

**2020-2021 Veterans Treatment Court Grant**

**FY2021 Budget**

**07/1/2020-6/30/2021**

**Contract GT-VTC20-002**

**Grant Award: \$500,000**

**FYI GRANT BUDGET**

**PAJ # 7**

**7.01.2020**

**REVENUE ESTIMATES:**

**From:**


EQUITIES / FUND BALANCE

2580-00000-0000-00-00-0000-300251 \$500,000

**To:**

ST-296-TVC VETRN-ST N/C

GT192T-2580-252969096-434020 \$500,000

  
6/22/2020



7/14/2020 08:53  
E007726

Collin County, TX - 11.3 Production

Project Budget Adjustment Entry

CLERK: E007726

PA JOURNAL SOURCE	PROJECT STRING	EFF DATE	GL YEAR/PER/JNL	REF1	REF2	REF3	REF4	T	AMOUNT
7 PAJ	GT192T	07/01/2020							
PAJ	GT192G	-2580-252969096-		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	-500,000.00
PAJ	GT192G	-2580-252969096-504010		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	231,833.00
PAJ	GT192G	-2580-252969096-524220		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	20,294.00
PAJ	GT192G	-2580-252969096-524230		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	53,280.00
PAJ	GT192G	-2580-252969096-524235		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	562.00
PAJ	GT192G	-2580-252969096-524236		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	76.00
PAJ	GT192G	-2580-252969096-524240		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	18,547.00
PAJ	GT192G	-2580-252969096-524260		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	232.00
PAJ	GT192G	-2580-252969096-626401		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	8,987.00
PAJ	GT192G	-2580-252969096-626433		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	28,769.00
PAJ	GT192G	-2580-252969096-626551		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	74,350.00
PAJ	GT192G	-2580-252969096-604901		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	15,950.00
PAJ	GT192G	-2580-252969096-604910		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	26,100.00
PAJ	GT192G	-2580-252969096-615101		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	1,200.00
PAJ	GT192G	-2580-252969096-798910		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	5,573.00
PAJ	GT192G	-2580-252969096-798902		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	8,070.00
PAJ	GT192G	-2580-252969096-658701		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	3,681.00
PAJ	GT192G	-2580-252969096-648015		48636	7/06/2020	VTC ESTBFY2021	LTHOMAS	5	2,496.00

Project Expense String Totals

GT192G Total: 500,000.00

Project Funding String Totals

GT192T Total: -500,000.00

PROJECT JOURNAL GRAND TOTAL: 0.00

\*\* END OF REPORT - Generated by Laura Thomas \*\*



# Fund for Veterans' Assistance

*Helping Veterans Start Here*

## Notice of Grant Award

**NOGA**

### AWARD INFORMATION

Grant ID:  
GT-VTC20-002

Grantee Organization:  
Collin County

Award Issue Date:  
7/1/2019

### AWARDING AGENCY

Grantor Organization:  
Texas Veterans Commission

### AWARD DETAILS

Grant Period Start Date:  
7/1/2020

Grant Period End Date:  
6/30/2021

### AWARD AMOUNT

Total Awarded Amount:  
\$500,000.00

### Terms And Conditions

#### Description

The approved signature below serves as a formal acceptance by the Texas Veterans Commission (TVC) of the Grantee's Application, and addenda (if any) and the approval of this Notice of Grant Award creates a legally binding agreement between the Grantee and TVC. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the applicable federal and/or state statute and regulations, (2) the original Request for Applications (RFA) including any addenda issued, (3) the addenda to Grantee's Application (if applicable), and (4) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above. Any changes to the approved Grant must follow TVC's amendment process.

