

MEMORANDUM

FROM: JUDGE W.M. 'MIKE' YARBROUGH
JUSTICE COURT #4

July 28, 2020

Re: Court Technology Funds

Commissioners,

We are needing to purchase equipment for a clerk to utilize in the courtroom during hearings and trials.

The equipment currently being used now will need to be transferred over to JP3-1 since that was the position that was removed from JP4 and given to JP3-1. The assets to be transferred are currently in use in the courtroom. Due to e-Filing protocols (not all documents submitted are printed until needed), which has already saved taxpayers' dollars, it is necessary to have a clerk in the courtroom for court proceedings and zoom hearings. This has been especially vital to the court's operation during the Covid-19 crisis.

I will need to transfer \$2,281.89 from the Justice Court Technology Shared Fund to the JP4 Fund. The funds are to purchase equipment for the courtroom for a clerk to use. We have received quotes from IT and are needing the following equipment:

- 1 – Scanner - \$869.99
- 1 – Printer - \$446.00
- 1 – Telephone - \$279.80 + \$52.50 for maintenance
- 1 – EA license for computer - \$633.60

If you have any questions, please feel free to contact me.

Respectfully,



Judge W.M. 'Mike' Yarbrough