

State of Texas	§	Court Order
Collin County	§	2020-918-09-21
Commissioners Court	§	

**An order of the Commissioners Court approving the filing of the August 24, 2020 minutes.**

On Monday, August 24, 2020 the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Darrell Hale, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Commissioner Fletcher led the invocation  
Commissioner Webb led the Pledge of Allegiance  
Judge Hill led the Pledge of Allegiance to the Texas Flag

1. Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. and recessed at 3:10 p.m. The Judge reconvened the meeting at 3:17 p.m. Judge Hill recessed the meeting at 4:26 p.m. and reconvened at 4:27 p.m. and adjourned the meeting at 5:25 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 4:26 p.m. and adjourned the meeting at 4:26 p.m.

President Hill called to order the meeting of the Collin County Toll Road Authority at 4:26 p.m. and adjourned the meeting at 4:27 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. **AI-48909** Grant award through the Texas Juvenile Justice Department for residential services for the period of August 21, 2020 through and including August 20, 2021, Juvenile Probation.
2. **AI-48955** Grant award through the Texas Juvenile Justice Department for residential services for the period of August 11, 2020 through and including August 10, 2021, Juvenile Probation.

3. AI-48959 Residential Services Agreement with the Rockwall County Juvenile Probation Department for residential sex offender treatment services effective September 1, 2020 through and including August 31, 2021, Juvenile Probation.

4. AI-48960 Detention Services Agreement with the Rockwall County Juvenile Probation Department for pre-adjudicated youth effective September 1, 2020 through and including August 31, 2021, Juvenile Probation.

## **FYI NOTIFICATION**

1. AI-48956 Change Order No. 1 to Construction, Collin County Justice Center, Kitchen MAU Replacement (Contract No. 2020-164) with Air Conditioning Innovative Solutions, Inc. dba ACIS to extend the completion date to August 21, 2020, Construction & Projects.

2. AI-48928 County overtime for the pay period ended August 9, 2020, Human Resources.

## **2. Public Comments**

This comment was heard under item number six of the General Discussion.

Chief Jonathan Boyd, City of Allen Fire Department, came forward to thank the Collin County staff and especially Health Care Services and the Emergency Management Team. They have been valuable in helping set up a COVID Testing Program, understanding the reporting requirements and answering questions regarding data. With their help, they have been able to set up programs for community education, a Corona Virus helpline, and a robust testing program. The data received from the County is the only way they receive city-specific data. The data is used to formulate the public education programs, for recommendations for businesses and places of worship, and to know how much PPE (Personal Protection Equipment) and testing supplies are needed. They are working with the city to help develop event safety plans. There are databases being set up to track school infection rates, and Chief Boyd is worried that that infections in the community will be attributed solely to in-person education. Chief Boyd is advocating for the continued sharing of data related to the community. (Time: 1:54 p.m.)

## **3. Presentation/Recognition.**

4. **Consent agenda to approve:** Judge Hill asked for comments on the consent agenda. Hearing none, a motion was made to approve the consent agenda. (Time 1:34 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Duncan Webb

Vote: 5 – 0 Passed

a. AI-48926 Disbursements for the period ending August 18, 2020, Auditor.

COURT ORDER NO. 2020-767-08-24

b. AI-48927 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2020-768-08-24

c. **Advertisement(s):**

1. AI-48957 Disaster Debris Removal (Emergency) (RFP No. 2020-199), Fire Marshal.

COURT ORDER NO. 2020-769-08-24

d. **Award(s):**

1. AI-48938 Negative Pressure Systems for Multiple Collin County Facilities (Contract No. 2020-345) to The Brandt Companies, LLC, budget amendment in the amount of \$200,000, and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Construction & Projects.

COURT ORDER NO. 2020-770-08-24

2. AI-48772 Software Maintenance, PeopleSoft (Coop Quote No. 2020-273) to Oracle America, Inc., utilizing DIR Contract No. DIR-TSO-4158, Information Technology.

COURT ORDER NO. 2020-771-08-24

3. AI-48953 Scan Guns (Coop Quote No. 2020-360) to Zones, LLC, utilizing TIPS Contract No. 200105, Information Technology.

