TB Prevention and Control - State

FY 2020

9/01/19 to 8/31/20

CONTRACT HHS000483500001

Grant Award \$200,351

FYI GRANT BUDGET

9.01.19

PAJ 1490

REVENUE ESTIMATES:

From:

HC-TB PRG-ST N/C

GT065Q-2108-600019075-434020

\$ 47,523

To:

HC GT-----FUND BALNC

2108-00000-0000-00-00-0000-300251

\$ 47,523

NOTES 2020-03-02:

This budget amendment is required to adjust the current revenue project code budget as as to agree with Contract HHS000483500001 Amendment #1 executed on 2020-02-28 for \$200,351, an increase of \$47,523 on AI-48109 2020-03-23

R315/2020



llin County, TX Pr GL YEAR/PER/	ollin
0	FF DATE 9/01/2019 8-600019075

^{**} END OF REPORT - Generated by Laura Thomas **

TB Prevention and Control - State FY 2020

9/01/19 to 8/31/20

CONTRACT HHS000483500001

Grant Award \$200,351

BA ENTRY WORKSHEET

GRANT BUDGET - GT065Q				
CURRENT	DSHS APP'D	BA		
PROJ CODE	FY20	ADJUST		
BUDGET	BUDGET	REQUIRED		
GT065Q	2.28.2020	2.28.2020		
152,828	200,351	47,523		

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Available Budget -68,412.22 P 1 pareport 55.24% Percent Used 55.24% .24% 55.24% 55.24% 55 GLLine NNNNNN 6126 6495 4996 5160 3973 4561 GLJnl -68,412.22 Available Budget -68,412.22 -68,412.22 68,412.22 -68,412.22 -68,412.22 Actuals -84,415.78 2019/12 2019/12 2020/01 2020/01 2020/03 GLYrPr OOOOOOO -84,415.78 152,828.00 22,172.84 648.00 14,890.79 1,2960.31 22,860.31 AMOUNT Actuals -84,415.78 .78 -84,415.78 -84,415.78 -84,415 -84,415 Encumbrances 0.00 00.0 0.00 00.0 0.00 00.0 Encumbrances 0.00 Requisitions 0.00 CHECK 00.00 TX - 11.3 Production REPORT REF3
TB STATE FY20
RECVBL SEP
TBSTATE 9/19
TBSTATE 1019
TBSTATE 1219
TBSTATE11.19
TBSTATE11.19 2020 0.00 00.0 Requisitions 0.00 00 HC-TB PRGM PRG-ST N/C STATE REV Revised Budget -152,828.00 -152,828.00 ı HC-TB-152,828.00 3 SOURCE TOTALS for Project: GT065Q - DSHS TB 0.00 -152,828.00 -152,828.00 for PROJECT: GT065Q - DSHS TB STATE REV 2020 -152,828.00 -152,828.00 Revised : 600019075 REF2
7/1/2019
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RECORD -152,828.00 Collin County, PROJECT BUDGET PRGM DEPT/PROG/DEPT/PROG: -152,828.00 -1 2020 Net Budget Amendments -152,828.00 HC-TB STRINGS -152,828.00 REV REF1 46746 EPRENT LTHOMA LTHOMA LTHOMA LTHOMA for FUND/FUND: 2108 - 0.00 -152,828.00 Net Budget Amendments 828.00 STATE 1 600019075 SRC PAJ GEN GEN GEN GEN -2108-600019075 0.00 -152, FOR 09/01/2019 - 08/31/2020 FUNDING SOURCE TB LINE DSHS FUNDING SOURCE TOTALS Original Budget 0.00 FOR. DEPT/PROG: Original Budget JNL 5 11118 1312 808 861 670 719 1 02/28/2020 16:21 E007726 TOTALS GT065Q EFF DATE 09/01/2019 09/30/2019 09/30/2019 10/30/2019 11/30/2019 12/30/2019 REPORT TOTAL TOTALS FOR PROJECT: TOTALS

