in this effort include:

Type of Equipment/Service	Monthly Cost & # of Months	Total Cost
Zoom or other telehealth platform licenses	\$20 per month x 8 months x 150 licenses	\$24,000
Tablets with Internet Connection – to be loaned out to clients who need telehealth, but do not have resources	50 tablets @ \$19.51/mo for 8 months	\$7,804
Hotspots for staff member home & field access	100 hotspots @ \$10/mo for 8 months	\$8,000
Dell laptops and accessories for use in telehealth delivery	105 units @ \$1,456.21 each	\$152,902
Cameras for use in videoconferencing	\$120 for 200 cameras	\$24,000
Headphone/microphones for use in videoconferencing/telehealth	\$40 for 200 units	\$8,000
DocuSign licensing (or other similar platform) to allow for signing of documents during telehealth service	100 licenses @ \$40/mo	\$4,000
Conference phone technology	\$1,350 x 4 conference rooms	\$5,400

Total = \$234,106

Personal Protective Equipment (PPE) & Supplies

LifePath has had to purchase PPE and supplies not normally purchased as a result of our response to COVID-19. We are obtaining supplies necessary to continue to provide essential face to face services while practicing enhanced precautions. Additionally, we are acquiring necessary PPE should one or more individuals served in residential programs begin experiencing COVID-19 symptoms.

Description	MONTHLY NEED	PRICE PER	MONTHLY COST	8 Month Cost
Isolation gowns	2725	\$1.20	\$3,270.00	\$26,160.00
N-95 masks	975	\$5.00	\$4,875.00	\$39,000.00
Procedure masks	6300	\$1.25	\$7,875.00	\$63,000.00
Gloves (M)	11300	\$0.13	\$1,469.00	\$11,752.00
Goggles	70	\$3.50	\$245.00	\$1,960.00
Face Shield	550	\$5.25	\$2,887.50	\$23,100.00
Disinfectant Wipes	95	\$6.00	\$570.00	\$4,560.00
Hand Sanitizer (gal)	19	\$40.00	\$760.00	\$6,080.00
Lysol Spray	60	\$4.99	\$299.40	\$2,395.00
Alcohol Prep Pads	14	\$23.00	\$322.00	\$2,576.00

Thermometers	30	\$140.00	\$4,200.00	\$33,600.00
Shoe covers	2700	\$1.50	\$4,050.00	\$32,400.00

Total = \$246,583

Additional Staffing Expenses Related to COVID-19

LifePath has seen an increase in need for staffing in a variety of areas. While we have tried to reallocate staff from areas where demand has decreased, there are some areas that we are not able to address internally. A significant area of concern is our group homes, where direct care staff are responsible for providing 24 hour a day care for a high risk population. These direct care staff are significantly underpaid due to the low Medicaid rate reimbursement for this service. We propose increasing their wage by \$5 per hour in order to reduce their need to work in multiple facilities, thereby increasing the risk of the spread of COVID-19 for the residents in each home.

Staff Required	Purpose	Monthly Cost	Total Cost
.5 FTE MVPN Coordinator	Increase outreach to active military, veterans, and families to reduce MH and SUD crisis	\$20 per hour x 20 hours a week x 30 weeks	\$12,000
Group Home Direct Care Providers (June 2020 through December 2020)	Increase base hourly pay from \$10/hr to \$15/hr in order to reduce need for staff to hold multiple jobs in multiple group homes – thereby reducing risk of cross contamination.	\$27,500 per month for 7 months	\$192,500
1.0 FTE Supported Employment Staff	Virtual job coaching to 50 individuals with IDD who lost jobs as a result of COVID-19. Will help prepare individuals to re-enter workforce.	\$3,500 per month for 8 months	\$28,000
2.0 FTE Resource Coordinators	To identify resources for Basic Needs during COVID-19 crisis	\$3,500 per month x 2 staff x 8 months	\$56,000

Total = \$288,500

Total Funds Requested = \$915,189

Summary

LifePath welcomes the opportunity to partner with Collin County to ensure a robust response to the COVID-19 crisis. If there are other ways we can assist, please let me know.

Sincerely,

Tammy Mahan, CEO
 1515 Heritage Drive
 McKinney, TX 75069

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