COURT ORDER NO. 2020-772-08-24

e. **Agreement(s):**

1. AI-48990 Professional Services Agreement (Contract No. 2020-391) with National Council for Community Development, Inc. and Community Development Properties North Texas, Inc. for a third party administrator for small business grant program, and grant exemption from the bidding process per Local Government Code 262.024(a)(4), Administrative Services.

COURT ORDER NO. 2020-773-08-24

2. **Funding Agreement(s) for funding through the 2020 Historical Commission Grant Program, Historical Commission:**

a. AI-48939 Anna Area Historical Society in the amount of \$3,988 for the Anna Train Depot additional ADA compliant access.

COURT ORDER NO. 2020-774-08-24

b. AI-48940 Collin County Genealogy Society in the amount of \$4,000 for digitizing historical newspapers.

COURT ORDER NO. 2020-775-08-24

c. AI-48941 Chambersville Cemetery Association in the amount of \$3,300 for cemetery preservation.

COURT ORDER NO. 2020-776-08-24

d. AI-48942 Farmersville Historical Society in the amount of \$3,991 for window replacement for the Bain-Honaker House.

COURT ORDER NO. 2020-777-08-24

e. AI-48943 Heard-Craig Center for the Arts in the amount of \$250 for business letter digitization.

COURT ORDER NO. 2020-778-08-24

f. AI-48944 Heard-Craig Center for the Arts in the amount of \$2,560 for oral histories.

COURT ORDER NO. 2020-779-08-24

g. AI-48945 John Abston Chapter of the National Society of the Daughters of the American Revolution in the amount of \$3,398 for the Pecan Grove Cemetery preservation.

COURT ORDER NO. 2020-780-08-24

h. AI-48946 Murphy Historical Society in the amount of \$2,150 for two display cases to store historical memorabilia.

COURT ORDER NO. 2020-781-08-24

i. AI-48947 Plano Conservancy for Historic Preservation, Inc. in the amount of \$1,363 for a wayside sign for Horn Cemetery.

COURT ORDER NO. 2020-782-08-24

**f. Amendment(s):**

1. AI-48911 No. 1 to Interlocal Agreement for Dispatch Services (Agreement No. 2020-085) with Anna ISD to extend the contract for one (1) year through and including September 30, 2021, make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2020-783-08-24

2. AI-48918 No. 2 to AiLIS Software Maintenance for County Clerk (Contract No. 2017-022) with Granicus, LLC to extend the contract one (1) year through and including September 30, 2021, and further authorize the Purchasing Agent to finalize and execute same, County Clerk.

COURT ORDER NO. 2020-784-08-24

3. AI-48919 No. 2 to Maintenance, Redaction Services for County Clerk (Contract No. 2018-256) with Granicus, LLC to extend the contract for one (1) year through and including September 30, 2021, and further authorize the Purchasing Agent to finalize and execute same, County Clerk.

COURT ORDER NO. 2020-785-08-24

**g. Contract Renewal(s):**

1. AI-48916 County Clerk Storage and Microfilm Creation (Contract No. 2018-331) with Granicus, LLC to extend the contract for one (1) year through and including September 30, 2021, County Clerk.

COURT ORDER NO. 2020-786-08-24

2. AI-48889 Road Materials, Asphaltic Concrete (IFB No. 2019-302) with Austin Asphalt, Inc. to extend the contract for one (1) year through and including September 30, 2021, assignment and assumption from Austin Industries dba Austin Asphalt to Austin Asphalt, Inc., and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2020-787-08-24

**h. Filing of the Minute(s), County Clerk:**

1. AI-48920 August 3, 2020.

COURT ORDER NO. 2020-788-08-24

**i. Miscellaneous**

1. AI-48890 Acceptance of the FY 2020 Community Mental Health Grant through the Department of Health and Human Services in the amount of \$72,912 with a required county match, 470th District Court.

COURT ORDER NO. 2020-789-08-24

2. AI-48877 Acknowledgement of the Newark Cultural Education Facilities Finance Corporation proposed loan to Legacy Christian Academy, Administrative Services.