### AUTHORIZATION

Authorized Representative Name:

Authorized Representative Title:  
Signature Authority

Authorized Representative Signature:



**FY2021 VETERANS TREATMENT COURT (VTC) GRANT  
FY2021 BUDGET  
7/01/2020-6/30/2021  
CONTRACT GT-VTC20-002**

**WORKSHEET FOR BUDGET FY2020-FY2021 VTC**

<b>PROJECT CODES:</b>		<b>FY 2021</b>	<b>AWARD:</b>
<b>GT192T REVENUE</b>	GT192T-2580-252969096-434020	<b>500,000</b>	<b>7.01.2020</b>
<b>GT192G EXPENDITURE</b>			
<b>SALARIES &amp; FRINGES</b>			
ST GT-296-TVC VETRN-REG FT	GT192G-2580-252969096-504010		231,833
ST GT-296-TVC VETRN-FICA/MED	GT192G-2580-252969096-524220		20,294
ST GT-296-TVC VETRN-EE H/IN	GT192G-2580-252969096-524230		53,280
ST GT-296-TVC VETRN-LT DISAB	GT192G-2580-252969096-524235		562
ST GT-296-TVC VETRN-ST DISAB	GT192G-2580-252969096-524236		76
ST GT-296-TVC VETRN-RETIR	GT192G-2580-252969096-524240		18,547
ST GT-296-TVC VETRN-UNEMP INS	GT192G-2580-252969096-524260		232
			324,823
<b>CONTRACTUAL</b>			
ST GT-296-TVC VETRN-CONSLT	GT192G-2580-252969096-626401		8,987.17
			8,987
<b>CLIENT SERVICES</b>			
ST GT-296-TVC VETRN-COUNSL SRV	GT192G-2580-252969096-626433		28,769
ST GT-296-TVC VETRN-INDGNT AID	GT192G-2580-252969096-626551		39,490
ST GT-296-TVC VETRN-INDGNT AID	GT192G-2580-252969096-626551		34,860
Miscellaneous	GT192G-2580-252969096-658701		-
			103,119
<b>TRAVEL</b>			
ST GT-296-TVC VETRN-TRAVL	GT192G-2580-252969096-604901		15,950
ST GT-296-TVC VETRN-ED&CONF	GT192G-2580-252969096-604910		26,100
			42,050
<b>SUPPLIES</b>			
ST GT-296-TVC VETRN-OFFICE	GT192G-2580-252969096-615101		1,200
ST GT-296-TVC VETRN-NC-GT MISC	GT192G-2580-252969096-798910		5,573
ST GT-296-TVC VETRN-MISC	GT192G-2580-252969096-658701		502
ST GT-296-TVC VETRN-NC COMP EQ	GT192G-2580-252969096-798902		8,070
			15,345
<b>OTHER DIRECT COSTS</b>			
ST GT-296-TVC VETRN-MISC	GT192G-2580-252969096-658701		1,300
ST GT-296-TVC VETRN-MISC	GT192G-2580-252969096-658701		800
ST GT-296-TVC VETRN-MISC	GT192G-2580-252969096-658701		1,080
ST GT-296-TVC VETRN-CELL TEL	GT192G-2580-252969096-628015		2,496
			5,676

**GT-VTC20-002  
FINAL APP'D BUDGET  
FY2021**

**Veterans Court Grant**

**Salaries & Wages**

Position Title	Employee Name	Annual Salary	% of Time Allocated to Grant	Total
NTRVC Program Coordinator	Brennan Jones	\$85,000	70%	\$59,500
NTRVC Clinical Director	Tracie Kaip	\$86,000	100%	\$86,000
NTRVC Case Manager	Coit Floyd	\$50,000	100%	
NTRVC Case Manager	Mathew Zalewski	\$45,320	100%	\$45,320
Total				\$240,820

**Fringe Benefits**

Position Title	Employee Name	Annual Fringe Benefits	% of Time Allocated to Grant	Total
NTRVC Program Coordinator	Brennan Jones	\$28,429	70%	\$19,900
NTRVC Clinical Director	Tracie Kaip	\$28,589	100%	\$28,589
NTRVC Case Manager	Coit Floyd	\$22,811	100%	\$22,811
NTRVC Case Manager	Mathew Zalewski	\$21,690	100%	\$21,690
Total				\$92,990

