

State of Texas	§	Court Order
Collin County	§	2020-753-08-17
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the July 27, 2020 minutes.

On Monday, July 27, 2020 the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill

Commissioner Susan Fletcher, Precinct 1

Commissioner Cheryl Williams, Precinct 2

Commissioner Darrell Hale, Precinct 3

Commissioner Duncan Webb, Precinct 4

Commissioner Fletcher led the invocation

Commissioner Webb led the Pledge of Allegiance

Commissioner Williams led the Pledge of Allegiance to the Texas Flag

1. Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. and recessed the meeting at 4:28 p.m. Judge Hill reconvened the meeting at 4:29 p.m. and immediately recessed into Executive Session. The meeting was reconvened at 4:38 p.m. and adjourned at 4:39 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 4:28 p.m. and adjourned the meeting at 4:28 p.m.

President Hill called to order the meeting of the Collin County Toll Road Authority at 4:28 p.m. and adjourned the meeting at 4:29 p.m.

1. AI-48755 Grant award through the Texas Juvenile Justice Department for residential services for the period of July 7, 2020 through and including July 6, 2021, Juvenile Probation.

#### FYI NOTIFICATION

1. AI-48782 Intra-County transfers transmitted on July 10, 2020, Auditor.

2. AI-48746 County overtime for the pay period ended July 12, 2020, Human Resources.

**3. Notification of budget adjustment(s)/amendment(s), Auditor:**

- a. AI-48636 \$500,000 to establish the budget for FY 2020-2021 Veterans Treatment Court grant, Auditor.
- b. AI-48765 \$10,000 to re-allocate funds for Counseling Services, Auditor.
- c. AI-48788 \$70,267 to re-allocate funds for the purchase of emergency riot gear, Sheriff.

**2. Public Comments.**

**3. Presentation/Recognition.**

**4. Consent agenda to approve:** Judge Hill pulled items 4d1 and 4h1 for discussion and then asked if there were any other comments on the consent agenda. Hearing none, a motion was made to approve the remainder of the consent agenda. (Time 1:33 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Cheryl Williams

Vote: 5 – 0 Passed

- a. AI-48777 Disbursements for the period ending July 21, 2020, Auditor.

COURT ORDER NO. 2020-663-07-27

- b. AI-48778 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2020-664-07-27

**c. Advertisement(s):**

- 1. AI-48791 Supplies, Medical Personal Protective Equipment (PPE) (IFB No. 2020-289), Purchasing.

COURT ORDER NO. 2020-665-07-27

**d. Award(s):**

- 1. AI-48729 Elastic Expansion (Coop Quote No. 2020-333) utilizing the GSA Contract No. GS-35F-0511T, Information Technology.

Judge Hill pulled items 4d1 and 4h1 which are both from the IT Department and will allow for a more secure computer system for employees who are working remotely. CARES (Coronavirus Aid, Relief, and Economic Security) Act funds can be used for this. The Judge asked if there will be recurring costs in next year's budget and,

if so, to what magnitude. Bill Bilyeu, County Administrator, said there will be recurring costs after the warranties expire. Judge Hill supports this but would prefer to hold these items until budget workshop since there will be an impact on next year's budget. While there is a financial impact, Commissioners Fletcher and Webb feel that security is more important, and a breach to the system could be more costly. Caren Skipworth, IT, said item 4h1 is a license requirement to support what has already been added to the COVID projects moving forward such as DocuSign and NEMO-Q for line management, and the funding is coming out of the CARES Act. Judge Hill asked if there was any harm in holding this for a week to get clarification on the numbers or for three weeks to discuss this during the budget workshop. Ms. Skipworth said, while these are licensed products, we would not have the license taken away in the next three weeks. With no further comments, a motion was made to approve item 4d1 and to hold item 4h1. (Time 1:51 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

COURT ORDER NO. 2020-666-07-27

2. AI-48635 Surveillance Camera Systems (RFP No. 2019-131), further authorize the Purchasing Agent to finalize and execute agreement, and budget amendment for same, Purchasing.

COURT ORDER NO. 2020-667-07-27

**e. Agreement(s):**

1. AI-48792 Annual contract with Collin County Community Supervision and Corrections Department to establish a system for CSCD employee benefits, Adult Probation.

COURT ORDER NO. 2020-668-07-27

2. AI-48793 Interlocal Cooperation Contract with Collin County Community Supervision and Corrections Department to provide CSCD substance abuse evaluations for the period September 1, 2020 through and including August 31, 2021, Adult Probation.

COURT ORDER NO. 2020-669-07-27

3. AI-48694 Collin County Fire and Arson Task Force Interlocal Agreement with the City of Lucas (Agreement No. 2020-325), Fire Marshal.