COURT ORDER NO. 2020-790-08-24

3. AI-48979 Appointment of Dr. Arifa Nishat as a health authority for Collin County, County Judge.

COURT ORDER NO. 2020-791-08-24

4. AI-48937 Final plat and sign plan for Branch Village Phase 1, Engineering.

COURT ORDER NO. 2020-792-08-24

5. AI-48966 Redesignation of Private Road 5711 to Haven Way with associate address updates, GIS/Rural Addressing.

COURT ORDER NO. 2020-793-08-24

6. AI-48917 Purchase of a 52" Scag mower in the amount of \$10,599 and budget amendment for same, Special Projects.

COURT ORDER NO. 2020-794-08-24

7. AI-48971 Personnel Appointments, Human Resources.

COURT ORDER NO. 2020-795-08-24

8. AI-48972 Personnel Changes, Human Resources.

COURT ORDER NO. 2020-796-08-24

## GENERAL DISCUSSION

### 5. FY 2021 Budget:

a. AI-48814 Public Hearing - Proposed FY 2021 Budget.

Monika Arris, Budget, said the current tax rate is \$0.174951 per \$100 valuation. There has been no tax rate increase for 28 years, and there has been a 5% Homestead Exemption in place for 13 years. The 2020 certified estimate adjusted taxable value was \$154.6 billion, and this equates to 4.3% increase over the 2019 tax year. The average home value for 2020 is estimated to be \$373,000. The average Collin County tax bill would be \$611.36 for the 2020 tax year. The NNR (No New Revenue Tax Rate) decreased by 1.4%, and existing property values increased by

0.9%. The 2019 adjusted total property taxes divided by the 2020 adjusted total property value is the NNR of \$0.172531. On the M&O (Maintenance and Operations) side, the 2019 adjusted operations property taxes divided by the 2020 adjusted total property value is this year's NNR Unadjusted Operations Tax Rate of \$0.121697.

As a part of SB (Senate Bill) 2, the County is eligible for rate adjustments for the State Criminal Justice Mandate for keeping inmates sentenced to the Texas Department of Criminal Justice. This increases the voter-approval tax rate by \$0.000086. When applied to the debt tax rate, the Adjusted NNR is \$0.173813. The voter approval tax rate is split into two separate rates: M&O Tax Rate and Debt Rate. The Voter Approval Operations Tax Rate is \$0.126045, and the Voter Approval Tax Rate is \$0.178075. The Voter Approval Tax Rate is the highest tax rate the County may adopt without holding an election to seek approval of the rate. The FY2020 Effective Tax Rate was \$0.174951, and the FY2021 proposed NNR is \$0.172531 which is a decrease of 1.4%

Commissioner Williams said the Court found out there will be an additional election and asked Ms. Arris if she knew the typical cost for a special election. Bill Bilyeu, County Administrator, said it depends on whether or not it is countywide. This election will probably operate much like a countywide election so all the locations may be open. The counting stations for Election Day will be more limited. Mr. Bilyeu estimated the cost to be between \$250,000 and \$350,000. If there is a vacancy in any office that requires a countywide election, it would cost closer to \$1 million. Special elections don't happen very often and it's hard to budget for it. These funds could be taken from reserves if necessary. (Time: 1:41 p.m.)

**NO ACTION**

b. **AI-48835 Public Hearing** - Proposed FY 2021 Tax Rate.

Monika Arris, Budget, said the FY2021 Proposed Budget for the General Fund is \$214 million, and the estimated revenues are also \$214 million. The Road & Bridge Fund estimated revenues are \$22.9 million. This fund is doing well on its own and does not need any additional taxes. The Permanent Improvement Proposed Budget for FY2021 is \$1.5 million with estimated revenues of \$1.5 million of which \$1.4 of that is from taxes. The Operating Funds includes the General Fund, Road & Bridge Fund, and Permanent Improvement Fund. The proposed operating budget is \$240.3 million with estimated revenues of \$238.4 million. The remaining funds supported by taxes is the debt service. The required debt payment increased by \$3.9 million over FY2020's required payment. The County will need a \$0.05203 tax rate to meet the debt obligation for FY2021 which is an increase of \$0.00003 from FY2020. The Healthcare Fund, which is now supported by the General Fund, has a proposed budget of \$5.4 million with estimated revenues of \$4.1 million. Funds will be transferred from the General Fund in the amount of \$2.7 million. The proposed budget for the FY2021 Combined Funds, which includes the Operating Funds as well as Special Revenue Funds, is \$385.1 million. The estimated revenues are \$378.5 million. (Time: 1:44 p.m.)

