



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

October 19, 2020

Terri Bauer, LCSW, LSOTP
4410 Heavenly Dr
Sachse, TX 75058

RE: Award of 2020-399, Services: Juvenile Sex Offender Counseling

Dear Terri Bauer:

Collin County has awarded the above referenced solicitation to your company. It is understood all terms, conditions, and prices will be held firm as per your response to the solicitation. This is a fixed price contract for the purchase of sex offender counseling services for the Collin County Juvenile Probation and Detention departments.

This is a notification only. Purchase orders will be issued on an as-needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact, Mitzi Murray, at mwilliams@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Meagan Mason at mmason@co.collin.tx.us or fax to 972-548-4694.

Terri E. Bauer
NAME
Terri E. Bauer (LSOTP)
SIGNATURE

10/26/2020
DATE
Director/owner
TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at (972) 548-4107 or mmason@co.collin.tx.us.

Sincerely,

Meagan Mason
Senior Buyer

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File