



COLLIN COUNTY

Human Resources
2300 Bloomdale Road
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McKinney, Texas 75071
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www.collincountytx.gov

Date: August 31, 2020
To: Cynthia Jacobson, HR Director
From: Julie Rutherford, Risk Manager
RE: Third Party Administrator Contract Renewal

The County's current contract with our third party administrator for Workers' Compensation and Liability claims will expire on October 1, 2020. I recommend that we renew with TriStar Risk Management for fiscal year 2021. The contract will be extended with the same terms and conditions of our current contract, with a minor increase in the bill review fee from \$8.75 to \$9.00, with the same cost of \$45,075 annually. This agreement is for the following claims administration and handling fees:

\$11,268.75 for October 1, 2020, through December 31, 2020
\$11,268.75 for January 1, 2021, through March 31, 2021
\$11,268.75 for April 1, 2021, through June 30, 2021 and
\$11,268.75 for July 1, 2021, through September 30, 2021

The contract year will begin on October 1, 2020, and will extend through and including September 30, 2021. After renewing for FY 2021, there will be one renewal remaining on this contract. Costs will be taken out of account 5502-03020-0035-41-30-0000-615960.

Mailing Address: Tristar Risk Management
PO Box 513869
Los Angeles, CA 90051-3869

Wire Instructions: Citizens Business Bank, ABA#122234149
F/B/O/Tristar Risk Management, Account #047035565