**NO ACTION**

Judge Hill opened the Public Hearing on the Proposed FY2021 Budget at 1:44 p.m. and asked if anyone would like to speak to the Court. Hearing none, the Judge closed the Public Hearing at 1:44 p.m.

Judge Hill opened the Public Hearing on the Proposed FY2021 Tax Rate at 1:44 p.m. and asked if anyone would like to speak to the Court. Hearing none, the Judge closed the Public Hearing at 1:44 p.m.

Judge Hill said, with the changes in the tax law, the legislature has given the County the opportunity to take an adjustment for the Criminal Justice costs, Indigent Healthcare costs, and Indigent Defense costs. The County has not elected to take any of those adjustments which could have kept the tax rate higher. Also, there has been a lot of talk in the news both locally and nationally about law enforcement and the condition of our major cities across the country. The Judge and members of the Court have received emails asking to defend the police and others asking to defund the police. The Collin County Commissioners Court, by their actions, have shown themselves to be very committed to law and order, liberty, and justice for all and in support of our law enforcement here in Collin County. The FY2021 Proposed Budget, even though this will be the fifth year in a row that this Court has proposed the NNR (No New Revenue Tax Rate), the Court is prepared and recommending to spend an additional \$3.6 million on law enforcement. This is for new investments in law enforcement such as staff in the Constable's Office, District Attorney's Office, and Sheriff's Office. The Court did not set out with a political agenda to spend more on law enforcement, but rather to do right by the citizens the Court serves and to give all of the County's elected officials the resources they need to serve the public with excellence. (Time: 1:48 p.m.)

c. AI-48815 Adoption of an order setting and approving the FY 2021 Elected Officials salaries.

A motion was made to adopt the FY2021 Elected Officials' salaries as presented. (Time: 1:49 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

**COURT ORDER NO. 2020-797-08-24**

d. AI-48816 Adoption of an order setting and approving the FY 2021 Budget.

A motion was made to adopt the FY2021 Budget as presented. (Time: 1:49 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Duncan Webb

Vote: 5 – 0 Passed by a show of hands



COURT ORDER NO. 2020-798-08-24

e. AI-48817 Adoption of an order setting the maintenance and operating tax rate for FY 2021.

A motion was made to adopt the Maintenance and Operating Tax Rate of \$0.120501 for FY2021. (Time: 1:50 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Darrell Hale

Vote: 5 – 0 Passed

COURT ORDER NO. 2020-799-08-24

f. AI-48818 Adoption of an order setting the debt services tax rate for FY 2021.

A motion was made to adopt the Debt Services Tax Rate of \$0.052030 for FY2021. (Time: 1:50 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Darrell Hale

Vote: 5 – 0 Passed

COURT ORDER NO. 2020-800-08-24

g. AI-48819 Adoption of an order setting the combined tax rate for FY 2021.

A motion was made to adopt the Combined Tax Rate of \$0.172531 for FY2021. (Time: 1:50 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

COURT ORDER NO. 2020-801-08-24

h. AI-48820 Restrictions on funds in compliance with Government Accounting Standards Board (GASB) Statement Number 54 for FY 2021.

A motion was made to adopt the FY2021 Committed Fund Balance a presented. (Time: 1:50 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

COURT ORDER NO. 2020-802-08-24

6. AI-48410 COVID-19 Update, Administrative Services.

A public comment related to this item was made under the Public Comments section.

Judge Hill said much of the data available from the State DHS (Department of Health Services) on the Collin County dashboard is inaccurate. The inaccuracies are in total cases, active cases, recovered cases, hospitalizations, and deaths. Those errors are not new and have persisted for some time. The Court was made aware of those errors last Monday. It was incumbent on the Court to do something since this data is being put out to our community every day. The Court agreed to put a disclaimer on the County's dashboard stating that Collin County has no confidence in the data currently being provided by the State.

