

Rick Monk Facilities Director 4600 Community Avenue McKinney, Texas 75071 www.collincountytx.gov

## InterOffice Memorandum May 20, 2020

To: Michalyn Rains/Purchasing Agent

From: Rick Monk/Facilities Director

RE: Renewal: Janitorial Supplies, IFB No. 2018-251; Bob Barker Company Inc.

Request Commissioner's Court consideration and any action regarding approval of to renew IFB 2018-251, Janitorial Supplies to Bob Barker Company Inc. for the period July 1, 2020 through June 30, 2021, Contract Renewal 1 of 2.

I appreciate your consideration of my request. If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:changeorderjanitorialsuppliesbobbarker2018-251/pj