



COLLIN COUNTY

Tax Assessor Collector
Kenneth L. Maun
2300 Bloomdale
Suite 2366
McKinney, Texas 75071
kmaun@collincountytx.gov

TO: County Judge Chris Hill
County Commissioners

FROM: Kenneth L. Maun
Tax Assessor Collector

DATE: December 01, 2020

SUBJ: **Request Specification Approval and Authorize Advertisement
of Extractor and Scanner for Tax Office**

I hereby request Collin County to approve the specifications and authorize the advertising of IFB No. 2021-120, Extractor and Scanner for the Tax Office.

This machine is utilized to sort, open, and scan all mail received for Property Tax and Motor Vehicle.

Thank you,

Karen Shier, Chief Deputy

KLM Kenneth L. Maun
Tax Assessor Collector
Collin County

Spec Approval and Advertising Auth. for Extractor and Scanner for Tax Office