Since then, Judge Hill and Candy Blair, Healthcare Services, received a letter from Commissioner John Hellerstedt of DSHS. In the letter, Commissioner Hellerstedt states DSHS remains committed to working with local governments. The letter also states Collin County leadership may be standing in the way of accurate data being given to DSHS and consequently standing in the way of accurate data being reflected on the County and State websites. Judge Hill said the Court is actively seeking accurate data to be reflected on the State website so it can be put on the County website. The Judge spoke with the Deputy Commissioner at DSHS who was listed as the contact person on the letter and asked what Commissioner Hellerstedt was referring to. The response was Commissioner Hellerstedt and his team had the impression the Collin County Commissioners Court was likely to remove the dashboard from the County website which would be an inappropriate action in the interest of getting accurate information out to the public. Instead, DSHS would prefer that Collin County keep its dashboard up and work with DSHS as partners to confirm there is accurate data on the dashboard. The Court had already made the decision not to take the dashboard down but to add a disclaimer instead. Judge Hill assured the Deputy Commissioner that Collin County stands ready to partner with DSHS in any way we can to help the State get their data accurate.

Commissioner Hale had a discussion with a few individuals from Governor Abbott's Office. The Commissioner said it was not the fact they had released a large amount of data to the Court but rather the way it was delivered and with short notice. The data was immediately added to the County dashboard, and it has added thousands of cases to the active case count. A large majority of those cases are not active, and Commissioner Hale said those cases need to be marked appropriately. This was the reasoning for the disclaimer.

Commissioner Fletcher said she also had a conversations with the Deputy Legislative Director at the Governor's Office. The Commissioner came to understand more of what is happening at the State level with the numbers and the data management. She was informed that the 2019 Legislature approved funding to upgrade their Data Management System that fed into the system at the CDC (Center for Disease Control). This project was supposed

to take a year but, because of COVID-19, the project was fast tracked. This system came online August 2, 2020 and allowed the backlog to finally get processed. Prior to this, their Data Management System was able to handle 45,000 cases per day. With the new system it can handle 150,000 to 200,000 per day. The Commissioner suggested changing the language in the red box on the dashboard.

Commissioner Williams said it was known the State had capacity issues, but they have chosen to make some things a priority over others. Recovered cases has not been a priority for the State, and this really impacts the active case numbers. It makes it seem there is a much more serious infection rate in the County than there actually is.

Judge Hill said the State has acknowledged the information is not accurate, and they have admitted they will work hard to get caught up and accurate. Commissioner Webb said he disagrees with the dashboard disclaimer because some of the data points are accurate. There was a lengthy discussion regarding the data for hospitalizations.

Commissioner Fletcher said she is thankful for the State and their willingness to help us work through this. The Commissioner said we owe it to the public to let them know the County is working with the State to get the numbers normalized and, at this point, thinks the wording on the disclaimer on the County's dashboard should be toned down a bit.

Commissioner Williams would like the State to focus on clearing recovered cases. Commissioner Hale expects much better from the State and wants to see the margin of error reduced significantly. Commissioner Fletcher would like the public to know the State has committed to and is working on correcting the problem. Commissioner Hale said the State is the case manager and they took this over from the County because they wanted the County to hand it over. The State also committed to maintain the data to their best effort to match what the County was doing. This was basically calling people to find out if they were recovered. They are doing a good job and calling within 24 hours, but they aren't following it up and marking the case closed when someone has recovered. That is what has caused the overblown numbers. Judge Hill said the frustration is from the fact there has been no disclosure from the State acknowledging that the State's data is not right. Commissioner Fletcher said the warning on the County dashboard is not helpful. She said it is a bit strong and inflammatory. Commissioner Webb has confidence in some of the data points on the dashboard. Commissioner Williams said it is very hard for the general public to trust the numbers when they don't make sense. When there is a correction there should be a footnote. Commissioner Webb said he has confidence that the State is taking the data it has and trying to get the County the best data on a daily basis.

Commissioner Fletcher made a motion to change the wording of the disclosure on the dashboard. The Commissioner handed the Court members a revision to the warning which included changing the word "Warning" to "Notice." The Commissioner pulled back her motion while Commissioner Webb worked on different wording. A lengthy discussion followed regarding wording of the notice. Judge Hill recommended changing "has no confidence" to "lacks confidence."

