

THE STATE OF TEXAS

AFFIDAVIT



THE COUNTY OF COLLIN

Date 11-30-2020

Fund Dept. CARES Fund

Payable To Agape Resource & Assistance Center, Inc.

Address P O Box 861664

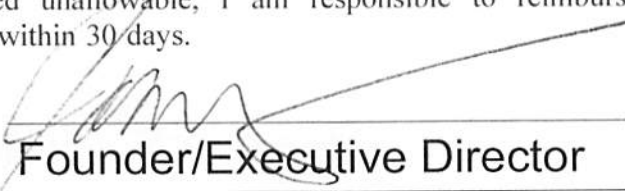
Plano, TX 75086

EXPLANATION

<p>Office Cleaning not included in Agape 2020 budget but required</p> <hr/> <p>to admit Collin residents that became homeless due to COVID.</p> <hr/> <p>for Collin County residents due to the impact of COVID-19 for the period of <u>Sept.</u> to <u>Nov.</u>, 2020. Supporting documentation attached.</p>	<p>\$ 1,000.00</p>
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I, Janet Collinsworth do hereby certify that the amount requested above is directly related to COVID-19 expenses and the expenses have not been included in any other jurisdiction or agency funding request. The supporting documentation is attached and has been reviewed for accuracy and allowability. I understand that in the event of an audit if the expenses are deemed unallowable, I am responsible to reimburse the County for the unallowable amount within 30 days.

Signature



Printed Name/Title

Founder/Executive Director

Telephone Number

469-814-0453

Date

11-30-2020

COVID Sanitation of Offices not in 2020 Budget

Date	Doc No.	Num	Name	Memo/Description	Amount
CL1	09/14/2020	9/16/2020 3B 4B	Virginia Trevino	3b & 4B Weekly COVID Sanitation Cleaning DOS 9-16-2020	100.00
CL2	09/14/2020	Cleaning 3B 4B 9-23	Virginia Trevino	Weekly COVID Sanitation Cleaning 3B 4B 9/23/2020	100.00
CL3	09/15/2020	DOS 9-30-2020	Virginia Trevino	Weekly COVID Sanitation Cleaning of 3B/4B DOS 9-30-2020	100.00
CL4	10/14/2020	DOS 10-14-2020	Virginia Trevino	Weekly COVID Sanitation Cleaning of 3B and 4B DOS 10-14-2020	100.00
CL5	10/21/2020	DOS 10-21-2020	Virginia Trevino	Weekly COVID Sanitation Cleaning 3B and 4B 10-21-2020	100.00
CL6	10/28/2020	DOS 10-28-2020	Virginia Trevino	Weekly COVID Sanitation Cleaning 3B and 4B 10-28-2020	100.00
CL7	11/03/2020	DOS 11/4/2020	Virginia Trevino	Weekly COVID Sanitation Cleaning DOS 11/4/2020	100.00
CL8	11/05/2020	DOS 11-11-2020	Virginia Trevino	Weekly COVID Sanitation Cleaning for 3B and 4B DOS 11-11-2020	100.00
CL9	11/18/2020	DOS 11-18-2020	Virginia Trevino	Weekly COVID Sanitation Cleaning for 3B and 4B DOS 11-18-2021	100.00
CL10	11/19/2020	DOS 11-25-2020	Virginia Trevino	Weekly COVID Sanitation Cleaning for 3B and 4B DOS 11-25-2020	100.00
					1,000.00

memo

Agape Resources & Assistance Center, Inc.