COURT ORDER NO. 2020-670-07-27

4. AI-48781 Interlocal Jail Services Agreement with the City of McKinney (Agreement No. 2020-343) effective October 1, 2020 through and including September 30, 2021, Sheriff.

COURT ORDER NO. 2020-671-07-27

**f. Contract Renewal(s):**

1. AI-48757 Services, Qualified Scheduling Entity (QSE) to Participate in ERCOT (RFP No. 2016-163) with Enerwise Global Technologies, Inc. dba CPower to extend the contract for one (1) year through and including September 30, 2021, Facilities.

COURT ORDER NO. 2020-672-07-27

2. AI-48783 Road Materials, Flexbase (IFB No. 2018-174) with Martin Marietta Materials, Inc. to extend the contract for one (1) year through and including September 30, 2021, Public Works.

COURT ORDER NO. 2020-673-07-27

3. AI-48784 Road Materials, Flexbase (IFB No. 2018-174) with DFW Materials, L.P. to extend the contract for one (1) year through and including September 30, 2021, Public Works.

COURT ORDER NO. 2020-674-07-27

**g. Filing of the Minute(s), County Clerk:**

1. AI-48766 July 6, 2020.

COURT ORDER NO. 2020-675-07-27

**h. Miscellaneous**

1. AI-48794 Purchase of 24 Microsoft SQL Server Enterprise Core Edition licenses in the amount of \$291,513.36 from SHI Government Solutions, Inc. utilizing Texas DIR Contract No. DIR-TSO-4092, Information Technology.

This item was discussed with item 4d1. The Court agreed to hold this item, and Caren Skipworth, IT, will bring this back during budget workshop. (Time: 1:51 p.m.)

HELD

2. AI-48776 Temporary Sergeant position effective July 20, 2020 through and including September 30, 2021, Sheriff.

COURT ORDER NO. 2020-676-07-27

3. AI-48789 Personnel Appointments, Human Resources.

COURT ORDER NO. 2020-677-07-27

4. AI-48790 Personnel Changes, Human Resources.

COURT ORDER NO. 2020-678-07-27

**GENERAL DISCUSSION**



5. AI-48706 Public Hearing - FY 2021 Preservation, Restoration and Records Archive Five-Year Plan, County Clerk.

Stacey Kemp, County Clerk, said the plan outlines what has currently been restored and preserved for FY2019 and FY2020. The project includes probate case records dating from 1846-1975, birth records dating from 1951-1997 and historic birth records dating from 1869-1951. The process of restoring these records includes deacidification, cleaning, and repairing of each page, placing them in a binder with a record archive sleeve. Ms. Kemp would like to continue until all of these records are preserved. The County Clerk's Office is currently going out for bid for a new land and vitals system, and once everything is converted, all of this will be ready to launch into the new system.

Judge Hill opened the public meeting at 1:54 p.m. Hearing no comments, Judge Hill closed the public hearing at 1:54 p.m. A motion was made to approve the item. (Time: 1:54 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Cheryl Williams

Vote: 5-0 Passed

COURT ORDER NO. 2020-679-07-27

6. AI-48655 2020 Benefits, Human Resources.

Cynthia Jacobson, Human Resources, presented a PowerPoint presentation on Benefits which is one of the largest expenses for the County. There were 14 fewer employees covered by the plan in FY2019 which resulted in reduced costs to the County. The County pays 88% of the insurance costs, and the employee pays the additional 12%. In FY2019, the claims per employee, including dependents, paid approximately \$16,000 in actual claims. There was a brief conversation regarding costs, projected costs for FY2020 and stop loss coverage.

In FY2019, utilization of medical benefits was 100%. Insured members averaged 3,499, and for every insured employee the County also covered an average of 1.41 dependents. Catastrophic cases are those that exceed \$50,000, and 42% of the claims cost were due to high cost claimants. This is approximately 8% less than the prior year. Of those catastrophic cases, 65 claims were between \$50,000 and \$100,000, 25 claims were over \$100,000, and 8 claims were over \$200,000. There was a 16% decrease in the average cost of a high cost claim compared to a 1.4% increase last year.

Ms. Jacobson reviewed the top diagnosis categories by cost and the major cost drivers. There was a decrease in cancer claims this year and an increase in circulatory claims. There was also an increase from FY2018 to FY2019 in life style claims such as Type 2 Diabetes. Ms. Jacobson believes the cost for claims will even out for FY2020 due to COVID-19 and the hold on elective surgeries.

