



OFFICE OF THE SHERIFF
COLLIN COUNTY, TEXAS

JIM SKINNER, SHERIFF

MEMORANDUM

Date: September 29, 2020

To: Commissioners Court

From: Jim Skinner, Sheriff

JOS

Re: FY 2021 Transfer of Federal Forfeiture Funds for Supplemental Salaries

The Collin County Sheriff's Office is notifying the Commissioners Court of a budget amendment for the purpose of utilizing \$27,311.00 of Federal Forfeiture Funds. I have assigned both Deputy Mark Spears and Deputy Duane Cortes to a federal Homeland Security task force, which works at the DFW International Airport. I am asking you to approve salaries for both of these deputy sheriffs (556) that are above the midpoint for a 556 (Deputy Spears, \$13,387.00, and Deputy Cortes, \$13,924.00) for FY 2021.

In this separate request, I am asking for a budget amendment to transfer \$27,311.00 from Federal Forfeiture funds to an SO salary line item (specified in the separate amendment form) to fund \$27,311.00 in salaries of two deputy sheriffs (556) for FY 2021, to work in the Professional Standards Section. These PSS deputies will replace Deputies Spears and Cortes, while they work on the HSI task force. I plan to use these funds under the provision that permits the use of equitably shared federal funds to "pay the salary and benefits of current, sworn and non-sworn law enforcement personnel hired to fill vacancies created when a law enforcement agency assigns personnel to a federal task force." U.S. Dept. of Justice & U.S. Dept. of the Treasury, *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies*, at 18 (July 2018). The PSS deputies' routine work does not, and will not, involve interdiction, seizures of contraband or illegal proceeds, or forfeiture cases under federal or state law.

JOS:tms