



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

COLLIN COUNTY, TEXAS

ADDENDUM No. One (1)

RFQ No. 2020-200

REQUEST FOR QUALIFICATIONS

FOR

ENGINEERING SERVICES, GEOTECH AND MATERIALS TESTING FOR ROADS AND BUILDINGS

DATE: APRIL 20, 2020

NOTICE TO ALL PROSPECTIVE BIDDERS:

PLEASE MAKE THE FOLLOWING CHANGES TO THE REQUEST FOR QUALIFICATIONS:

ADD ATTRIBUTE: #14-SOLICITATION SUBMITTALS

ADD ATTRIBUTE: #15-ADDENDUM No. 1 ACKNOWLEDGEMENT

DELETE DOCUMENT: MANUAL SUBMITTAL DOCUMENT

REPLACE WITH: MANUAL SUBMITTAL DOCUMENT ADDENDUM 1

ALL OTHER TERMS AND CONDITIONS OF THE RFQ AND SPECIFICATIONS REMAIN THE SAME.

SINCERELY,  
MICHALYN RAINS, CPPO, CPPB  
PURCHASING AGENT

JDG



# Collin County Purchasing

## 2020-200 Addendum 1

### Engineering Services, Geotech and Materials Testing for Roads and Buildings

Issue Date: 4/14/2020

Questions Deadline: 5/1/2020 02:00 PM (CT)

Response Deadline: 5/7/2020 02:00 PM (CT)

Collin County Purchasing

### Contact Information

Contact: JD Griffin, CPPB Buyer II

Address: Purchasing

Admin. Building

Ste.3160

2300 Bloomdale Rd.

Ste. 3160

McKinney, TX 75071

Phone: (972) 548-4116

Fax: (972) 548-4694

Email: [jgriffin@co.collin.tx.us](mailto:jgriffin@co.collin.tx.us)

## Event Information

Number: 2020-200 Addendum 1  
Title: Engineering Services, Geotech and Materials Testing for Roads and Buildings  
Type: Request for Qualifications  
Issue Date: 4/14/2020  
Question Deadline: 5/1/2020 02:00 PM (CT)  
Response Deadline: 5/7/2020 02:00 PM (CT)  
Notes: Please log in to view RFQ documents

## Ship To Information

Address: See Purchase Order  
McKinney, TX 75071

## Billing Information

Address: Auditor  
Admin. Building  
Ste. 3100  
2300 Bloomdale Rd.  
Ste. 3100  
McKinney, TX 75071

## Bid Attachments

### Addendum 1\_2020-225.doc

Addendum 1

[View Online](#)

### LEGAL NOTICE\_2020-200.doc

Legal Notice

[Download](#)

### General\_Instructions\_Qualifications.docx

General Instructions Qualifications

[View Online](#)

### Terms\_of\_Contract\_Qualifications\_-\_3.25.20.docx

Terms of Contract - Qualifications

[View Online](#)

### RFQ 2020-200.docx

RFQ Specifications

[View Online](#)

### Attachment A-Sample PSA.docx

Attachment A-Sample Professional Services Agreement

[View Online](#)

### HB23 CIQ.docx

Information Regarding Conflict of Interest Questionnaire

[View Online](#)

### CIQ\_113015.pdf

Conflict of Interest Questionnaire

[View Online](#)

### W9\_2014.pdf

W-9

[View Online](#)

