TB Prevention and Control - State

FY2021 Budget 09/01/2020 - 08/31/2021 Contract HHS000483500001 Amendment #1

Grant Award: \$200,351

FYI GRANT BUDGET

9.01.2020 PAJ# 676

REVENUE ESTIMATES:

From:

HC-TB PRG-ST N/C

GT293Z-2108-600019075-434020

\$ 200,351

To:

HC GT----FUND BALNC

2108-00000-0000-00-00-0000-300251 \$ 200,351

Ag/2/2020

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** END OF REPORT - Generated by Laura Thomas **

TB Prevention and Control - State FY2021 BUDGET WORKSHEET

9/01/2020 - 8/31/2021

Contract HHS000483500001 Amendment #1

Grant Award: \$200,351

PROJ CODES:

GT293Z REVENUE

GT293Z-2108-600019075-434020 \$ 200

200,351

GT293A-F EXPEND

DSHS APPROVED FY2021 GRANT BUDGET:

2108-60001-9075

	504010	\$ 116,981	
	Fringes	52,875	
SAL/FRGS		169,856	GT293A
	604901	501	GT293B
TRAVEL	604910	1,780	G1290D
	626117	10,192	GT293C
SUPPLIES	626562	646	012930
	626401	2,400	GT293D
CONSULTANT	626423	14,976	G1293D
		\$ 200,351	

State of Texas \$ Court Order
Collin County \$ 2019-2153-12-09
Health Care Foundation \$

An order of the Collin County Health Care Foundation Board of Trustees approving an amendment and application to a grant contract.

The Collin County Health Care Board of Trustees hereby approves an amendment and application to the FY2020 Tuberculosis Prevention and Control Grant through the Department of State Health Services to increase funding and establish funding for the FY 2021 grant, as detailed in the attached documentation.

A motion was made, seconded, and carried by a majority of the Board members in attendance during a regular session on Monday, December 9, 2019.

Chris Hill, President

ATTEST: Duncan Webb, Trustee

DEPARTMENT OF STATE HEALTH SERVICES CONTRACT NO. HHS000483500001 AMENDMENT NO. 1

THE DEPARTMENT OF STATE HEALTH SERVICES ("System Agency" or "DSHS") and COLLIN COUNTY HEALTH CARE SERVICES ("Grantee") who are collectively referred to herein as the "Parties," to that certain grant Contract effective September 1, 2019 and denominated DSHS Contract No. HHS000483500001, now want to amend the Contract.

WHEREAS, DSHS has chosen to exercise its option to renew the Contract term;

WHEREAS, the Parties want to add funds for the period beginning September 1, 2019 through August 31, 2020 (hereinafter referred to as "Fiscal Year 2020" or "FY2020"); As well as add funds for the period beginning September 1, 2020 through August 31, 2021 (hereinafter referred to as "Fiscal Year 2021" or "FY2021").

WHEREAS, the Parties want to revise the signature document to change the DSHS Contract Representative's name; and

WHEREAS, the Parties want to revise the Statement of Work for Fiscal Year 2021.

Now, THEREFORE, the Parties hereby amend and modify the Contract as follows:

- 1. ARTICLE IV of the Signature Document, DURATION, is hereby amended to reflect a revised termination date of August 31, 2021.
- 2. ARTICLE V OF THE SIGNATURE DOCUMENT, BUDGET is hereby amended to add \$47,523.00 in DSHS funding to the FY2020 Budget of \$152,828.00 with the Grantee providing \$30,566.00 in matching funds for a combined total of \$230,917.00. The FY2021 Budget is amended by adding \$200,351.00 in DSHS funding with the Grantee providing \$30,566.00 in matching funds for a combined total of \$230,917.00. The total contract will not to exceed \$461,834.00. All expenditures under the Contract will be in accordance with Attachment B-1, FY2020 and FY2021 Budget.
- 3. ARTICLE VI of the Signature Document is hereby amended to replace the DSHS Contract Representative's name from Ebony White, CTCM to Samantha Lavoie, CTCM.
- 4. ARTICLE IV OF ATTACHMENT A, PROGRAMMATIC REPORTING REQUIREMENTS is hereby amended to include the following FY2021 table below the FY2020 table:

Report Name	Frequency	Period Begin	Period End	Due Date
FY21 Narrative Report	Annually	Sept. 1, 2020	August 31, 2021	March 25, 2021
FSR & Match Reimbursement/Certification Form ("Form B-13A")	Quarterly	Sept. 1, 2020	Nov. 30, 2020	Dec. 31, 2020
FSR & Form B-13A	Quarterly	Dec. 1, 2020	Feb. 28, 2021	March 31, 2021
FSR & Form B-13A	Quarterly	March 1, 2021	May 31, 2021	June 30, 2021
FSR & Form B-13A	Quarterly	June 1, 2021	August 31, 2021	October 17, 2021

- 5. Attachment B, Payment for Services Provided, is hereby supplemented with the addition of Attachment B-1, FY2020 and FY2021 Budget, which is attached and incorporated into the Contract.
- 6. This Amendment shall be effective on the last date of signature.
- 7. Except as amended and modified by this Amendment, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
- 8. Any further revisions to the Contract shall be by written agreement of the Parties.

Signature Page Follows.

SIGNATURE PAGE FOR AMENDMENT NO. 1 SYSTEM AGENCY CONTRACT NO. HHS000483500001

DEPARTMENT OF STATE HEALTH SERVICES COLLIN COUNTY HEALTH CARE SERVICES

Imelda Garcia	By: Chris Hill 18E1EF10A4114CF.
	18E1EF10A4114CF
Imelda Garcia	Name: Chris Hill
Associate Commissioner	Title: County Judge
Date of Signature: February 28, 2020	Date of Signature: February 28, 2020

THE FOLLOWING DOCUMENT IS ATTACHED AND INCORPORATED AS PART OF THE CONTRACT:

ATTACHMENT B-1 FY2020 AND FY2021 BUDGET

ATTACHMENT B-1 FY2020 and FY2021 BUDGET

Organization Name: Collin County Health Care Services

Program ID: TB/PC-State

Contract Number: HHS000483500001- AMENDMENT 1

FY2020 BUDGET (September 1, 2019 – August 31, 2020)

Budget Categories	DSHS Funds	Cash Match	Category Total
Personnel	\$116,981	\$22,221	\$139,202
Fringe Benefits	\$52,875	\$8,345	\$61,220
Travel	\$2,281	\$0	\$2,281
Equipment	\$0	\$0	\$0
Supplies	\$10,838	\$0	\$10,838
Contractual	\$17,376	\$0	\$17,376
Other	\$0	\$0	\$0
Total Direct Costs	\$200,351	\$30,566	\$230,917
Indirect Costs	\$0	\$0	\$0
Totals	\$200,351	\$30,566	\$230,917

FY2021 BUDGET (September 1, 2020 – August 31, 2021)

Budget Categories	DSHS Funds	Cash Match	Category Total
Personnel	\$115,103	\$22,224	\$137,327
Fringe Benefits	\$53,960	\$8,342	\$62,302
Travel	\$2,281	\$0	\$2,281
Equipment	\$0	\$0	\$0
Supplies	\$11,631	\$0	\$11,631
Contractual	\$17,376	\$0	\$17,376
Other	\$0	\$0	\$0
Total Direct Costs	\$200,351	\$30,566	\$230,917
Indirect Costs	\$0	\$0	\$0
Totals	\$200,351	\$30,566	\$230,917



Certificate Of Completion

Envelope Id: 09ABD0F770DA4A8AAC523E0D07DFA6EC

Subject: Amending \$461,834; HHS000483500001; Collin County A-1; DSHS/TB/PC-STATE

Source Envelope:

Document Pages: 21

Certificate Pages: 2 AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

Envelope Originator:

Texas Health and Human Services Commission

1100 W. 49th St.

Austin, TX 78756

PCS_DocuSign@hhsc.state.tx.us

IP Address: 167.137.1.16

Record Tracking

Status: Original

1/24/2020 7:51:58 AM

Holder: Texas Health and Human Services

Commission

Signatures: 2

Initials: 0

PCS_DocuSign@hhsc.state.tx.us

Location: DocuSign

Signer Events Chris Hill

chill@co.collin.tx.us County Judge

Collin County

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Imelda Garcia

ImeldaM.Garcia@dshs.texas.gov

Associate Commissioner

Texas Health and Human Services Commission

Security Level: Email, Account Authentication

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signature

Cluris Hill 18F1FF1044114CF

Signature Adoption: Pre-selected Style Using IP Address: 216.60.33.220

Imelda Garcia 87AFD32AD9024A9

Signature Adoption: Pre-selected Style Using IP Address: 107.77,222.115

Signed using mobile

Timestamp

Sent: 1/24/2020 7:55:25 AM Viewed: 2/28/2020 2:51:45 PM Signed: 2/28/2020 2:51:54 PM