To: Bill Bilyeu, County Administrator
From: Janet Collinsworth, Founder/Executive Director
Date: December 1, 2020
Re: CARES Act Affidavit – Special Sanitization Cleaning - Office

Comments: Soon after Shelter in Place began, Agape quickly had all staff move to work virtually 100% remote. Beginning in June we began to rotate staff to work shifts in the office and in July began to have client meetings in the office while practicing social distancing and requiring masks. The moms who were able to maintain their jobs were primarily public facing essential workers. This along with our core staff all being > 60 or having significant underlying conditions necessitated abandonment of staff doing cleaning. To provide the essential client service needed by the homeless single mom population, it became necessary to have staff working in the office during weekday hours. In order to maintain a safe work environment for our higher risk staff and core essential volunteer, as well as to protect our clients, Agape hired professional cleaners to do deep cleaning of our office space once a week to supplement the “clean your own area” protocol put in place when we moved back to client facing service. These cleaning costs are not part of our 2020 budget.



P. O. Box 861664
 Plano, TX 75086-1664
 Phone: 469-814-0453
 www.Hope4Agape.org
 Info@Hope4Agape.com

CHECK REQUEST / REIMBURSEMENT / EXPENSE / ACCOUNT PAYABLE

PAYABLE TO:	Virginia Trevino		
Address	902 Glasy Glen Drive		
City, State, Zip	Allen, TX 75002		
Phone			
Email			
	FUNDING SOURCE:		Agape General
DESCRIPTION / ACCOUNT NAME		CODE	Amount
Weekly Cleaning of 3B and 4B		62820	100.00
Date of Service: 9/16/2020			
		TOTAL	\$ 100.00
NOTES			

Requested By:	Deb Whitaker	Payment / Delivery method?	<input checked="" type="radio"/> CK Draft Debit	
Written / Drawn / Debited By:	<i>Deb Whitaker</i>	Check / draft / debit date		<i>9-14-2020</i>
Approved By:	<i>Janet Collinsworth</i>	Check Acct / Number	<input checked="" type="radio"/> Restricted	<i>5776</i>
Posted By:	<i>DW</i>	Date Posted		

A - COMMON ACCT NUMBERS

- 20610 Health Insurance Agape
- 21600 Payroll Taxes
- 27205 Mortgage Principal O Ave
- 27210 Mortgage Principal 11th St
- 27215 Mortgage Principal 2B/3B
- 27216 Mortgage Principal 1B
- 27217 Mortgage Principal 4B
- 27218 Mortgage Principal 4A
- 60333 Childcare
- 60434 Child Development
- 60412 Transportation
- 60426 Internet & Phone Part.
- 60448 Prgm Property Ins.
- 60461 Rent House Rent
- 60462 Willow Oak Rent
- 60463 Pioneer Rent
- 60471 Rent House Utilities
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- 60473 Pioneer Utilities
- 62871 Office Prop. Ins.
- 63220 Health Ins. Employee
- 65005 Mailchimp/FB
- 65015 Computer Supply/Support
- 65020 Postage
- 65025 Background Chks
- 65030 Printing
- 65040 Supplies
- 65045 Ops Food
- 65050 Neon/Microsoft/Adobe
- 65055 Payroll Fees
- 65110 Bank Fees/Paypal

Repair/Maint/Clean

- 60441 O Ave
- 60442 11th St.
- 60443 19th-1B
- 60444 19th-2B
- 60481 Rent Housing
- 60482 Willow Oak
- 60483 Pioneer
- 62820 3B, 4B & 4A
- 6042X **Direct Support Utilities**
 X: 1=O, 2=11th, 3=1B, 4=2B, 6=O Internet
- 6285X **Agape Utilities**
 X: 1=4A, 2=3B, 3=4B, 4=Security, 5=Internet, 6=Gen. Water/Util, 7=Other Util.

Restricted/Grants

- xxxxx Regular expense \$\$\$
- 48705 Release \$\$\$
- 47765 Released (-\$\$\$)
- 31590 Temp Restricted \$\$\$
- 32000 Retained Earning (-\$\$\$)

From: Linda George
To: Deb Whitaker
Cc: Janet Collinsworth
Subject: CLEANING SERVICE
Date: Sunday, September 13, 2020 8:21:39 AM

Good morning, Deb:

Janet asked me to investigate a weekly cleaning service for 3B and 4B.

