



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

May 13, 2020

Daiohs USA, Inc. dba First Choice Coffee Services
1500 Precision, #130
Plano, TX 75074

Re: Contract Name: IFB 2017-159 Services: Coffee
Contract Start Date: October 1, 2017
Agreement Renewal Period: October 1, 2020 – September 30, 2021 (renewal 3 of 4)

The aforementioned contract between Collin County and your company will expire on **September 30, 2020**. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by **Thursday, May 21st**.

Should you have any questions, please feel free to contact me at gzimmer@collincountytx.gov.

Sincerely,

Gina Zimmer
Buyer II

Please check one:

Yes ☒ I agree to extend the contract with Collin County at the prices established in the original solicitation.
No ☐ I cannot extend the contract.

Signature:

Print Name & Title:

Date:

RICHARD DUBUCHONI General Manager

5/14/20

If your address has changed from above please state new address below:

Street Address:

SAME

City, State, Zip Code:

SAME