02/28/2020 16:21 E007726

REPORT OPTIONS

PROJBUDRPT Project Budget Report Y Template Information Report template code: Template description: Master template:

of available budget columns Short Z 0 ω Format:
Segment description:
Print report definitions?
Showing funding source strings as credits?
Double space the report?
Exclude project strings with zero balances?
Include cents in dollar amounts?
Amounts exceed 999 million?
Only include project strings that exceed Report Options

Original Budget Amendments Revised Budget PCTUsd (enc/act) Requisitions Encumbrances Available Actuals 1 code:001 2 code:002 3 code:007 4 code:007 5 code:008 6 code:018 8 code:011 Column Definitions Column 1 Column 3 Column 4 Column 6 Column 6 Column 6 Column 7 Column

Funding Source GT065Q 2108 600019075 Project String Selection Expense Project: Phase:

Task: Sub-Task:

Beginning year/month: Ending year/month: Group by Major Project? Group by Budget Level Report Options

2019/9 2020/8 N

FUND/FUND Total Page break 7 rotal Y Page break Y Sorting Options 1: PROJECT Total Y

DEPT/PROG/DEPT/PROG Total Y ZK Page break 3:

ZZ Page break 4: OBJECT/ Total

Detail Options Include string description: Include Project String Detail: Include Employee Detail:

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Collin County, TX - 11.3 Production PROJECT BUDGET REPORT

02/28/2020 16:21 E007726

P 3

REPORT OPTIONS

Include Journal Detail:
Include Actual Detail:
Include Encumbrance Detail:
Include Budget Detail:
Include vendor info:
Include unposted transactions:
Journal source code(s):

ZZKZKK

** END OF REPORT - Generated by Laura Thomas **

Laura Thomas

From: McGhee,Kerri < Kerri.McGhee@dshs.texas.gov>

Sent: Monday, December 16, 2019 3:58 PM

To: Joann Gilbride

Cc: Lavoie, Samantha (DSHS); Suton, Amira (DSHS); Candy Blair; Janna Benson-Caponera;

Laura Thomas

Subject: RE: Fiscal Year 20 Budget Revision Request: Additional Funding

Attachments: CCHCS FY21 TB State Budget Templates with Match 12 5 19.xls; CCHCS FY20 TB State

Budget Templates with Match 12 4 2019.xls; Travel Policy 10.2015.pdf

Follow Up Flag: Follow up Flag Status: Flagged

***** WARNING: External Email. Do not click links or open attachments that are unsafe. *****

Good afternoon,

The attached budgets have been approved. Please save a copy for your records.

Thanks,

Kerri McGhee, CTCM

Contract Specialist V
Contract Management Section
Texas Department of State Health Services
(512) 776-3181
kerri.mcghee@dshs.texas.gov

From: Joann Gilbride <jgillbride@co.collin.tx.us> Sent: Thursday, December 5, 2019 9:50 AM

To: McGhee, Kerri < Kerri. McGhee@dshs.texas.gov>

Cc: Lavoie, Samantha (DSHS) < Samantha. Lavoie@dshs.texas.gov>; Suton, Amira (DSHS) < Amira. Suton@dshs.texas.gov>; Candy Blair < cblair@co.collin.tx.us>; Janna Benson-Caponera < jbenson-caponera@co.collin.tx.us>; Laura Thomas

<llthomas@co.collin.tx.us>

Subject: RE: Fiscal Year 20 Budget Revision Request: Additional Funding

Importance: High

Ms. McGhee,

Per your request, I removed "DSHS" from the description of the conferences in the FY2021 Travel budget. Please see the attached FY2021 budget template and policy and let me know if you need anything else.