A motion was made to change the disclosure to “Notice. Collin County is providing COVID numbers and data as a convenience to our residents. The source of the data is solely DSHS. DSHS has acknowledged that some of the data is inaccurate and is working to clear the backlog of COVID cases and verify recoveries that are currently being reported as active. (Time: 3:08 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 2 – 3 Failed

Nay: Judge Chris Hill, Commissioners Cheryl Williams and Darrell Hall

A motion was made to amend the current language to strike the word “warning” and add the word “notice,” to strike “has no” and add “lacks,” and to add a second paragraph that reads exactly as Commissioner Fletcher’s handout. That paragraph is, “DSHS officials have agreed to immediately redirect resources to correct the issue, but have not provided a timeline on when their reports will be corrected.” After further discussion on the wording, Judge Hill recessed Commissioners Court at 3:10 p.m. for a break while he typed up the wording for his motion.

Judge Hill reconvened Commissioners Court at 3:17 p.m.

The Judge said there have been significant conversations today with DSHS officials who have been sharing their plans with the Judge for how they will help. Judge Hill will share the specifics of the plan with the Court once he gets them from DSHS. The Judge gave DSHS officials credit for working to get these inaccuracies addressed, and they do have a strategy for how they will do this.

Judge Hill presented the following language for the notice on the County dashboard: “Notice: Collin County is providing COVID-19 numbers and data as a convenience to our residents. However, Department of State Health Services (DSHS) officials have acknowledged that the active case count for Collin County is significantly overstated. We advise residents that Collin County lacks confidence in the data currently being provided to us.

DSHS officials have agreed to immediately redirect resources to correct the issue, but have not provided a timeline on when their reports will be corrected.”

A motion was made to approve Judge Hill’s changes to the notice. (Time: 3:24 p.m.)

Motion by: Judge Chris Hill

Second by: Commissioner Cheryl Williams

Vote: 5 – 0 Passed

A motion was made to reinstate the per city data because that is the only way some of the cities are getting any type of information. It does not require the County to do any interpreting other than repackaging the data that DSHS is providing to the County.

Bill Bilyeu, County Administrator, said, until last Friday, the County would receive a file every day from the State at a specified time that pulls down every case that has gone into Texas Trace. We have an automated process that does the following: looks for duplicates; runs against our GIS (Geographical Information System) to geocode to make sure it is in our county; determines which fire district it is in; and finally which city it is in. This is what is used to populate the County's website. The State of Texas prefers to keep their sites in mirror with the counties. The State would take our processed file and use it as their counts for all data with the exception of deceased and hospitalized. They do not have city or fire districts on their website. A lengthy discussion followed regarding reporting data. Judge Hill directed Mr. Bilyeu and staff to continue to work the daily file, do the work in the background, make the file available for the cities, and the cities can take that information as they see fit. The information will be put on the dashboard as a download for the cities and the public. Commissioner Webb said the Court should communicate with the State that they should not be mirroring our dashboard and they will need to populate their own dashboard.

After a brief discussion, the Court agreed the top four boxes on the dashboard would include the following: "Source: Texas DSHS – Last Updated date." Mr. Bilyeu requested providing the tab on the dashboard so the cities and public can download the daily file. The discrepancy will be the data file will have different data in it than the face of the dashboard. Mr. Bilyeu said, as soon as the State goes active with their information, the County will mirror the State on the dashboard. Judge Hill said Candy Blair, Healthcare Services, said the County does not do a dashboard for influenza. Commissioner Williams said this is why states have had difficulty with this since there is no tracing infrastructure in place that will address a fast-moving contagion that is so infectious. It has become difficult and onerous for governments to maintain accurate data. Judge Hill said the problem is policy decisions are being made on data that is known to be inflated. This will drive bad policy decisions. Commissioner Fletcher asked if this is a mandate that, according to CDC (Center for Disease Control) or the federal government, the County must comply with. Mr. Bilyeu explained the CDC sent this to the State which in turn sent it down to the counties. It would take direction from the State to stop this.