Sent: 2/28/2020 2:51:56 PM Viewed: 2/28/2020 2:57:00 PM Signed: 2/28/2020 2:57:13 PM

In Person Signer Events Signature Timestamp **Editor Delivery Events Status Timestamp**

Agent Delivery Events Status Timestamp

Status

Status

Carbon Copy Events Status **Timestamp**

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CMS Mailbox

cmucontracts@dshs.texas.gov

Intermediary Delivery Events

Certified Delivery Events

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Timestamp

Timestamp

Sent: 1/24/2020 7:55:24 AM

Carbon Copy Events Status **Timestamp** Samantha Lavoie Sent: 1/24/2020 7:55:24 AM COPIED samantha.lavoie@dshs.texas.gov Viewed: 1/27/2020 9:23:16 PM Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign Laura Thomas Sent: 1/31/2020 3:31:45 PM COPIED Ilthomas@co.collin.tx.us Viewed: 2/5/2020 11:48:32 AM Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign Eileen Prentice Sent: 1/24/2020 7:55:25 AM

eprentice@co.collin.bx.us

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/28/2020 2:51:56 PM
Certified Delivered	Security Checked	2/28/2020 2:57:00 PM
Signing Complete	Security Checked	2/28/2020 2:57:13 PM
Completed	Security Checked	2/28/2020 2:57:13 PM
Payment Events	Status Status	Timestamps

Laura Thomas

From: DocuSign System <dse_na2@docusign.net> on behalf of Texas Health and Human

Services Commission via DocuSign <dse_na2@docusign.net>

Sent: Friday, February 28, 2020 2:57 PM

To: Laura Thomas

Subject: Completed: Amending \$461,834; HHS000483500001; Collin County A-1; DSHS/TB/PC-

STATE

Attachments: HHS000483500001 Signature Page A1 Collin County.docx.pdf; Summary.pdf

***** WARNING: External Email. Do not click links or open attachments that are unsafe. *****





Texas Health and Human Services Commission

PCS DocuSign@hhsc.state.tx.us

All parties have completed Amending \$461,834; HHS000483500001; Collin County A-1; DSHS/TB/PC-STATE.

Please click on the DocuSign link to review and approve the Health and Human Services Commission document. If you are experiencing trouble opening the document, please make sure you are using Google Chrome or Mozilla Firefox as your



FY2021 TB-STATE

Applicant Information

Legal Name of Applicant Agency: Mailing Address:		COLLIN COUNTY HEALTH CARE SER	VICES
walling Address:	Stroot / BO Pov	825 NI MODONALD ST #120	
		825 N. MCDONALD ST. #130	
		MCKINNEY 75069	
	Ζip.	75009	
Payee Name:		COLLIN COUNTY	
Payee Mailing Address:			
r ayou maining Address.	Street / PO Box:	825 N. MCDONALD ST. #130	
		MCKINNEY	
		75069	
	2.p.	70000	
State of Texas Comptroller Vendor ID # digit + 3 digit mail code):	(11		
DUNS # (9 digits required for subrecipient	contractors):		74873449
Fiscal Year-End Date (MM/DD)			09/30
Type of Entity (Choose one)			
	City:		
	County:	✓	
	itical Subdivision:		
Nonp	rofit Organization		
Community-Ba	sed Organization		
	Hospital		
State Controlled Institution of	f Higher Learning		
	Other		
Faith Base	d (Nonprofit Org)		
Contract Term:			
Contract Term.	Start Date:		9/1/2020
	End Date:		8/31/2021
State-wide or Counties Served	_		
State-wide or Co	unty(ies) Served:		
		COLLIN, revised 12/4/2019	
Amount of Funding Allocated:			\$200,351.00

PUDGET SUMMARY (REQUIRED)

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

	Total	DSHS Funds	Direct Federal	Other State	Local Funding	Other
Budget Categories	Budget	Requested	Funds	Agency Funds*	(Match)	Funds
	(1)	(2)	(3)	(4)	(5)	(6)
A. Personnel	\$139,205	\$116,981	END DESIGNATION		\$22,224	
B. Fringe Benefits	\$61,217	\$52,875			\$8,342	
C. Travel	\$2,281	\$2,281			\$0	
D. Equipment	\$0	\$0	Barrier V. March		\$0	The District
E. Supplies	\$10,838	\$10,838			\$0	ELIVER ELIVER
F. Contractual	\$17,376	\$17,376			\$0	
G. Other	\$0	\$0	Company of		\$0	Braudilla issisti
H. Total Direct Costs	\$230,917	\$200,351	\$0	\$0	\$30,566	\$0
I. Indirect Costs	\$0	\$0	THE REAL PROPERTY.	Yes and the		
J. Total (Sum of H and I)	\$230,917	\$200,351	\$0	\$0	\$30,566	\$0
				Match Percentage	15.26%	