Starting this Wednesday, Sept. 16, at 5:30 pm, Gina Trevino and her mom Teresa Trevino will do some basic cleaning downstairs. They will also clean the sink area outside Janet's office.

- We will pay them \$100 per week—total for both units.
- Make check payable to Virginia Trevino.
- We will pay them weekly.

This week I will meet them for a brief "orientation" and will give them the code for access for future Wednesdays. I will also show them the basket on Tara's desk where they can find their check each week.

You can write several checks at one time or you can write the check each Wednesday when you are in the office—whatever works for you. If Janet is not available to sign the check(s) this week, I can do it when I meet them on Wednesday.

Thanks,
Linda






Trevino Weekly Cleaning 3B 4B

Final Audit Report

2020-09-22

Created:	2020-09-14
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0bz21JPohSjSTvORLHI9y9Z52X_ZY3I

"Trevino Weekly Cleaning 3B 4B" History

-  Document created by Debra Whitaker (whitaker.deb7@gmail.com)
2020-09-14 - 7:35:46 PM GMT- IP address: 97.99.215.10
-  Document emailed to janet collinsworth (janetcollinsworth@me.com) for signature
2020-09-14 - 7:36:31 PM GMT
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-09-22 - 11:46:51 AM GMT- IP address: 69.231.73.213
-  Document e-signed by janet collinsworth (janetcollinsworth@me.com)
Signature Date: 2020-09-22 - 11:51:42 AM GMT - Time Source: server- IP address: 69.231.73.213
-  Agreement completed.
2020-09-22 - 11:51:42 AM GMT



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City, State, Zip	Allen, TX 75002		
Phone			
Email			
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DESCRIPTION / ACCOUNT NAME	CODE	Amount	CLASS:
Weekly Cleaning of 3B and 4B	62820	100.00	Agape General
Date of Service: 9/23/2020			
	TOTAL	\$ 100.00	
NOTES			

Requested By:	Deb Whitaker	Payment / Delivery method?	<input checked="" type="radio"/> Draft Debit
Written / Drawn / Debited By:	<i>DW</i>	Check / draft / debit date	9-14-2020
Approved By:	<i>[Signature]</i>	Check Acct / Number	<input checked="" type="radio"/> Opps. Restricted 5775
Posted By:	<i>[Signature]</i>	Date Posted	9/14/2020

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BILL

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CHECK REQUEST / REIMBURSEMENT / EXPENSE / ACCOUNT PAYABLE

PAYABLE TO: Virginia Trevino			
Address 902 Glasy Glen Drive			
City, State, Zip Allen, TX 75002			
Phone			
Email		FUNDING SOURCE: Agape General	
DESCRIPTION / ACCOUNT NAME		CODE	Amount
Weekly Cleaning of 3B and 4B		62820	100.00
Date of Service: 9/30/2020			
		TOTAL	\$ 100
NOTES			
Requested By:	Deb Whitaker	Payment / Delivery method?	<input checked="" type="radio"/> Draft Debit
Written / Drawn / Debited By:	<i>Deb Whitaker</i>	Check / draft / debit date	<i>9-23-2020</i>
Approved By:	<i>Janet Collinsworth</i>	Check Acct / Number	<input checked="" type="radio"/> Restricted <i>5780</i>
Posted By:	<i>Janet Collinsworth</i>	Date Posted	<i>9-22-2020</i>

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Thanks,
Linda






FOR CK RUN X Trevino Weekly Cleaning 3B4B 9-30-2020

Final Audit Report

2020-09-22

Created:	2020-09-22
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYNZ7IERwW7LMOqM7m60Wtits6f8_-uH9

"FOR CK RUN X Trevino Weekly Cleaning 3B4B 9-30-2020" History

-  Document created by Debra Whitaker (whitaker.deb7@gmail.com)
2020-09-22 - 6:41:00 PM GMT- IP address: 97.99.215.10
-  Document emailed to janet collinsworth (janetcollinsworth@me.com) for signature
2020-09-22 - 6:41:22 PM GMT
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-09-22 - 7:27:18 PM GMT- IP address: 69.231.73.213
-  Document e-signed by janet collinsworth (janetcollinsworth@me.com)
Signature Date: 2020-09-22 - 7:28:30 PM GMT - Time Source: server- IP address: 69.231.73.213
-  Agreement completed.
2020-09-22 - 7:28:30 PM GMT