Judge Hill said constituents have asked why the Court does not believe the data coming from the State. The answer is County staff have gone through the data files and looked at the 10,451 cases listed as active. However, staff has found there are over 3,600 cases listed as active in which the first date of onset or testing is more than 30 days ago. These are stale cases that are still listed as active. The Judge asked the Court if this is something it wants to explain to the public possibly through a second dashboard. Commissioner Fletcher said the State has said they want to make the phone calls and that is what is necessary in order to get accurate data. Commissioner Webb suggested waiting until the next Court, which is three weeks away, to see where things are.

Mr. Bilyeu said the next big milestone date is September 3, 2020 which is when Juvenile Detention and JJAEP (Juvenile Justice Alternative Education Program) schools open for in person classes and there will be walkthroughs next week. There are monitor machines that will be delivered and installed sometime next week. (Time: 4:12 p.m.)

Judge Hill returned to this item at 4:50 p.m.

Judge Hill received a call during the break from an Associate Director of DSHS (Department of State Health Services) who said a decision was made and the Judge could share the information with the Court. DSHS will be organizing a Collin County workgroup that will be staffed by 12 private contractors and an employee supervisor from DSHS, and they will be committed to rectifying all of the Collin County backlog of cases. They will be fully committed to this with no other assignments and they will call everyone on the list of active cases to determine if they are still active or recovered. If they meet the standard for recovery in the first phone call, they will be determined to be recovered. If they make three attempts to contact someone and cannot reach them, they will consider that case as closed. They hope the team of 13 will be able to quickly go through the backlog and get the County's files updated. Judge Hill was very appreciative of the work the DSHS has done responding to the Court's concerns and putting resources towards the task of getting the County current. (Time: 4:52 p.m.)

Judge Hill returned to item 7 for further discussion at 4:52 p.m.

7. AI-48414 Utilization of CARES funding, Commissioners Court.

Bill Bilyeu, County Administrator, said the focus will be on small business grants. The Court has not yet adopted a budget for this. Of the \$171 million, a little over \$38 million has not yet been allocated. This includes the reduction that came back from emergency housing. Food assistance through the pantries should ultimately be between \$6 million and \$7 million. The question is how much out of the \$38 million does the Court want to allocate to this program. Staff recommendation is the initial amount would be between \$15 million and \$20 million. Depending on the applications, the Court can make weekly or bi-weekly determinations.

A motion was made to start at \$15 million for the Small Business Grant Program. (Time: 4:20 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

Mr. Bilyeu thanked Kerry Shulman, Business Process Engineer, Michalyn Rains, Purchasing Agent, and Sara Hoglund, Purchasing, Commissioner Webb and Maureen Milligan, National Council for Community Development, and her staff. They all worked through getting the contract together with the exhibits. Mr. Bilyeu gave an overview including the scope of services and exhibits. Commissioner Webb said the big issue is who is assuming the liability if a grant is made that ultimately, through an audit, turns out to not be eligible. They reached a middle ground which says at the time you make the loan, if you are in compliance with the federal guidelines, then you are responsible. If the feds change the guidelines after the date of the grant, we are on the hook. (4:25 p.m.)

Judge Hill returned to this item for further discussion at 4:52 p.m.

