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**MEMORANDUM**

DATE: July 27, 2020

TO: Collin County Health Care Board of Trustees

FROM: Candy Blair  
Healthcare Care Services Administrator

RE: Contract Acceptance—FY2021 FY2022 DSHS COVID-2019 (Supplemental) grant

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This is to request Commissioners Court acceptance for the FY2021 FY2022 COVID-2019 (Supplemental) grant contract with the Texas Department of State Health Services (DSHS).

The contract award (HHS000812700014) is effective from 8/1/2020 to 4/30/2022 in the amount of \$456,278. The purpose of the grant is to support the county's coronavirus response activities. No match is required from the county for this contract.

This new grant funding will be used towards hiring two (2) Epidemiologists and paying a vendor to conduct a preparedness needs assessment. The preparedness needs assessment for our county is expected to serve as a strategic tool to assist the health department in monitoring, preventing, and controlling COVID-19 as described in the Statement of Work. In addition to the salary and fringe for grant employees, other program costs such as mileage, standard computer equipment, necessary software, printed materials and general office supplies are included in the budget for the grant contract.

CB/jlg