**Travel**

Position Title	Budget Sub-Category	No. of Staff	No. of Days	Total Cost
Staff mileage at IRS standard mileage rate	Local Mileage	5	2	\$15,950
Texas Association of Specialty Courts (TASC) Conference	Conference	5	3	\$6,250
National Association of Drug Court Professionals (NADCP) Conference	Conference	5	4	\$19,850
Total				\$42,050

**Supplies**

Name	Budget Sub-Category	Unit Price	Quantity	Total
General Office Supplies	General Office	\$300	4	\$1,200
Computer, Software, and Peripherals	Computer	\$2,690	3	\$8,070
Testing Equipment	Treatment	\$6,075	1	\$6,075
Total				\$15,345

**Client Services**

Name	Budget Sub-Category	Average Unit Price	Quantity	Total
Emergency Living Assistance	Housing	\$3,949	10	\$39,490
Drug & Alcohol Abstinence Monitoring	Treatment	\$1,162	30	\$34,860
Counseling/Treatment	Treatment	\$992	29	\$28,769
Total				\$103,119

**Other Direct Costs**

Name	Budget Sub-Category	Unit Price	Quantity	Total
Calendars/Journals	Outreach	\$13	100	\$1,300
Program Handbooks	Training Materials	\$10	80	\$800
Cellular Phones	Phone Service	\$52	48	\$2,496
Website/Marketing	Outreach	\$540	2	\$1,080
Total				\$5,676



# Fund for Veterans' Assistance

*Helping Veterans, One Step at a Time*

The budget is broken up into Direct and Indirect Costs. Within Direct Costs there are six allowable sections. Indirect Costs has one section. Each section represents a Budget Category that will make up your Total Grant Amount Request. The total grant amount request must equal the Amount Requested checked in Part I – Proposed Project.

Complete each Table as applicable to your Proposed Project. Costs must be broken out in Tables to a degree that is sufficient to determine if costs are reasonable, allowable, and necessary for the successful performance of the grant project. Costs will be reviewed for compliance with UGMS and federal grant guidance found in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Costs claimed as direct costs that appear indirect in nature or budgets claiming no indirect costs will be scrutinized for accuracy. Any such costs claimed as direct need to be fully explained, supported, be reasonable and treated in a consistent manner across your organization. The FVA may ask the applicant to reclassify costs as indirect if the support provided does not meet the above criterion.

Do not leave a table blank. Place an "N/A" in the first line and a "0" in Total for the table if you are not budgeting those cost in this application.

Budget		Grantor Share
Salaries and Wages		\$240,820.00
Fringe Benefits		\$92,990.00
Travel		\$42,050.00
Supplies		\$15,345.00
Client Services		\$103,119.00
Other Direct Costs		\$5,676.00
Total Direct Costs :		\$500,000
Indirect Costs		\$0.00
Grand Total (Direct + Indirect Cost):		\$500,000

## Matching Funds

Describe what other funding sources the organization will be using to support and accomplish the goals of the Proposed Project. Include any other grants that may fund portions of the Proposed Project, in-kind donations, or volunteer time that assists in the delivery of Proposed Project services. (Maximum allowable characters = 500)