Revised: 04/14/2014

PFRSONNEL Budget Category Detail Form

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

PERSONNEL Name + Functional Title	Vacant Y/N	Job Summary	FTEs	Certification or License (Enter NA if not required)	Estimated Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
Chau Nguyen- Public Health Nurse-E	N	Provides Nurse Case Management of TB cases and contacts	0.33	License	\$5,959.73	12	\$23,60
Lindsey Thomas-Healthcare Analyst / Contact Investigator-E	N	Performs contact investigation duties related to TB cases	0.33	NA	\$4,487.82	12	\$17,77
Sovanary Chhuon-Outreach Worker-E	N	Provides directly observed therapy to TB cases and contacts, may assist with contact investigations	0.33	NA	\$3,548.67	12	\$14,05
Julia Chavez-Medical Assistant-E		Provides clinical and administrative support to the TB program and its patients; translates for Spanish speaking TB patients during TB services	0.33	Certification	\$3,273.80	12	\$12,964
Healthcare Analyst (MA or LVN preferred) - P		Data entry of backlog into THISIS, data collection and reporting duties, case registrar duties, may provide clinical support and/or contact investigation duties to the TB program and its patients	1	License/Certification preferred	\$4,049.27	12	\$48,59 ⁻
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				TOTAL FROM PERSON	NEI SUDDIEMEN	ITAL SUSETS	<u>ф</u>
				TOTALTROMPERSON	SalaryWag		\$116,98
PRIMAP RELIBERA				I.	Jaiaryttag	e rotar	\$,10,00
FRINGE BENEFITS FRINGE BENEFITS: FICA/Medicare (salary Form Disability (salary x 0.0026), Short Ter Benefit (salary x 0.0025), Unemployment Ir	y x 0.076 m Disabi	ility \$3.20/month, Long Term Care \$26.25	:al/dental	/RX and \$4.95 for term	n life per month 08), Supplemer), Long nt Death	
Total Number of FTEs:		2.32		Fringe B	enefit Rate %		45.20%

\$52,875

Fringe Benefits Total

TRAVEL Budget Category Deta Form

Legal Name of Respondent:

IN COUNTY HEALTH CARE SERVICES

Conference / Workshop Travel Costs					
Description of		Lacation	Number of:		
Conference/Workshop	Justification	Location - City/State	Days & Employees	Travel Cos	its
				Mileage	\$87
	TB Program Updates (Mileage-\$.58/mile X150 miles, Airfare			Airfare	\$200
TB Conference/Workshop/Training	\$200 per roundtrip flight per person, Meals-\$35 per person	Austin	2 days/ 1	Meals	\$70
TO Contelence, workshop, fraining	per day; \$23 parking/tolls, \$250 per night/per person lodging	Austin	employees	Lodging	\$250
	at hotel)			Other Costs	\$23
				Total	\$630
				Mileage	\$87
	TB program conference related to THISIS or TB program			Airfare	\$400
Other TB Conference	activities (Mileage-\$.58/mile X150 miles, Airfare \$200 per	A atta	2 days/ 2	Meals	\$140
Other 16 Conference	roundtrip flight per person, Meals-\$35 per person per day;	Austin	employees	Lodging	\$500
	\$23 parking/tolls, \$250 per night/per person lodging at hotel)			Other Costs	\$23
				Total	\$1,150
				Mileage	\$0
				Airfare	\$0 \$0 \$0
				Meals	\$0
				Lodging	\$0
				Other Costs	\$0
				Total	\$0
				Mileage	\$0
				Airfare	\$0 \$0 \$0 \$0
				Meals	\$0
		1		Lodging	\$0
				Other Costs	\$0
				Total	\$0
	TOTAL FROM TRAVEL SUPPLEMENTAL CONFERENCE	WORKSHOP	BUDGET SHEET	S	\$0