Thank you,

Joann L. Gilbride, MBA Healthcare Coordinator



FY2020 TB-STATE

Applicant Information

COLLIN COUNTY HEALTH CARE SERVICES
: 825 N. MCDONALD ST. #130
MCKINNEY
75069
COLLIN COUNTY
825 N. MCDONALD ST. #130
MCKINNEY
75069
. 73009
74873449
09/30
Click on appropriate box
9/1/2019
8/31/2020
Collin County revised 12/4/2010
Collin County, revised 12/4/2019
\$200.351.00



FY2020 TB-STATE

Applicant Information

Legal Name of Applicant Agency: Mailing Address:	COLLIN COUNTY HEALTH CARE SERVICES
	825 N. MCDONALD ST. #130
City	MCKINNEY
Zip	75069
Payee Name:	COLLIN COUNTY
Payee Mailing Address:	
Street / PO Box	825 N. MCDONALD ST. #130 MCKINNEY
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State of Texas Comptroller Vendor ID # (11 digit + 3 digit mail code):	
DUNS # (9 digits required for subrecipient contractors):	74873449
Fiscal Year-End Date (MM/DD)	09/30
Type of Entity (Choose one)	
City	
County	
Other Political Subdivision	
Nonprofit Organization	
Community-Based Organization Hospita	
State Controlled Institution of Higher Learning Other	
Faith Based (Nonprofit Org)	
Contract Term:	
Start Date.	
End Date	8/31/2020
State-wide or Counties Served	
State-wide or County(ies) Served	
	Collin County, revised 12/4/2019
Amount of Funding Allocated:	\$200,351.00
AIIIOUIII OI FUIIUIIIU AIIOCALEU.	3ZUU.351.UU

PUDGET SUMMARY (REQUIRED)

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

Budget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding (Match) (5)	Other Funds (6)
A. Personnel	\$137,324	\$115,103			\$22,221	
B. Fringe Benefits	\$62,305	\$53,960			\$8,345	
C. Travel	\$2,281	\$2,281	444		\$0	
D. Equipment	\$0	\$0			\$0	a transfer of
E. Supplies	\$11,631	\$11,631			\$0	
F. Contractual	\$17,376	\$17,376	144		\$0	
G. Other	\$0	\$0			\$0	
H. Total Direct Costs	\$230,917	\$200,351	\$0	90	\$30,566	900000000000000000000000000000000000000
I. Indirect Costs	\$0	\$0				
J. Total (Sum of H and I)	\$230,917	\$200,351	\$0	\$0	\$30,566	
	12			Match Percentage	15.26%	

Revised: 04/14/2014

PERSONNEL Budget Category Detail Form

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

PERSONNEL Name + Functional Title	Vacant Y/N	Job Summary	FTEs	Certification or License (Enter NA if not required)	Estimated Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
Chau Nguyen- Public Health Nurse-E	N	Provides Nurse Case Management of TB cases and contacts	0.41	License	\$5,789.52	12	\$28,484
Lindsey Thomas-Healthcare Analyst / Contact Investigator-E	N	Performs contact investigation duties related to TB cases	0.41	NA	\$4,396.80	12	\$21,632
Sovanary Chhuon-Outreach Worker-E	N	Provides directly observed therapy to TB cases and contacts, may assist with contact investigations	0.42	NA	\$3,455.38	12	\$17,418
Julia Chavez-Medical Assistant-E	N	Provides clinical and administrative support to the TB program and its patients; translates for Spanish speaking TB patients during TB services	0.42	Certification	\$3,198.53	12	\$16,121
Healthcare Analyst (MA or LVN preferred) - P	Υ	Data entry of backlog into THISIS, data collection and reporting duties, case registrar duties, may provide clinical support and/or contact investigation duties to the TB program and its patients	1	License/Certification preferred	\$3,931.33	8	\$31,451
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E CALLED						10	\$(
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						- W1759	\$1
				TOTAL FROM PERSON	NEL SUPPLEMEN	TAL SHEETS	\$
					SalaryWag	e Total	\$115,103
	y x 0.076 m Disab	the elements of fringe benefits in the sp 35), Insurance Premiums (\$1100 for medici ility \$3.20/month, Long Term Care \$26.25/ e (salary x 0.001)	al/denta	/RX and \$4.95 for term			
Total Number of FTEs:		2.66		Fringe B	lenefit Rate %		46.88%

