



Contract Change Order One (1)

Office of the Purchasing Agent
Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, TX 75071
972-548-4165

Vendor: The Office Pal
922 State Route 33
Building 8, Suite 801
Freehold, NJ 07728

Effective Date 9/14/2020
Contract No. 2020-136

Contract 2020-136 OEM Toner Cartridges for Laser and Inkjet Printers

Awarded by Court Order No.: 2020-299-04-20
Change Order No.: One (1) Court Order No. _____

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGE TO THIS CONTRACT

Per Section 4: Term

1. Extension of contract for a one (1) year period as provided for in Section of the contract documents. Contract shall be in effect from October 1, 2020 continuing through and including September 30, 2021.
2. Change cooperative contract utilized for previously awarded lines from Buyboard 528-17 to TIPS 180401. Quoted pricing for all previously awarded line items shall remain the same under the TIPS cooperative contract.

3. Add to contract:

Line No.	Description	Cooperative	Unit Price
88	Lexmark C746, C748 - Cyan Toner Cartridge	TIPS 180401	\$ 145.00 ea.
89	Lexmark C746, C748 - Magenta Toner Cartridge	TIPS 180401	\$ 145.00 ea.
90	Lexmark C746, C748 - Yellow Toner Cartridge	TIPS 180401	\$ 145.00 ea.

4. Add Force Majeure to Terms of Contract:

Force Majeure: No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected party's reasonable control, including, without limitation: acts of God; flood, fire or explosion; war, invasion, riot or other civil unrest; actions, embargoes or blockades in effect on or after the date of this Agreement; or national or regional emergency (each of the foregoing, a "Force Majeure Event"). A party whose performance is affected by a Force Majeure Event shall give notice to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and minimize the effects of such Force Majeure Event.

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

ACCEPTED BY:

Latie Tober (Print Name)

The Office Pal
922 State Route 33
Building 8, Suite 801
Freehold, NJ 07728

SIGNATURE _____
TITLE: Sales Manager
DATE: 8/19/2020

ACCEPTED AND AUTHORIZED BY
AUTHORITY OF COLLIN COUNTY
COMMISSIONERS' COURT

Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, Texas 75071

Michalyn Rains, CPPO, CPPB
Purchasing Agent
DATE: _____