



COLLIN COUNTY

Rick Monk
Facilities Director
4600 Community Avenue
McKinney, Texas 75071
www.collincountytx.gov

InterOffice Memorandum
May 27, 2020

To: Michalyn Rains/Purchasing Agent
From: Rick Monk/Facilities Director
RE: Renewal: Janitorial Supplies, COOP 2020-141; Complete Supply

Request Commissioner's Court consideration and any action regarding approval of to renew COOP 2020-141, Janitorial Supplies to Complete Supply Inc. for the period July 1, 2020 through June 30, 2021, Contract Renewal 1 of 2.

I appreciate your consideration of my request. If I can be of further assistance please do not hesitate to contact me at extension 5331.

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