09/23/2020

Virginia Trevino

Date
09/15/2020

Type
Bill

Reference
DOS 9-30-2020

Original Amount
100.00

Balance Due
100.00

Payment
100.00
100.00

Check Amount

10100 Cash & Short 1

100.00





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CHECK REQUEST / REIMBURSEMENT / EXPENSE / ACCOUNT PAYABLE

PAYABLE TO: Virginia Trevino	
Address 902 Glasy Glen Drive	
City, State, Zip Allen, TX 75002	
Phone	
Email	
DESCRIPTION / ACCOUNT NAME	
Weekly Cleaning of 3B and 4B	CODE 62820
Date of Service: 10-14-2020	
FUNDING SOURCE: Agape General	
CLASS: Agape General	
Amount 100.00	
TOTAL \$ 100	
NOTES	

Requested By: Deb Whitaker	Payment / Delivery method? <input checked="" type="radio"/> CK Draft Debit
Written / Drawn / Debited By: <i>rw</i>	Check / draft / debit date: 10/7/2020
Approved By: <i>Janet Collinworth</i>	Check Acct / Number: <input checked="" type="radio"/> Opps Restricted 5785
Posted By: <i>rw</i>	Date Posted: 10/8/2020

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




Trevino Weekly Cleaning 3B 4B 10-14-2020

Final Audit Report

2020-10-07

Created:	2020-10-05
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAI93RgF3O88wnM45y6Vuj-NmTZZ3oawTq

"Trevino Weekly Cleaning 3B 4B 10-14-2020" History

-  Document created by Debra Whitaker (whitaker.deb7@gmail.com)
2020-10-05 - 6:47:56 PM GMT- IP address: 97.99.215.10
-  Document emailed to janet collinsworth (janetcollinsworth@me.com) for signature
2020-10-05 - 6:48:13 PM GMT
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-10-07 - 1:33:40 AM GMT- IP address: 69.231.73.213
-  Document e-signed by janet collinsworth (janetcollinsworth@me.com)
Signature Date: 2020-10-07 - 1:33:56 AM GMT - Time Source: server- IP address: 69.231.73.213
-  Agreement completed.
2020-10-07 - 1:33:56 AM GMT



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Weekly Cleaning of 3B and 4B	62820	100.00	Agape General
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Requested By:	Deb Whitaker	Payment / Delivery method?	<input checked="" type="radio"/> CK <input type="radio"/> Draft <input type="radio"/> Debit
Written / Drawn / Debited By:	<i>[Signature]</i>	Check / draft / debit date	10/7/2020
Approved By:	<i>Janet Collinsworth</i>	Check Acct / Number	<input checked="" type="radio"/> Opps <input type="radio"/> Restricted 5786
Posted By:	<i>[Signature]</i>	Date Posted	10/14/2020

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Linda






Trevino Weekly Cleaning 3B 4B 10-21-2020

Final Audit Report

2020-10-07

Created:	2020-10-05
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsuizSgqyc9cg8THwz_JlwKofgSVS2BqG

"Trevino Weekly Cleaning 3B 4B 10-21-2020" History

-  Document created by Debra Whitaker (whitaker.deb7@gmail.com)
2020-10-05 - 6:48:57 PM GMT- IP address: 97.99.215.10
-  Document emailed to janet collinsworth (janetcollinsworth@me.com) for signature
2020-10-05 - 6:49:25 PM GMT
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-10-07 - 1:34:12 AM GMT- IP address: 69.231.73.213
-  Document e-signed by janet collinsworth (janetcollinsworth@me.com)
Signature Date: 2020-10-07 - 1:34:30 AM GMT - Time Source: server- IP address: 69.231.73.213
-  Agreement completed.
2020-10-07 - 1:34:30 AM GMT