\$53,960

Fringe Benefits Total

TRAVEL Budget Category Detail Form

Legal Name of Respondent:

CC...IN COUNTY HEALTH CARE SERVICES

Description of		Number of:			
Conference/Workshop	Justification	Location City/State	Days & Employees	Travel Costs	
				Mileage	\$87
	TB Program Updates (Mileage-\$.58/mile X150 miles, Airfare			Airfare	\$200
DSHS Conference/Workshop/Training	\$200 per roundtrip flight per person, Meals-\$35 per person	A	2 days/ 1	Meals	\$70
23/13 Comerence/workshop/ Fraining	per day; \$23 parking/tolls, \$250 per night/per person lodging	Austin	employees	Lodging	\$250
	at hotel)			Other Costs	\$23
				Total	\$630
				Mileage	\$87
	TB program state conference (Mileage-\$.58/mile X150			Airfare	\$400
Y2020 DSHS TB Conference	miles, Airfare \$200 per roundtrip flight per person, Meals-	A	2 days/ 2	Meals	\$140
FYZUZU DSHS TB Conference	\$35 per person per day; \$23 parking/tolls, \$250 per	Austin	employees	Lodging	\$500
	night/per person lodging at hotel)			Other Costs	\$23
				Total	\$1,150
				Mileage	\$0
				Airfare	\$0
				Meals	\$0
				Lodging	\$0
				Other Costs	\$0
				Total	\$0
				Mileage	\$(
				Airfare	\$0
				Meals	\$0
				Lodging	\$0
				Other Costs	\$0
				Total	\$0
	TOTAL FROM TRAVEL SUPPLEMENTAL CONFERENCE	WORKSHO	P BUDGET SHEETS		\$

Total for Conference / Workshop Travel

\$1,780

Revised: 3/25/2014

Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
Home visits to TB patients, visits to providers office for TB education/presentations, site visits for contact investigations	863	\$0.580	\$501		\$50
			\$0		\$6
			\$0		\$0
			\$0		\$6
			\$0		\$6
			\$0		\$6
			\$0		\$0
TOTAL F	ROM TRAVEL	SUPPLEMENTAL OTHER/LOCAL T	RAVEL COSTS	BUDGET SHEETS	\$6
			Total f	or Other / Local 1	ravel \$501
Other / Local Travel Costs: \$501	Con	ference / Workshop Travel Costs	\$1,780	Total Travel	

EQUIPMENT AND CONTROLLED ASSETS Budget Category

Detail Form

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

Description of Item	Purpose & Justification	Number of Units	Cost Per Unit	Total Cost
NONE	i i i i i i i i i i i i i i i i i i i			
		990,000		
				\$
				\$
				\$
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				\$
	·			
			7-1	\$
		2-		
				\$
	TOTAL FROM EQUIPMENT S	SUPPLEMENTAL B	UDGET SHEETS	

Total Amount Requested for Equipment: \$6

SUPPLIES Budget Category Detail Form

Legal	Name	of Res	pondent:

COLLIN COUNTY HEALTH CARE SERVICES

Itemize and describe each supply item and provide an estimated quantity and cost (i.e. #of boxes & cost/box) if applicable. Provide a justification for each supply item. Costs may be categorized by each general type (e.g., office, computer, medical, educational, etc.)