VET COURT:
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	70%	57,362.14	5,030.44	10,080.00	143.40	-	4,588.97	57.37	19,900.18	77,262.32
Tracie Kaip	100%	86,000.00	6,579.00	21,692.40	206.40	25.20	-	86.00	28,589.00	114,589.00
LESS INVOICED 7/01,7/02 7/06-7/10		3,085.09								
		82,914.91	7,248.70	14,400.00	199.00	25.20	6,633.19	82.91	28,589.00	111,503.91
Colt Floyd	100%	50,000.00	3,825.00	18,790.80	120.00	25.20	-	50.00	22,811.00	72,811.00
LESS INVOICED 7/01,7/02 7/06-7/10		1,960.29								
		48,039.71	4,379.28	14,400.00	115.30	25.20	3,843.18	48.04	22,811.00	70,850.71
Matthew Zalewski	100%	45,320.00	3,466.98	18,043.73	108.77	25.20	-	45.32	21,690.00	67,010.00
LESS INVOICED 7/01,7/02 7/06-7/10		1,804.11								
		43,515.89	3,635.57	14,400.00	104.44	25.20	3,481.27	43.52	21,690.00	65,205.89
VTC TOTAL APPD BUDGET		231,832.65	20,293.99	53,280.00	562.14	75.60	18,546.61	231.84	92,990.18	324,822.83



## VET COURT

B JONES  
VTCKAIP  
VTCC FLOYD  
VTCM ZALEWSKI  
VTC

INVOICED 7/01, 7/02/2020

610.76

881.46

560.08

515.46

INVOICE 7/06/-7/10/2020

1,526.92

2,203.63

1,400.21

1,288.65

2,137.68

3,085.09

1,960.29

1,804.11

8,987.17

VALOR EQ

**Laura Thomas**

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**From:** Patricia Skipper  
**Sent:** Monday, June 8, 2020 2:58 PM  
**To:** Laura Thomas  
**Subject:** Requested Information for Vet Grants

Laura, (I hope this is what you need)

Information as requested:

**Computers:**

Laptop - \$1,601.42 + Dock - \$153.00 + Stylus/Pen - \$45.70 + Keyboard - \$14.25 + Mouse - \$14.25 +  
Collin County Custom Image - \$35.00 + Monitors - \$115.49 each (two per standard order:  $\$115.49 \times 2 = \$230.98$ ) +  
Cables - \$10.40 each (one per monitor:  $\$10.40 \times 2 = \$20.80$ ) = \$2,100.33  
Absolute Software - \$38.00 + Microsoft EA License - \$633.67 = \$671.67  
Total = \$2,100.33 + \$671.67 = **\$2,772.00**

**Testing Equipment: Veterans Court Grant**

Testing equipment is utilized by the Clinical Director to complete initial/midpoint/exit mental health assessments for each VTC participant. Equipment includes TOMM (\$252), TOMM Forms (\$56), CAARS Manual (\$90), CAARS Self Report Long (\$67), RBANS Update Form A Kit (\$367.80), CVLT-3 Kit with Q Global with 1 year scoring subscription (\$417.20), WAIS IV/WMS IV Combo Basic Kit (\$2,142.60), WAIS IV Scoring with interpretive report 1 year (\$50), WMS IV Scoring with report 1 year (\$40), WASI II Complete Kit (\$386.60), Q Local MMPI-2RF (\$2,007.50), MMPI-2RF Test Booklets (\$51.50), MMPI-2RF Answer Sheets (\$51), MMPI-2RF Manual (\$96.75) for a total of \$6,075.95.

**Computers: VALOR Grant**

Laptop - \$1,601.42 + Dock - \$153.00 + Stylus/Pen - \$45.70 + Keyboard - \$14.25 + Mouse - \$14.25 +  
Collin County Custom Image - \$35.00 + Monitors - \$115.49 each (two per standard order:  $\$115.49 \times 2 = \$230.98$ ) +  
Cables - \$10.40 each (one per monitor:  $\$10.40 \times 2 = \$20.80$ ) = \$2,100.33  
Absolute Software - \$38.00 + Microsoft EA License - \$633.67 = \$671.67  
Total = \$2,100.33 + \$671.67 = **\$2,772.00**

Thank you,

**Pat Skipper**  
Grant Writer, Collin County  
2300 Bloomdale Rd, Suite 3100, McKinney, TX 75071  
972.548.4796 / [pskipper@co.collin.tx.us](mailto:pskipper@co.collin.tx.us)