P. O. Box 861664
 Plano, TX 75086-1664
 Phone: 469-814-0453
 www.Hope4Agape.org
 Info@Hope4Agape.com

CHECK REQUEST / REIMBURSEMENT / EXPENSE / ACCOUNT PAYABLE

PAYABLE TO:	Virginia Trevino		
Address	902 Glasy Glen Drive		
City, State, Zip	Allen, TX 75002		
Phone			
Email			
		FUNDING SOURCE:	Agape General
DESCRIPTION / ACCOUNT NAME	CODE	Amount	CLASS:
Weekly Cleaning of 3B and 4B	62820	100.00	Agape General
Date of Service: 10-28-2020			
	TOTAL	\$ 100	
NOTES			

Requested By:	Deb Whitaker	Payment / Delivery method?	<input checked="" type="radio"/> Draft Debit
Written / Drawn / Debited By:	<i>DW</i>	Check / draft / debit date	5787
Approved By:	<i>Janet Collinsworth</i>	Check Acct / Number	<input checked="" type="radio"/> Oppy Restricted 10-7-2020
Posted By:	<i>DW</i>	Date Posted	10/8/2020

A - COMMON ACCT NUMBERS

- 20610 Health Insurance Agape
- 21600 Payroll Taxes
- 27205 Mortgage Principal O Ave
- 27210 Mortgage Principal 11th St
- 27215 Mortgage Principal 2B/3B
- 27216 Mortgage Principal 1B
- 27217 Mortgage Principal 4B
- 27218 Mortgage Principal 4A
- 60333 Childcare
- 60434 Child Development
- 60412 Transportation
- 60426 Internet & Phone Part.
- 60448 Prgm Property Ins.
- 60461 Rent House Rent
- 60462 Willow Oak Rent
- 60463 Pioneer Rent
- 60471 Rent House Utilities
- 60472 Willow Oak Utilities
- 60473 Pioneer Utilities
- 62871 Office Prop. Ins.
- 63220 Health Ins. Employee
- 65005 Mailchimp/FB
- 65015 Computer Supply/Support
- 65020 Postage
- 65025 Background Chks
- 65030 Printing
- 65040 Supplies
- 65045 Ops Food
- 65050 Neon/Microsoft/Adobe
- 65055 Payroll Fees
- 65110 Bank Fees/Paypal

Repair/Maint/Clean

- 60441 O Ave
- 60442 11th St.
- 60443 19th-1B
- 60444 19th-2B
- 60481 Rent Housing
- 60482 Willow Oak
- 60483 Pioneer
- 62820 3B, 4B & 4A
- 6042X Direct Support Utilities**
X: 1=O, 2=11th, 3=1B, 4=2B, 6=O Internet
- 6285X Agape Utilities**
X: 1=4A, 2=3B, 3=4B, 4=Security, 5=Internet, 6=Gen. Water/Util, 7=Other Util.

Restricted/Grants

- xxxxx Regular expense \$\$\$
- 48705 Release \$\$\$
- 47765 Released (-\$\$\$)
- 31590 Temp Restricted \$\$\$
- 32000 Retained Earning (-\$\$\$)



From: Linda George
To: Deb Whitaker
Cc: Janet Collinsworth
Subject: CLEANING SERVICE
Date: Sunday, September 13, 2020 8:21:39 AM

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Trevino Weekly Cleaning 3B 4B 10-28-2020

Final Audit Report

2020-10-07

Created:	2020-10-05
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJA-GIPzwMr7XeKi5KRmKZSs9-6J7mzh

