



# COLLIN COUNTY

**Lynne Finley**  
District Clerk  
2100 Bloomdale Rd  
Suite 12132  
McKinney, Texas 75071  
972-548-4320 or  
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Date: November 13, 2020

Subject: Request for **Public Hearing** Regarding the District Clerk's FY'21 Preservation, Restoration and Records Archive Plan

To: Collin County Commissioners

From: Lynne Finley  
District Clerk

The Collin County District Clerk respectfully requests that the Commissioners' Court conduct a **public hearing** on December 7, 2020, to consider approval of the District Clerk's FY'21 Preservation, Restoration and Records Archive Plan.

In accordance with the Texas Local Government Code, Section 51.305, a public hearing shall be held to consider the written plan for the Preservation, Restoration and Records Archive of documents held by the District Clerk. The plan designates the public documents that are part of the records archive and expenditures subject to approval by the Commissioners' Court.