## Requested Attachments

### Qualifications Statement

*(Attachment required)*

### Conflict of Interest Questionnaire

**Bid Attributes**

<b>1</b>	<b>eBid Notice</b> Collin County exclusively uses IonWave Technologies, Inc. (Collin County eBid) for the notification and dissemination of all solicitations. The receipt of solicitations through any other means may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid/proposal non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other means. Please initial.  <hr/> <hr/> <hr/> <p><i>(Required: Maximum 1000 characters allowed)</i></p>
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<b>2</b>	<b>Contact Information</b> List the contact name, email address and phone number of the main person(s) Collin County should contact in reference to this solicitation. Contact(s) shall be duly authorized by the company, corporation, firm, partnership or individual to respond to any questions, clarification, and or offers in response to this solicitation.  <hr/> <hr/> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 4000 characters allowed)</i></p>
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<b>3</b>	<b>Exceptions</b> Do you take exceptions to the specifications. If so, by separate attachment, please state your exceptions. <input type="checkbox"/> Yes <input type="checkbox"/> No <p><i>(Required: Check only one)</i></p>
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<b>4</b>	<b>Insurance Acknowledgement</b> I understand that the insurance requirements of this solicitation are required and are included in the submitted pricing. A certificate of insurance shall be submitted to the Purchasing department if I am awarded all or a portion of the resulting contract. Please initial.  <hr/> <hr/> <hr/> <p><i>(Required: Maximum 1000 characters allowed)</i></p>
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**5 Reference No. 1**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**6 Reference No. 2**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**7 Reference No. 3**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**8 Debarment Certification**

I certify that neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations. Please initial.

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*(Required: Maximum 1000 characters allowed)*

**9 Immigration and Reform Act**

I declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America. I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable by Collin County. Please initial.

(Required: Maximum 1000 characters allowed)

**10 Disclosure of Certain Relationships**

Chapter 176 of the Texas Local Government Code requires that any vendor considering doing business with a local government entity disclose the vendor's affiliation or business relationship that might cause a conflict of interest with a local government entity. Subchapter 6 of the code requires a vendor to file a conflict of interest questionnaire (CIQ) if a conflict exists. By law this questionnaire must be filed with the records administrator of Collin County no later than the 7th business day after the date the vendor becomes aware of an event that requires the statement to be filed. A vendor commits an offense if the vendor knowingly violates the code. An offense under this section is a misdemeanor. By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code. Please send completed forms to the Collin County County Clerk's Office located at 2300 Bloomdale Rd., Suite 2104, McKinney, TX 75071. Please initial.

(Required: Maximum 1000 characters allowed)

**11 Disclosure of Interested Parties**

Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section. Section 2252.908 applies only to a contract entered into on or after January 1, 2016. Please initial.

(Required: Maximum 1000 characters allowed)

**12 Notification Survey**

In order to better serve our offerors, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Should you have any questions or require more information please call (972) 548-4165. How did you receive notice of this request?

- Plano Star Courier
- Plan Room
- Collin County eBid Notification
- Collin County Website
- Other

(Required: Check only one)

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**Qualification Acknowledgement**

Offeror acknowledges, understands the specifications, any and all addenda, and agrees to the terms and conditions and can provide the minimum requirements stated herein. Offeror acknowledges they have read the document in its entirety, visited the site (if necessary), performed investigations and verifications as deemed necessary, is familiar with local conditions under which work is to be performed and will be responsible for any and all errors in statement submittal resulting from Offeror's failure to do so. Please initial.

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\_\_\_\_\_  
*(Required: Maximum 1000 characters allowed)*

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**Solicitation Submittals**

In an effort to avoid person-to-person interaction to comply with the latest Order issued to prevent the spread of COVID-19, Collin County Purchasing will temporarily only accept IFB, RFP, RFQ and Quote submittals electronically in Ionwave (eBid) or via parcel carrier until further notice. Please do not deliver your solicitation response in person. All bid openings will be completed on schedule and witnessed by Collin County Purchasing staff to ensure all procurement statutes, policies and state laws are followed. Please initial.

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*(Required: Maximum 1000 characters allowed)*

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**Addendum No. 1 Acknowledgement**

Please initial to verify your receipt of the addendum.

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\_\_\_\_\_  
*(Required: Maximum 1000 characters allowed)*

**Bid Lines**

1

Please attach your Qualification Statement

*(Line excluded from response total)*

Supplier Notes: \_\_\_\_\_  
\_\_\_\_\_

Additional notes  
*(Attach separate sheet)*