"Trevino Weekly Cleaning 3B 4B 10-28-2020" History

-  Document created by Debra Whitaker (whitaker.deb7@gmail.com)
2020-10-05 - 8:50:07 PM GMT- IP address: 97.99.215.10
-  Document emailed to janet collinsworth (janetcollinsworth@me.com) for signature
2020-10-05 - 6:50:24 PM GMT
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-10-07 - 1:34:34 AM GMT- IP address: 69.231.73.213
-  Document e-signed by janet collinsworth (janetcollinsworth@me.com)
Signature Date: 2020-10-07 - 1:35:02 AM GMT - Time Source: server- IP address: 69.231.73.213
-  Agreement completed.
2020-10-07 - 1:35:02 AM GMT



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 Info@Hope4Agape.com

CHECK REQUEST / REIMBURSEMENT / EXPENSE / ACCOUNT PAYABLE

PAYABLE TO:	Virginia Trevino		
Address	902 Glasy Glen Drive		
City, State, Zip	Allen, TX 75002		
Phone			
Email			
		FUNDING SOURCE:	Agape General
	DESCRIPTION / ACCOUNT NAME	CODE	Amount
	Weekly Cleaning of 3B and 4B	62820	100.00
	Date of Service: 11-4-2020		
		TOTAL	\$ 100.00
NOTES			

Requested By:	Deb Whitaker	Payment / Delivery method?	CK Draft Debit
Written / Drawn / Debited By:	<i>DW</i>	Check / draft / debit date	11-4-2020
Approved By:	<i>Janet Collinsworth</i>	Check Acct / Number	Opps Restricted 5796
Posted By:	<i>DW</i>	Date Posted	11/4/2020

A - COMMON ACCT NUMBERS

- 20610 Health Insurance Agape
- 21600 Payroll Taxes
- 27205 Mortgage Principal O Ave
- 27210 Mortgage Principal 11th St
- 27215 Mortgage Principal 2B/3B
- 27216 Mortgage Principal 1B
- 27217 Mortgage Principal 4B
- 27218 Mortgage Principal 4A
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- 62871 Office Prop. Ins.
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- 65005 Mailchimp/FB
- 65015 Computer Supply/Support
- 65020 Postage
- 65025 Background Chks
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- 65040 Supplies
- 65045 Ops Food
- 65050 Neon/Microsoft/Adobe
- 65055 Payroll Fees
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Repair/Maint/Clean

- 60441 O Ave
- 60442 11th St.
- 60443 19th-1B
- 60444 19th-2B
- 60481 Rent Housing
- 60482 Willow Oak
- 60483 Pioneer
- 62820 3B, 4B & 4A
- 6042X **Direct Support Utilities**
 X: 1=O, 2=11th, 3=1B, 4=2B, 6=O Internet
- 6285X **Agape Utilities**
 X: 1=4A, 2=3B, 3=4B, 4=Security, 5=Internet, 6=Gen. Water/Util, 7=Other Util.

Restricted/Grants

- xxxxx Regular expense \$\$\$
- 48705 Release \$\$\$
- 47765 Released (-\$\$)
- 31590 Temp Restricted \$\$\$
- 32000 Retained Earning (-\$\$)



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Date: Sunday, September 13, 2020 8:21:39 AM

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




X Trevino Weekly Cleaning 3B 4B 11-4-2020

Final Audit Report

2020-11-11

Created:	2020-11-03
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQAKWeSbOW9CHer2nMVnQbX7YGKJx4v4S

"X Trevino Weekly Cleaning 3B 4B 11-4-2020" History

-  Document created by Debra Whitaker (whitaker.deb7@gmail.com)
2020-11-03 - 5:54:12 PM GMT- IP address: 47.234.226.216
-  Document emailed to janet collinsworth (janetcollinsworth@me.com) for signature
2020-11-03 - 5:54:39 PM GMT
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-11-03 - 6:24:15 PM GMT- IP address: 69.231.73.213
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-11-11 - 6:56:00 PM GMT- IP address: 97.99.215.10
-  Document e-signed by janet collinsworth (janetcollinsworth@me.com)
Signature Date: 2020-11-11 - 6:56:15 PM GMT - Time Source: server- IP address: 97.99.215.10
-  Agreement completed.
2020-11-11 - 6:56:15 PM GMT