Judge Hill referred to the timeline document on page 14 of the funding agreement. He made a minor change to “week three & five” to “week three - five.” The Judge asked the Court if it wanted to reduce the business grant by any amount that someone might have received as a personal housing grant. Kerry Shulman, Business Process Engineer, said the Court did not make a decision but in the personal housing program applicants have disclosed they own a business and their income has declined. Some of these applicants are being funded which is essentially funding the business as well. Commissioner Fletcher said the funding should be provided according to the actual need regardless if it’s for an individual or a business. Hopefully, with the documentation submitted the applicants can demonstrate their needs. Ms. Shulman said sole proprietor businesses tend to blend their business finances with their personal finances making it difficult to distinguish business expenses from personal. Commissioner Fletcher said it would be incumbent for the applicants to do the accounting demonstrating both sides. Judge Hill asked Ms. Milligan if her team would have the ability to make the distinction between both cases. Ms. Milligan said she is not familiar with the housing program but self-certification could help some of the issues. They could have the applicants certify they are not duplicating expenses. Commissioner Fletcher said there should be an automatic individual review for the \$5,000 grant applicants. Ms. Shulman said qualified businesses will receive up to \$5,000 for eligible, reimbursable expenses unless satisfactory additional documentation is provided. Judge Hill asked what the requirements to receive the \$5,000 grant are. Ms. Shulman said the Court generically stated that any amount beyond \$5,000 would require documentation. Ms. Shulman listed all the required documents for both the \$5,000 and \$25,000 grants. Judge Hill said those documents are universal and all applicants must present them. The Judge asked what the distinction would be for an applicant to go from \$5,000 to \$25,000. Ms. Shulman said applicants seeking an amount greater than the \$5,000 will be required to submit additional documentation. The intent for the \$5,000 tier was for it to require a minimal effort from smaller businesses applying. The Judge said applicants are only eligible for amounts they can prove up whether its \$5,000 or not. There is really no two tier system. These two categories have been blended into one because all applicants must follow the same guidelines and can only be reimbursed for eligible expenses.

Ms. Milligan said it was their understanding that they would solely review the profit and loss statements for the \$5,000 grant. So, lease documentation and bank statements were not going to be reviewed for the \$5,000 tier. The applicants would still have to prove identity, sign a W-9, provide a DBA, and tax return documents. Judge Hill

asked if all applicants could receive up to \$5,000 based on the profit and loss statement and they could receive up to \$25,000 based on additional documentation. Ms. Milligan agreed.

Commissioner Webb said most home based businesses are exclusively e-commerce and asked if they would be ineligible for this program. Commissioner Williams said the concern was for businesses selling on e-bay or things that may not be considered significant. Commissioner Webb said if a business doesn't file a Schedule C they would not be qualified anyway. Judge Hill said it was not intended to exclude all those businesses. Commissioner Webb said as long as businesses have their Schedule C Statements and tax returns there should be no issue.

Judge Hill said an appellate process was not discussed and asked what the process would be. Commissioner Webb said the Court would have the last say and assumes applicants could appeal to the Court. Judge Hill asked how the appellate would bring their case for review to the Court. Commissioner Fletcher said it would not be appropriate to discuss individual businesses as a Court and someone should be appointed to review appellate cases. Judge Hill said as the program stands now, the approval or denial would rest with the decision of the vendor. Ms. Milligan said staff will let applicants know what the decisions were based on and if needed additional information could be provided for a secondary review.

Judge Hill made a motion to adopt the documents as presented with the removal of the bullet point that reads "businesses which are exclusively e-commerce" and removal of the bullet point that reads "multi-level marketing businesses." (Time: 5:25 p.m.)

Motion by: Judge Chris Hill  
Second by: Commissioner Duncan Webb  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2020-803-08-24**

**8. AI-48993 Boards/Commissions Appointments, Commissioners Court:**

a. Planning Board.

A motion was made to reappoint Steve Terrell to the Planning Board. (Time: 4:26 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2020-804-08-24**

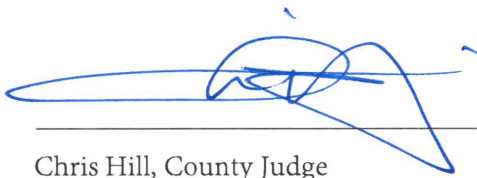


Judge Hill recessed Commissioners Court and called to order the Health Care Foundation and Toll Road Authority at 4:26 p.m.

Judge Hill reconvened Commissioners Court at 4:27 p.m. and immediately recessed Commissioners Court. The meeting was reconvened at 4:50 p.m. and the Court returned to item 6 on General Discussion.

**EXECUTIVE SESSION**

The Court did not recesses into Executive Session. There being no further business of the Court, Judge Hill adjourned the meeting at 5:25 p.m.

  
Chris Hill, County Judge

Not Present

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Susan Fletcher, Commissioner, Pct 1

  
Cheryl Williams, Commissioner, Pct 2



  
Darrell Hale, Commissioner, Pct 3

  
Duncan Webb, Commissioner, Pct 4

  
ATTEST: Stacey Kemp, County Clerk