Description of Item Provide estimated quantity and cost	Purpose & Justification		
Medical Supplies - All supplies used in clinic for TB patients: blood draws for T-Spot testing, masks & sanitizer for TB protocol	Medical supplies used in TB clinic such as: (boxes of blood collection tubes @\$55; Masks @\$25.00/bx; hand sanitizer btls @ \$6.50 ea; butterflies for drawing blood - cases @\$60/per case	\$2,868	
Medical Supplies - all supplies used for TB patients for services and sanitizing. Need sharps to dispose of biohazard waste.	Antimicrobial Liq. Soap bottles @\$9 ea.; Caviwipes Tub @\$8 ea.; Diamond Grip Gloves Med.bxs @\$10 bx.; Diamond Grip Gloves Lge-bxs @\$10; Vacutainer Needle Holder bags @ \$10 bg; Sharps containers @ \$65/case; other medical supplies to treat and evaluate TB patients	\$3,083	
Medical Supplies - TB supplies necessary for the administration of PPDs and blood draws.	Curity Alcohol preps @\$4 bx; Coverlet strip pieces @ \$2 bx	\$1,514	
General Office Supplies	Pens for patients to fill out forms @ \$7.19 dz, self stick notes @ \$5.82 pk, highlighters @ \$4.70 pk, binders for charts @ \$7.77 ea, binder tabs @ \$3.77 set, padded envelopes @ \$39.61 bx	\$2,727	
Reference Materials	TB reference books/education for providers and TB staff (i.e. AAP "Red Book", Control of Communicable Diseases, etc)	\$1,439	
	TOTAL FROM SUPPLIES SUPPLEMENTAL BUDGET SHEETS	\$(

Total Amount Requested for Supplies:

\$11,631

Revised: 3/25/2014

CONTRACTUAL Budget Category Detail Form

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show contractors as "To Be Named." Justification for any contract that delegates \$100,000 or more of the scope of the project in the respondent's funding request, must be attached behind this form.

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	# of Payments	RATE OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	TOTAL COST
Jerry Barnett	Pharmacist	Needed for TB patients' meds	Monthly	12	\$200.00	\$2,400
Quest (formerly Oxford Immunotec)	T-Spot lab testing	TB blood test	Unit	416	\$36.00	\$14,976
				- A		\$0
						\$0
					Par I	\$0
						\$0
				7	- 7	\$0
						\$0
						\$0
		TOTAL FF	ROM CONTRACTUAL S	UPPLEMENTAL B	UDGET SHEETS	\$0

Total Amount Requested for CONTRACTUAL:

\$17,376

OTHER COSTS Budget Category Detail Form

Legal Name of Respondent:	COLLIN COUNTY HEALTH CARE SERVICES				
Description of Item Include quantify and cost/quantify	Purpose & Justification	Total Cost			
Conference Registration	NONE				
	TOTAL FROM OTHER SUPPLEMENTAL BUDGET SHEETS				
	TOTAL FROM OTHER SUPPLEMENTAL BUDGET SHEETS	\$(
	Total Amount Requested for Other:	\$0			

Revised: 3/25/2014

PERSONNEL Budget Category Detail Form (Match)

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

PERSONNEL Name + Functional Title	Vacant Y/N	Job Summary	FTEs	Certification or License (Enter NA If not required)	Estimated Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
Kasi St. John-Nurse E	N	Provides Nurse Case Management of TB cases and contacts	0.35	License	\$5,331.88	12	\$22,221
							\$0
					7572 18 25		\$0
							\$0
\$				-81-			\$0
				3		744	\$0
							\$0
			100	V 14 14			\$0
							\$0
3 1					19-12/60 2		\$0
					é la		\$0
							\$0
							\$0
	- 11					1974, 22	\$0
					SalaryWage Total		\$22,221
	ary x 0.07 hort Term	the elements of fringe benefits in the 765), Insurance Premiums (\$1100 for me a Disability \$3.20/month, Long Term Care apployment Insurance (salary x 0.001)	dical/de	ntal/RX and \$4.95			
				Fringe Benefit Rate % Fringe Benefits Total			37.55%
							\$8,345