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CHECK REQUEST / REIMBURSEMENT / EXPENSE / ACCOUNT PAYABLE

PAYABLE TO:	Virginia Trevino		
Address	902 Glasy Glen Drive		
City, State, Zip	Allen, TX 75002		
Phone			
Email			
		FUNDING SOURCE:	Agape General
	DESCRIPTION / ACCOUNT NAME	CODE	Amount
	Weekly Cleaning of 3B and 4B	62820	100.00
	Date of Service: 11-11-2020		
		TOTAL	\$ 100
NOTES			

Requested By:	Deb Whitaker	Payment / Delivery method?	CK Draft Debit
Written / Drawn / Debited By:	DW	Check / draft / debit date	11-11-20
Approved By:	Janet Collinsworth	Check Acct / Number	Opps Restricted 5800
Posted By:	DW	Date Posted	11-11-2020

A - COMMON ACCT NUMBERS

- 20610 Health Insurance Agape
- 21600 Payroll Taxes
- 27205 Mortgage Principal O Ave
- 27210 Mortgage Principal 11th St
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- 47765 Released (-\$\$\$)
- 31590 Temp Restricted \$\$\$
- 32000 Retained Earning (-\$\$\$)

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X Trevino Weekly Cleaning 3B 4B 11-11-2020

Final Audit Report

2020-11-03

Created:	2020-11-03
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAALbc5Kk-Z7TrsCQcnSQ44rNm-_vAwXUe

"X Trevino Weekly Cleaning 3B 4B 11-11-2020" History

-  Document created by Debra Whitaker (whitaker.deb7@gmail.com)
2020-11-03 - 5:55:39 PM GMT- IP address: 47.234.226.216
-  Document emailed to janet collinsworth (janetcollinsworth@me.com) for signature
2020-11-03 - 5:55:54 PM GMT
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-11-03 - 6:24:27 PM GMT- IP address: 69.231.73.213
-  Document e-signed by janet collinsworth (janetcollinsworth@me.com)
Signature Date: 2020-11-03 - 6:24:43 PM GMT - Time Source: server- IP address: 69.231.73.213
-  Agreement completed.
2020-11-03 - 6:24:43 PM GMT

11/11/2020

Virginia Trevino

Date	Type	Reference	Original Amount	Balance Due	Payment
11/05/2020	Bill	DOS 11-11-2020	100.00	100.00	100.00
		Check Amount			100.00

10100 Cash & Short 1

100.00





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CHECK REQUEST REIMBURSEMENT / EXPENSE / ACCOUNT PAYABLE

PAYABLE TO:	Virginia Trevino		
Address	902 Glasy Glen Drive		
City, State, Zip	Allen, TX 75002		
Phone			
Email			
		FUNDING SOURCE:	Agape General
DESCRIPTION / ACCOUNT NAME	CODE	Amount	CLASS:
Weekly Cleaning of 3B and 4B	62820	100.00	Agape General H4H
Date of Service: 11-18-2020			
	TOTAL	\$ 100	
NOTES			

Requested By:	Deb Whitaker	Payment / Delivery method?	CK Draft Debit
Written / Drawn / Debited By:	<i>Linda Clegg</i>	Check / draft / debit date	11-18-2020
Approved By:	<i>Janet Collinsworth</i>	Check Acct / Number	Ops Restricted 2437
Posted By:	<i>DW</i>	Date Posted	11-30-2020

A - COMMON ACCT NUMBERS

- 20610 Health Insurance Agape
- 21600 Payroll Taxes
- 27205 Mortgage Principal O Ave
- 27210 Mortgage Principal 11th St
- 27215 Mortgage Principal 2B/3B
- 27216 Mortgage Principal 1B
- 27217 Mortgage Principal 4B
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X: 1=4A, 2=3B, 3=4B, 4=Security, 5=Internet, 6=Gen. Water/Util, 7=Other Util.