Total pharmacy costs were \$6,004,285 which was an increase of 9%. The top 15 drugs cost Collin County \$2.2 million and comprise 42% of the County's pharmacy costs. Specialty drug costs increased 15% (\$291,594 more). There are two new prescription drugs used to treat blood disorders that are driving the numbers up. The patent expired for both drugs in 2019, and there is hope of a generic drug being released soon to ease the cost. Employees contributed only 1.6% of specialty drug costs in FY2019. Our current plan has a \$15 copay for seeing a primary care physician, and our deductibles are on the lower end compared to other cities and counties. CSCD (Community Supervision and Corrections Department) has a completely separate insurance plan through the State of Texas.

Our dental plan deductible of \$50 is consistent with our counterparts. The plan maximum of \$1,000 is lower than the majority of our counterparts. Only 7% of the 1,485 employees used the maximum level of benefits. Sixty percent of County employees chose the higher-level plan for dental. Younger employees are choosing the lower level plan while mature employees are choosing the higher-level plan.

Ms. Jacobson reviewed the medical and dental benefit comparisons with other counties and cities. The County's employee only contribution is above the average. Employee/spouse and employee/family premiums are in the lowest quartile, while employee/children premiums are in the second lowest quartile.

The new onsite Nurse Liaison has done a great job connecting with employees, and the County is working on starting a mental health program in the future. Ms. Jacobson said one out of ten employees is diabetic, and 95% of those employees have Type 2 Diabetes. Most have multiple risk factors involved with it.

The County is constrained by the GASB (Government Accounting Standards Board) rules which requires the county to have separate costs for retiree insurance. The retiree insurance and regular employee insurance cannot be combined. Retiree costs increased from FY2018 to FY2019 by an average of 151%. Collin County charges the actuarial cost for all retirees that elected coverage after May 31, 2010. Retiree insurance costs are based on retirees' claim experience only.

Collin County's Advantage plan meets affordability and coverage requirements and must be re-evaluated annually. A plan is considered affordable if employee costs are less than \$101.79 a month. The County's Advantage Plan is currently \$90 a month. Minimum coverage requires a plan to cover 60% of health care costs and the Advantage plan covers 80% of health care costs. PCORI (Patient-Centered Outcomes Research Institute) fee is \$2.45 per covered member for 2019, and payment will be made in July 2020 for \$6,573.35. This fee was set to be discontinued as of 2019, but the SECURE (Setting Every Community Up for Retirement Enhancement) Act was passed on 12/20/2019 extending the fee for 10 years. However, the Cadillac Tax under the Affordable Care Act was repealed in December 2019.

According to United Healthcare, Collin County had one of the highest wellness utilization of their book of business. Part of the wellness visit includes a BMI (Body Mass Index) report. Currently 50% of employees are in

the obese category. The county has done a lot in the past to help with this such as bringing in a dietitian, a fitness expert and setting up a 12 week program for employees.

Ms. Jacobson explained the medical plan design considerations for 2021 which include a \$15 co-pay for mental health office visits for both in-network and out-of-network for Advantage and Advantage Plus plans. Ms. Jacobson believes, if the employee can receive mental health visits with a co-pay of \$15, they may be able to find the reason as to why they are obese and stress eat. Pharmacy considerations include adding a \$100 deductible for prescriptions over \$100 and to remove the third-month discount from 90-day retail prescriptions. (Time: 3:26 p.m.)

NO ACTION

7. AI-48410 COVID-19 Update, Administrative Services.

Bill Bilyeu, County Administrator, said the Healthcare department is extremely busy with a heavy volume of calls and emails from various facilities looking for advice on how to clean and be safe. A lot of equipment and supplies will be coming in within the next two weeks, and the Fire Marshal and Facilities have worked hard deploying and tracking the items. It could be September before full court operations reconvene. (Time: 3:29 p.m.)

NO ACTION

8. AI-48414 Utilization of CARES funding, Commissioners Court.

Kerry Shulman, Administrative Services, presented the statistics for the Emergency Housing and Assistance Program. Submissions have continued to come in from across the County, and over the last two weeks the funded dollars per day has gone up 33%. On August 10, 2020, representatives from the cities will be coming to speak to the Court regarding this and to answer any questions. Ms. Shulman said the cities have asked for the Court's guidance on amending the court order that adopted the Collin Cares Assistance Program. Within the court order there is a requirement that there is no duplication of assistance for the same expenses under any other government program. They would like the Court to consider allowing Section 8 voucher holders to receive assistance through the program for their portion of the rent if they meet the other EHLA (Emergency Housing and Living Assistance) requirements. There was a brief discussion on subsidized housing and whether or not this was considered duplicate assistance.

The Commissioners asked Ms. Shulman to ask the representatives from the cities to be ready to speak on the 25% income reduction, have a breakdown of reasons applications have been denied, and how we compare to others that have administered this program. Also, they would like all the applications to be reviewed again in case someone with subsidized housing was denied that could have been approved. While they have only used \$1.5 million of the \$30 million, the Housing Directors feel confident they will use the \$30 million dollars provided by the court to help the citizens. They have hired more employees to help with the backlog of applications and are excited to have the money to help.



