



COLLIN COUNTY

Rick Monk
Facilities Director
4600 Community Avenue
McKinney, Texas 75071
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InterOffice Memorandum
May 13, 2020

To: Commissioner's Court
From: Rick Monk/Facilities Director
RE: Approval of Amendment No. 1 to RFP 2017-172, Janitorial Services

Requesting Commissioner's Court approval of Amendment No. 1 to RFP 2019-172, Janitorial Services, to Oriental Building Services to execute renewal option 3 of 4 and add temporary housekeeping services for COVID-19 sanitation activities and authorize Purchasing Agent to execute same.

I appreciate your consideration of my request. If I can be of further assistance please do not hesitate to contact me at extension 5331.