Restricted/Grants

- xxxxx Regular expense \$\$\$
- 48705 Release \$\$\$
- 47765 Released (-\$\$\$)
- 31590 Temp Restricted \$\$\$
- 32000 Retained Earning (-\$\$\$)

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Subject: CLEANING SERVICE
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Thanks,
Linda






Trevino Weekly Cleaning 3B 4B DOS 11-18-2020

Final Audit Report

2020-11-17

Created:	2020-11-17
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2d3QoXsYe8Kbxg1uLsOU1gFm9J5cW8Os

"Trevino Weekly Cleaning 3B 4B DOS 11-18-2020" History

-  Document created by Debra Whitaker (whitaker.deb7@gmail.com)
2020-11-17 - 10:46:31 PM GMT- IP address: 47.234.226.216
-  Document emailed to janet collinsworth (janetcollinsworth@me.com) for signature
2020-11-17 - 10:46:46 PM GMT
-  Email viewed by janet collinsworth (janetcollinsworth@me.com)
2020-11-17 - 11:02:20 PM GMT- IP address: 97.99.215.10
-  Document e-signed by janet collinsworth (janetcollinsworth@me.com)
Signature Date: 2020-11-17 - 11:02:36 PM GMT - Time Source: server- IP address: 97.99.215.10
-  Agreement completed.
2020-11-17 - 11:02:36 PM GMT

AGAPE RESOURCE & ASSISTANCE CENTER, INC.
1325 - 19TH ST., STE. 3B
PLANO, TX 75074-5950

32-61/1110

2437

DATE 11-18-2020

PAY TO THE
ORDER OF

Virginia Trevino

\$ 100.00

One Hundred and ^{no} 100

DOLLARS



Security Features
Include
Details on Back

CHASE

JPMorgan Chase Bank, N.A.
www.Chase.com

MEMO *3B/4B ofc. clean*
1325 19th St. 11/18/20

Linda B George

MP

⑆ 111000614⑆

51053387511 2437



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 Plano, TX 75086-1664
 Phone: 469-814-0453
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 Info@Hope4Agape.com

CHECK REQUEST / REIMBURSEMENT / EXPENSE / ACCOUNT PAYABLE

PAYABLE TO:	Virginia Trevino			
Address	902 Glasy Glen Drive			
City, State, Zip	Allen, TX 75002			
Phone				
Email			FUNDING SOURCE:	Agape General
	DESCRIPTION / ACCOUNT NAME	CODE	Amount	CLASS:
	Weekly Cleaning of 3B and 4B	62820	100.00	Agape General 444
	Date of Service: 11-18-2020			
	11-25-2020			
		TOTAL	\$ 100	
NOTES				

Requested By:	Deb Whitaker	Payment / Delivery method?	6 SK Draft Debit
Written / Drawn / Debited By:		Check / draft / debit date	11-19-2020
Approved By:	<i>Janet Collinsworth</i> <small>janet.collinsworth (May 17, 2019 12:02 PM)</small>	Check Acct / Number	Opps Restricted 5803
Posted By:		Date Posted	11/19/2020

A - COMMON ACCT NUMBERS

- 20610 Health Insurance Agape
- 21600 Payroll Taxes
- 27205 Mortgage Principal O Ave
- 27210 Mortgage Principal 11th St
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- 6285X **Agape Utilities**
X: 1=4A, 2=3B, 3=4B, 4=Security, 5=Internet, 6=Gen. Water/Util, 7=Other Util.

Restricted/Grants

- xxxxx Regular expense \$\$\$
- 48705 Release \$\$\$
- 47765 Released (-\$\$\$)
- 31590 Temp Restricted \$\$\$
- 32000 Retained Earning (-\$\$\$)

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To: Deb Whitaker
Cc: Janet Collinsworth
Subject: CLEANING SERVICE
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Linda

Trevino Weekly Cleaning 3B 4B DOS






11-18-2020

2020-11-17

Final Audit Report

Created:	2020-11-17
By:	Debra Whitaker (whitaker.deb7@gmail.com)
Status:	Signed
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