



May 12, 2020

Mr. Hunter Alley
Collin County Purchasing
2300 Bloomdale Rd. Suite 3160
McKinney, TX 75070

Re: Covid – 19 temporary staffing disinfect and sanitize for Collin County

Dear Mr. Alley

Thank you for the opportunity to submit this temporary staffing for disinfects and sanitize cleaning quote for the location below. After carefully reviewed and understand the County need for the special cleaning. Oriental Building Services "OBS" had come to a decision with the quote for the services.

Oriental Building Services propose 6 temporary staff for the 4 locations at schedule time of 7:30am – 4:30pm. The propose staff will be performing disinfect and sanitize on all high touch surfaces (including but not limited to door knobs, door handles, elevator buttons, drinking fountains, and restrooms) etc.

The rate for the service will be 2,424.64 per cleaner, per month.
6 cleaning staff X 2,424.64 per month = 14,547.84 per month

Staff	Location
2	Courthouse
1	Administration Building
2	Plano 900/920
1	Healthcare Annex

The cost will included all payroll tax and insurance.

Mr. Alley, after you and the County review this quote in depth, please do not hesitate to contact me if have any question. You and the County input are greatly appreciated. Oriental Building Services looks forward to providing additional services to Collin County.

Sincerely,

A handwritten signature in blue ink that reads 'Nixon Shum'.

Nixon Shum
Vies President
Oriental Building Services