



**OFFICE OF THE SHERIFF**  
COLLIN COUNTY, TEXAS

JIM SKINNER, SHERIFF

Date: October 5, 2020  
To: Linda Riggs, Auditor  
From: Commander Christopher Perepiczka *CP*  
Re: Detention Facility Building Control Money

Effective October 6, 2020 Aramark is installing a Kiosk machine in the staff dining area of the Collin County Sheriff's Office – Detention Facility. This Kiosk machine will take the place of the meal and shoe shine ticket books per the contract and updating the current process. The Sheriff's Office would like to remove the ticket sales money held in order to make change from building control and deposit the balance into the Sheriff's Office General Fund due to the Kiosk upgrade.

Aramark has proposed a reimbursement plan for the Sheriff's Office for the amount of monthly meal and shoe shine sales on the Kiosk. Aramark's proposal is to provide an invoice reflecting all sales made, along with a check for the monthly sales. Once the check has been received, the check will then be receipted into Odyssey to show payment, and deposited in the Sheriff's Office General Account, and dispersed to Collin County with the weekly disbursement process.

If you approve, the Sheriff's Office will have this request placed on the Commissioners Court Agenda for adoption.