The second point Ms. Shulman asked on behalf of the cities was about the cap on the monthly assistance including rent, utilities and food. Right now the limit is at \$2,500 a month not to exceed \$10,000. The Housing Directors would like the food assistance not to be included in the \$2,500. Rents and mortgages in Collin County are so high it would leave little to nothing for the food assistance. The Commissioners had a discussion on how to separate the Collin Cares Assistance Program so the food is separate from the housing and utilities assistance. Judge Hill said he is concerned that families have not received assistance because of administrative rules that the Court may not have even adopted, and we have only spent \$1.5 million of the \$30 million that was authorized. The Judge wanted to make certain there was no bureaucracy preventing people from getting assistance. A brief discussion followed.

Commissioner Webb made a motion to amend 17a in Court Order 402-05-11 to read as follows, "If the housing and/or utilities assistance applications are approved, the maximum assistance granted is \$2,500 per month not to exceed four months or \$10,000, whichever is less. Payments are to be made directly to the providers." (Time 4:24 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

Commissioner Webb made a motion to amend 17b in the same current court order to read as follows, "Food assistance is provided in the form of food vouchers from a food pantry or store in the amount of not more than \$50.00 per person per week, not to exceed sixteen weeks." (Time: 4:25 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

Commissioner Webb made a motion to strike 17c from the court order. (Time: 4:26 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

**COURT ORDER NO. 2020-680-07-27**

9. AI-38983 North Central Texas Council of Governments (NCTCOG) Executive Board monthly update, County Judge.

Judge Hill said the NCTCOG (North Central Texas Council of Governments) endorsed the 2021-2024 Transportation Improvement Program which was previously adopted by the RTC (Regional Transportation Council). They also approved appointments to the NCTEDD (North Central Texas Economic Development District Board). Lastly, Judge Hill said the County has a vacant seat on that board, and the Judge asked the Court to think of someone to appoint for that seat. (Time: 4:28 p.m.)

**NO ACTION**

Judge Hill recessed Commissioners Court at 4:28 p.m. and called to order the Health Care Foundation and Collin County Toll Road Authority. The meeting was reconvened at 4:29 p.m.

#### **EXECUTIVE SESSION**

Judge Hill recessed Commissioners Court into Executive Session under Chapter 551.072, Real Estate, to discuss the sale of the unimproved portion of Williams Street right-of-way in Copeville and the sale of unimproved First Street and Williams Street right-of-way in Copeville. (Time: 4:29 p.m.)

Judge Hill reconvened Commissioners Court at 4:38 p.m.

AI-48785 Sale of unimproved portion of Williams Street right-of-way in Copeville, Special Projects.

Commissioner Webb made a motion to approve the sale of a portion of Williams Street right-of-way to Mr. Jones for the appraised value and further authorizing Judge Hill to execute any documents required for this transaction on behalf of the County. (Time: 4:39 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

**COURT ORDER NO. 2020-681-07-27**

AI-48787 Sale of unimproved First Street and Williams Street right-of-way in Copeville, Special Projects.

Commissioner Webb made a motion to authorize staff to proceed with the process of selling a portion of the surplus unimproved First Street and Williams Street right-of-way to the adjacent property owner, Mr. Hailey. (Time: 4:39 p.m.)

Motion by: Commissioner Duncan Webb

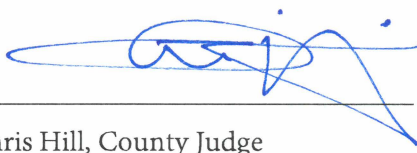


Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

COURT ORDER NO. 2020-682-07-27

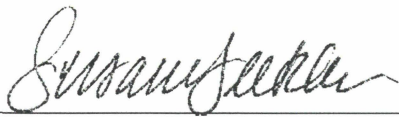
There being no further business of the Court, Judge Hill adjourned the meeting at 4:39 p.m.



Chris Hill, County Judge



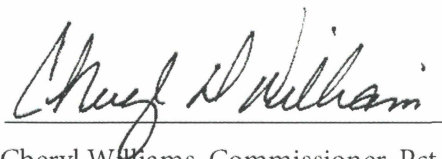
Darrell Hale, Commissioner, Pct 3



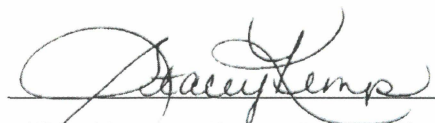
Susan Fletcher, Commissioner, Pct 1



Not Present



Cheryl Williams, Commissioner, Pct 2



ATTEST: Stacey Kemp, County Clerk