Total for Conference / Workshop Travel

\$1,780

Other / Local Travel Costs			()		
• Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
Home visits to TB patients, visits to providers office for TB education/presentations, site visits for contact investigations	863	\$0.580	\$501		\$50
			\$0		\$(
			\$0		\$0
			\$0		\$0
			\$0		\$(
			\$0		\$0
			\$0		\$(
TOTAL FR	OM TRAVÉL S	SUPPLEMENTAL OTHER/LOCAL TR	AVEL COSTS	BUDGET SHEETS	\$0
			Total	for Other / Loc	al Travel \$501
Other / Local Travel Costs: \$501	Сог	nference / Workshop Travel Costs:	\$1,780	Total Tra	vel Costs: \$2,281
Indicate Policy Used:		Respondent's Travel Policy		State of Te	exas Travel Policy

SUPPLIES Budget Category Detail From

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

Itemize and describe each supply item and provide an estimated quantity and cost (i.e. #of boxes & cost/box) if applicable. Provide a justification for each supply item. Costs may be categorized by each general type (e.g., office, computer, medical, educational, etc.)

Description of Item Provide estimated quantity and cost	Purpose & Justification	Total Cost
Medical Supplies - All supplies used in clinic for TB patients: blood draws for T-Spot testing, masks & sanitizer for TB protocol	Medical supplies used in TB clinic such as: (boxes of blood collection tubes @\$55; Masks @\$25.00/bx; hand sanitizer btls @ \$6.50 ea; butterflies for drawing blood - cases @\$60/per case	
		\$2,868
Medical Supplies - all supplies used for TB patients for services and sanitizing. Need sharps to dispose of biohazard waste.	Antimicrobial Liq. Soap bottles @\$9 ea.; Caviwipes Tub @\$8 ea.; Diamond Grip Gloves Med.bxs @\$10 bx.; Diamond Grip Gloves Lge-bxs @\$10; Vacutainer Needle Holder bags @ \$10 bg; Sharps containers @ \$65/case; other medical supplies to	
	treat and evaluate TB patients	\$3,083
Medical Supplies - TB supplies necessary for the administration of PPDs and blood draws.	Curity Alcohol preps @\$4 bx; Coverlet strip pieces @ \$2 bx	\$1,514
General Office Supplies	Pens for patients to fill out forms @ \$7.19 dz, self stick notes @ \$5.82 pk, highlighters @ \$4.70 pk, binders for charts @ \$7.77 ea, binder tabs @ \$3.77 set, padded envelopes @ \$39.61 bx	\$2,727
Reference Materials	TB reference books/education for providers and TB staff (i.e. AAP "Red Book", Control of Communicable Diseases, etc)	\$646
	TOTAL FROM SUPPLIES SUPPLEMENTAL BUDGET SHEETS	\$0

Total Amount Requested for Supplies:	\$10,838

CONTRACTUAL Budget Category Detail Torm

	Respond	

COLLIN COUNTY HEALTH CARE SERVICES

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show contractors as "To Be Named." Justification for any contract that delegates \$100,000 or more of the scope of the project in the respondent's funding request, must be attached behind this form.

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	# of Payments	RATE OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	TOTAL COST
Jerry Barnett	Pharmacist	Needed for TB patients' meds	Monthly	12	\$200.00	\$2,400
Quest (formerly Oxford Immunotec)	T-Spot lab testing	TB blood test	Unit	416	\$36.00	\$14,976
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
		TOTAL FROM	M CONTRACTUAL SU	PPLEMENTAL B	UDGET SHEETS	\$0

Total Amount Requested for CONTRACTUAL:	\$17,376

PERSONNEL Budget Category Detail Form (***atch)

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

PERSONNEL Name + Functional Title	Vacant Y/N	Job Summary	FTEs	Certification or License (Enter NA if not required)	Estimated Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
Kasi St. John-Nurse E	N	Provides Nurse Case Management of TB cases and contacts	0.34	License	\$5,456.68	12	\$22,224
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
	4	·			SalaryWage	Total	\$22,224

	SalaryWage Total	\$22,224
FRINGE BENEFITS Itemize the elements of fringe benefits in the space to	below:	
FRINGE BENEFITS: FICA/Medicare (salary x 0.0765), Insurance Premiums (\$1100 for medical/der month), Long Term Disability (salary x 0.0026), Short Term Disability \$3.20/month, Long Term Care 0.08), Supplement Death Benefit (salary x 0.0025), Unemployment Insurance (salary x 0.001)		
	Fringe Benefit Rate %	37.54%
	Fringe Benefits Total	\$8 342